

Stanfield Elementary School District 24
Governing Board Meeting
June 22, 2017
1:00 p.m., Library

Open Public Meeting Notice. Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Stanfield Elementary School District Governing Board and to the general public that the Governing Board will hold a regular meeting open to the public on June 22, 2017 at 1:00 p.m. in the Library of the Stanfield Elementary School, 515 South Stanfield Road. Governing Board members may participate by telephone conference. As indicated in the agenda, pursuant to A.R.S. §38-431.03 (A) (1), (2), (3), and (4) the Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The agenda for the meeting follows.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Business Services at 520-424-0221. Requests should be made three days in advance in order to allow time to arrange accommodation.

PUBLIC HEARING AGENDA
CALL TO ORDER

- I. CALL TO ORDER
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Welcome Visitors
 - D. Approve Public Hearing and regular meeting agenda

- II. PUBLIC HEARING
 - A. FY 2017-2018 Teacher Salary increase of 1.06% district plan

- III. ADJOURN PUBLIC HEARING

REGULAR MEETING AGENDA

- I. CALL TO ORDER

II. CALL TO THE PUBLIC

Guidance for Public Participation in Board Meetings is provided in Policy BEDH. The President may recognize individuals wishing to address the Board under Call to the Public or under the item on the Agenda they wish to address. Each individual will be allowed five minutes unless additional time was requested and granted in advance by the Superintendent or President. ARS 38-432.02(H) provides that Board members shall not respond to comments unless the item is on the agenda.

The Board shall not hear personal complaints against school personnel or a person connected with the district. A procedure is provided by the Board for disposition of legitimate complaints in Policies KL, KB and KLD.

LLAMADA AL PÚBLICO

La póliza BEDH, provee una guía publica para participar en juntas de la Mesa Directiva. El presidente de la Mesa Directiva puede reconocer a los individuos que desean dirigirse a la mesa bajo llamada al público o bajo el artículo en la agenda que desean tratar. A cada individuo se le otorgaran cinco minutos de tiempo, a menos que el Presidente o Superintendente le hayan concedido tiempo adicional por adelantado. La Póliza ARS 38-432.02 dice que ningún miembro de la mesa responderá a ningún tipo de comentarios de temas que no estén en la agenda.

La mesa no oirá quejas personales en contra de personal de la escuela o personas que tengan alguna conexión con el Distrito. Para este tipo de quejas la mesa provee otro tipo de procedimientos para la disposición de quejas legítimas las cuales se encuentran en las siguientes Pólizas KL, KB, y KLD.

III. APPROVAL OF MINUTES

Approve the May 11, 2017 regular and June 6, 2017 special governing board meeting minutes

IV. REPORTS

B. Superintendent's Report

1. Personnel Update
2. Override Update

C. May Public Funds Expenditure Reports (Pages 1-4)

- D. May Student Activities Report (Page 5-6)
- E. Principal's Report (Page 7)
- F. Operations Support Services Reports (Page 8-9)
 - 1. Technology
 - 2. Maintenance

V. NEW BUSINESS ACTION ITEMS – PERSONNEL

All hiring is pending satisfactory completion of background investigation, records verification, and fingerprint report.

- A. Accept Teacher contract for 2017-18 declined for Katlin Hewson and Natalie Kinman and discuss and take possible action to waive liquidated damages fee
- B. Approve hire, 2017-18 Initial Teacher contract, effective August 1, 2017:
 - 1. Hannah Taylor
 - 2. Kristopher Kasper
 - 3. Elaine Mathias
- C. Approve extra duty compensation for Special Education transition and duties for Karen Jasmin for FY18 and Linda Johnson for ELL Coordinator for FY18
- D. Approve extra duty compensation for Carrie Van Slyke for administrative support tasks as assigned by the superintendent for FY18
- E. Approve hire effective August 9, 2017, Notice of "At-Will" Appointment – Initial, 189-day Schedule:
 - 1. Samantha Cast, Paraprofessional
 - 2. William Sachak, Paraprofessional
 - 3. Rose Gamez, Paraprofessional

F. Approve extra duty compensation for event staffing for the NABI Tournament for July, 2017:

1. Karen Jasmin
2. Linda Johnson
3. Laura Scavo

G. Approve extra-duty compensation for Food Service as needed in FY18.

VI. NEW BUSINESS ACTION ITEMS – BUSINESS

A. Ratify approval of payroll vouchers

1. PV29 \$146,007.86
2. PV30 \$61,001.42
3. PV31 \$171,863.44
4. PV32 \$129,492.83
5. PV33 \$57,106.57

B. Ratify approval of expense vouchers

1. EV1750 \$26,652.65
2. EV1751 \$78.51
3. EV1752 \$45,688.35
4. EV1753 \$11,909.91
5. EV1754 \$41,464.66
6. EV1755 \$11,814.65
7. EV1756 \$27.38

C. Approve the FY 2017-18 Proposed Expenditure Budget and approve publication of the budget summary and meeting notice. (Separate copy)

D. Adopt FY 2017-18 resolutions: (Pages 10-12)

1. Authorizing the Superintendent to certify projected ending cash balance.
2. To order payroll and expense vouchers between governing board meetings.

