



Briarcliff High School
444 Pleasantville Road
Briarcliff Manor, New York 10510
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Debora French
Principal

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Dear Parents and Students:

As the end of the school year is upon us, the following is important information regarding Final Examination/Regents Week 2018.

The 2018 Final Examination/Regents schedule is accessible via the Briarcliff High School homepage at www.briarcliffschools.org. Please note that the 2018 Final/Regents Examination Schedule is arranged with local final examination and SUNY examination time slots indicated in red and NYS Regents examination time slots indicated in black.

- Student testing locations will be posted in the BHS Main Lobby. Students should report to their assigned testing area (i.e., gym, classroom, etc.) ten minutes before the indicated start time. Students must take their exams in the designated exam testing area or accommodation site.
- Students need to bring all necessary supplies, i.e., two sharpened pencils, one pen, a calculator with fresh batteries.
- While in the testing locations, students will not be allowed to access electronic devices such as video games, cell phones, iPods and the like. Calculators may be used if approved by the teacher. Also, students should not wear hats or bring food into the examination rooms other than bottled water.
- Students **will be required to remain** in their testing location for a minimum of 1 1/2 hours for local exams and 2 hours for NYS Regents exams.
- Students will be permitted in school for testing, review sessions or to conference with a teacher. Subject specific review sessions are accessible via the respective teacher's Blackboard site.

Returning BHS Issued Materials

Students must return all school property:

- Laptop return information will be forthcoming from the Department of Technology
- Issued Textbooks and Materials to specific subject teachers
- Library Books to the Library Media Center return bin
- Musical Folders and/or Instruments to Performing Arts teacher
- Concert Attire to Performing Arts teacher
- Athletic Uniforms/Equipment to Athletic Office
- Community Service Logs to Ms. Diane Guida (Gr. 11) and Ms. Christina Rutledge (Grs. 9 & 10) immediately
- PE Locks to PE teacher

Cafeteria Schedule

As of Monday, June 11th through Tuesday, June 19th, the cafeteria will be open for regular breakfast, deli lunch, snacks and beverages from 7:20 am until 11 am.

Bus Transportation

Bus transportation for all **Briarcliff students** will be as follows:

Arrival at Briarcliff HS:

- ONLY regular morning bus pick-up is available.

Departure from Briarcliff HS:

- Monday, June 11th through Monday, June 18th
12:30 pm; 2:25 pm; and 3:45 pm
- Tuesday, June 19th
11:20 am; 12:30 pm and 3:45 pm
- Wednesday, June 20th
11:20 am and 12:30 pm

Bus transportation for all **Pocantico students** will be as follows:

- Students who will be sitting for morning exams (8:00 – 10:00 am or 8:00 – 11:00 am): Students may take their regular AM bus to the high school. (Those students in need of transportation on Monday, June 18th should inform their bus driver or request transportation by calling the Pocantico Transportation Department).
- For those students who have afternoon exams (12:00 – 2:00 pm or 12:00 – 3:00 pm): Please inform your regular AM bus driver that you have an afternoon exam so that he/she knows to pick you up for that exam. The buses will begin their routes at 10:15 am to accommodate everyone.

- For students returning home after their morning exams: Buses will depart from the high school at 12:30 pm
- For students returning home after their afternoon exams: Buses will depart from the high school at the regular times (2:25 pm and 3:45 pm).

As per the Pocantico Transportation Department, it is important to note that Pocantico buses run on a tight schedule. If you have any questions regarding transportation please call Ms. Jane Anastasi at Pocantico at 914-631-2440, ext. 707.

If students choose to arrive at school after the regular morning bus pickup or depart after 3:45 pm, they will need to arrange their own transportation.

Locks/Locker Clean Out

Please clean out lockers of all personal belongings by the last day of classes – Seniors by Wednesday, June 6th and all underclassmen by Friday, June 8th. Freshmen, Sophomores & Juniors will be keeping the same locks and lockers for the remainder of your high school career. *All students, including seniors are expected to clean out their lockers and place the combination locks locked on the hinge, leaving the door open for cleaning purposes.*

Lost & Found Cabinet

Check the Lost and Found in the cafeteria near the custodial room for misplaced items lost during the year.

Important Note: I encourage all students to take advantage of the review sessions offered by your teachers. Please check the teacher's individual Blackboard sites for information. The Summer English Reading Lists as well as AP/Honors Summer Assignments will be posted to the HS homepage by mid-June.

Good luck on your examinations and have a safe and enjoyable summer!

Very truly yours,
Debora French
Principal

