

POLICY: PROMOTION/RETENTION

J PAUL TAYLOR ACADEMY

www.jpaultayloracademy.org

Adoption date: May 14, 2014

1. A student may only be retained once while in attendance at J Paul Taylor Academy (JPTA).
2. The first time JPTA staff requests permission to retain a student, parent(s) or guardian(s) may refuse to grant permission. A refusal form must be signed by parents at this time and placed in the student's cumulative file.
3. If a student enters JPTA with a refusal to retain form in his/her file, the staff may retain the student if they believe it is in the best interest of the child.
4. Parents must be informed of the possibility of retention by February of the school year that retention is being considered.
5. At least two staff members and the head administrator must agree that retention would be in the best interest of the child.
6. Due to the uniqueness of each child, no specific criteria for retention will be developed.