E. Approve the letter of declaration that the District will issue less than \$10 million in total debt during the 2018 calendar year. (Page 13)

F. Approve Erlinda Martinez, Business Services II, as Student Activities Treasurer; and Chris Lineberry, Principal, as Assistant Treasurer for FY 2017-18.

G. Approve FY 2017-18 checking accounts, designate superintendent as custodian, and authorize Melissa Sadorf as signer:

1. Revolving - \$2,000 limit
2. Auxiliary - \$1,000 limit
3. Payroll Clearing for IRS Sections 403(b) and 457 - \$1,000 limit
4. Food Service Clearing
5. Student Activities

H. Approve the FY 2017-18 participation in the following purchasing cooperatives:

1. ASPIN/Mohave
2. Mohave Educational Services Cooperative, Inc. (MESC)
3. U.S. Communities
4. The Cooperative Purchasing Network (TCPN)
5. Greater Phoenix Purchasing Consortium of Schools (GPPCS)
6. Strategic Alliance of Volume Expenditures (SAVE)
7. Arizona State Procurement
8. National IPA Cooperative Purchasing Program
9. 1 Governmental Procurement Alliance Purchasing Group

I. Approve \$1 extracurricular activity fee per child participating in one or more 2017-18 extracurricular activities.

J. Approve the Heinfeld & Meech audit engagement letter for the fiscal year ended June 30, 2017 (Pages 14 - 25)

K. TO CONSIDER, DISCUSS, AMEND IF DESIRED, AND, IF DEEMED ADVISABLE, TO ADOPT A RESOLUTION ORDERING AND CALLING A SPECIAL BUDGET OVERRIDE ELECTION TO BE HELD IN AND FOR THE DISTRICT AND DECLARING THE DEADLINE FOR SUBMITTING ARGUMENTS "FOR" AND "AGAINST" THE ELECTION TO THE PINAL COUNTY SCHOOL SUPERINTENDENT AS AUGUST 18, 2017 AT 5:00 P.M. AND APPROVING THE GOVERNING BOARD'S ARGUMENT IN SUPPORT OF THE SPECIAL MAINTENANCE AND OPERATION BUDGET OVERRIDE ELECTION (Back Pocket)

L. Approve the Intergovernmental Agreement for Provision of Services by the Pinal County Recorder and Elections Department for the Special Maintenance and Operation Budget Override Election to be held in and for the Stanfield Elementary School District No. 24 of Pinal County, Arizona on November 7, 2017 (Pages 26 - 32)

M. Approve the Intergovernmental Agreement regarding Data Processing Service Program between Stanfield Elementary School District and Pinal County School Superintendent's Office for services between July 1, 2017 and June 30, 2018 (Pages 26 – 30)

N. Approve Melissa Sadorf, Superintendent, as SESD Agency Records Officer for FY18 and FY18 (Page 31)

O. Approve purchases from the Arizona School Risk Retention Trust and Alliance: 2017-18 property and liability insurance for \$69,937 and 2017-18 Worker's Compensation insurance estimated at \$25,482 (Pages 32 – 35)

P. Ratify the Superintendent's signature on the Memorandum of Understanding between SESD and Pinal Gila Community Child Services, Inc/Head Start for the period between August 1, 2017 to July 31, 2018 (Pages 36 – 46)

Q. Accept, with gratitude, the donation of a 12' conference table, book case and gym equipment valued at over \$500 from the FBI Phoenix/Sierra Vista offices through Debbie Jean Gedlinske

VII. NEW BUSINESS ACTION ITEMS

- A. Policy Advisories, Second Reading and Adoption:
1. PA584 EEAG, EEAG-R Student Transportation in Vehicles
 2. PA585 EEB Business and Personnel Transportation Services
 3. PA586 EFDA Collection of Money/Food Tickets
 4. PA587 JL Student Wellness

VIII. NEW BUSINESS NON-ACTION ITEMS

- A. Discussion regarding the school uniform requirements

IX. FUTURE AGENDA ITEMS

X. ADJOURNMENT

Pursuant to A.R.S. §38-431.02, the District shall post a statement on its website stating where all public notices of its meetings will be posted, including the physical and electronic locations and give additional public notice as is reasonable and practicable as to all meetings.

The District shall post the deadline for submitting "for" and "against" arguments concerning the override election and the request for arguments in a prominent location on the District's website immediately after a Spanish translation is available.

Posted: 10:00 a.m., June 19, 2017/MS