

Stanfield Elementary School District 24  
Governing Board Meeting  
February 8, 2018  
6:00 p.m., Library

**Open Public Meeting Notice.** Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Stanfield Elementary School District Governing Board and to the general public that the Governing Board will hold a regular meeting open to the public on February 8, 2018 at 6:00 p.m. in the Library of the Stanfield Elementary School, 515 South Stanfield Road. Governing Board members may participate by telephone conference. As indicated in the agenda, pursuant to A.R.S. §38-431.03 (A) (1), (2), (3), and (4) the Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The agenda for the meeting follows.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Business Services at 520-424-0221. Requests should be made three days in advance in order to allow time to arrange accommodation.

**AGENDA**

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Welcome Visitors
- D. Approve regular meeting agenda

II. CALL TO THE PUBLIC

Guidance for Public Participation in Board Meetings is provided in Policy BEDH. The President may recognize individuals wishing to address the Board under Call to the Public or under the item on the Agenda they wish to address. Each individual will be allowed five minutes unless additional time was requested and granted in advance by the Superintendent or President. ARS 38-432.02(H) provides that Board members shall not respond to comments unless the item is on the agenda.

The Board shall not hear personal complaints against school personnel or a person connected with the district. A procedure is provided by the Board for disposition of legitimate complaints in Policies KL, KB and KLD.

## LLAMADA AL PÚBLICO

La póliza BEDH, provee una guía pública para participar en juntas de la Mesa Directiva. El presidente de la Mesa Directiva puede reconocer a los individuos que desean dirigirse a la mesa bajo llamada al público o bajo el artículo en la agenda que desean tratar. A cada individuo se le otorgan cinco minutos de tiempo, a menos que el Presidente o Superintendente le hayan concedido tiempo adicional por adelantado. La Póliza ARS 38-432.02 dice que ningún miembro de la mesa responderá a ningún tipo de comentarios de temas que no estén en la agenda.

La mesa no oirá quejas personales en contra de personal de la escuela o personas que tengan alguna conexión con el Distrito. Para este tipo de quejas la mesa provee otro tipo de procedimientos para la disposición de quejas legítimas las cuales se encuentran en las siguientes Pólizas KL, KB, y KLD.

### III. APPROVAL OF MINUTES

Approve the January 9, 2018 regular governing board meeting minutes.

### IV. AWARDS AND RECOGNITIONS

A. Students of the Month

### V. REPORTS

A. Superintendent's Report

1. Health Clinic Update
2. Fiber Build Update
3. Banyan Filming Update

B. January Public Funds Expenditure Reports (Pages 1-4)

C. January Student Activities Report (Page 5)

D. Principal's Report (Page 6)

E. Operations Support Services Reports (Pages 7-8)

1. Operations
2. Technology

### VI. NEW BUSINESS ACTION ITEMS – PERSONNEL

All hiring is pending satisfactory completion of background investigation, records verification, and fingerprint report.

- A. Accept resignation of Janice Poma, Clerk, effective May 25, 2018 (Page 9)
- B. Accept resignation of Jennifer Huston, Instructional Aide, effective January 22, 2018 (Page 10)
- C. Approve extra duty contract for the 2017-2018 school year for Carlos Marin, JOM sponsor
- D. Approve eligibility for extra duty assignment and compensation as needed through June and July, 2018 to complete Informational Technology support and set up tasks assigned by the IT Coordinator and Superintendent: Tamera Garcia
- E. Approve 2018-19 compensation schedules (Pages 11 – 15)
  - 1. Certified Base Compensation Schedule
  - 2. Certified Supplemental Compensation Schedule
  - 3. Certified Substitute Teacher Compensation Schedule
  - 4. Certified Teacher on Assignment/Learning Coach Compensation Schedule
  - 5. Extra-Duty Compensation Schedule
- F. Approve the 2018-19 contract forms (Pages 16 - 33):
  - 1. Teacher Contract
  - 2. Proposition 301 Plan Summary
  - 3. Proposition 301 Teacher Contract Addendum
  - 4. Substitute Teacher Appointment
  - 5. Part-time Variable Schedule Teacher Appointment
  - 6. Extra-Duty Contract
  - 7. Annual Notice of General Salary Reduction
- G. Approve 2018-19 Classified Compensation Schedules (Pages 34 - 38):
  - 1. Food Service
  - 2. Maintenance/Custodian
  - 3. Aide and Highly Qualified Paraprofessional
  - 4. Administrative Support
  - 5. Transportation

- H. Approve the 2018-19 contract forms (Pages 39 - 46):
  - 1. Notice of “Indefinite Term” Appointment
  - 2. Classified “At-Will” Appointment - Exempt

VII. NEW BUSINESS ACTION ITEMS – BUSINESS

- A. Ratify approval of payroll vouchers
  - 1. PV15 \$134,462.66
  - 2. PV16 \$1,281.46
  - 3. PV17 \$149,247.76
  
- B. Ratify approval of expense vouchers
  - 1. EV1823 \$45,269.95
  - 2. EV1824 \$79,826.05
  - 3. EV1825 \$35.96
  
- C. Approve Jennifer Norred as records officer for Stanfield Elementary School District (Pages 47)
  
- D. Approve the YR 20 Broadband RFP for Cox Business optical internet installation with total cost of \$950,000.00 to be reimbursed by E-rate and state match reimbursement. (Pages 48-52)
  
- E. Ratify Superintendent’s signature on the statement of Assurance for the Teacher Evaluation System for 2018-2019 (Page 53)
  
- F. Approve lease amendment #750-018-B for February 1<sup>st</sup> through January 31<sup>st</sup>, 2021 for Pinal Gila Community Child Services, Inc. (Page 54)
  
- G. Approve out of state travel for the SES Robotics Team for eligible students and chaperones for the Robo Rave team competition in Albuquerque, NM in May 10-12, 2018. (Page 55)
  
- H. Approve the renewal of the investment Provider Service Agreement and Retirement Plan Compliance and Administrative Services Agreement, effective March 1, 2018-April 30, 2023 that designates TSA Consulting Group, Inc. As Third-Party Administrator for the District’s 403 (b) and/or 457 plan(s) with TSACG as the Administrator and the District as the Employer. (Back pocket)

I. Approve FY 2017-18 state and federal grant projects:

1. \$281,841.10 Title I LEA
2. \$ 12,935.25 Title III LEP Program
3. \$ 26,236.15 Migrant Education Basic Grant
4. \$141,412.20 IDEA Basic Entitlement
5. \$ 1,128.86 IDEA Preschool
6. \$ 15,329.85 JOM
7. \$ 17,732.00 Title VI Indian Education
8. \$ 96,845.00 Preschool Development Grant
9. \$10,000.00 Title IV-A Academic Support

IX. NEW BUSINESS ACTION ITEMS – SCHOOL

A. Accept the Classroom Site Fund Pay for Performance Compensation Plan for the 2018-2019 school year. (Back pocket)

B. Accept the Pre-Kindergarten handbook for the 2018-2019 school year. (Back pocket)

X. OLD BUSINESS NON ACTION ITEMS

- A. Executive session pursuant to ARS 38-431.03(A)(1) for discussion of the Superintendent's performance evaluation (Page 56 )

XI. FUTURE AGENDA ITEMS

XII. ADJOURNMENT

Reminder: Confirm attendance for evaluation

Posted: February 2, 2018  
9:00 a.m./jn