



Back to School 2020 : Icahn 3 Overview

Updated 8.13.20

Welcome back! For more detailed information, please click the link below for the full [Icahn Charter Schools Reopening Plan](#).

Communication with Families

- Families will receive **primary** communication through their child's teacher **on their Google Classroom site, through email, phone calls, and through the Icahn 3 Charter School website.**

In-Person Schooling Schedules

- Icahn Charter Schools will be **remote learning only** from Wednesday, September 9, through Friday, October 2.
- In-person classroom instruction begins on Monday, October 5. There will be two phases of our hybrid model.

Phase 1: Students will attend school on campus with one classroom group of 6-8 students. There are four groups: A, B, C or D.

- Groups A (Mondays) and B (Tuesdays) will be on-campus one day per week. They will receive remote instruction four days per week.
- Group C: (Thursday and Friday) will be on-campus two days per week. They will receive remote instruction three days per week.
- Group D is fully remote and is off-campus five days per week.

Phase 2: Students will attend school on campus with one classroom group of 8-10 students. There are three groups: A, C, and D.

- Groups A (Monday/(Tuesday) will be on-campus one twice per week. They will receive remote instruction three days per week.
 - Group C: (Thursday and Friday) will be on-campus two days per week. They will receive remote instruction three days per week.
 - Group D is fully remote and is off-campus five days per week.
- Families may choose for students to attend school completely remotely at any time, but may only return to the in-person option at specified re-entry dates. Re-entry dates will coincide with the first day of a new marking period. **The form to request group options as well as full remote learning will be available to all families as soon as it is finalized.**

Building Safety

- Only employees, students registered for in-person schooling, essential and emergency workers will be allowed in the building.
- Hallways, stairs, floors and other common areas will be clearly marked with one-way directional signs or marked as not for use.
- ***Before 8:00 am each day***, families whose children will be on-campus must log onto our daily reporting website (address will be made available and also linked here when finalized) to answer questions about exposure to COVID-19.
- Students, faculty and staff, parents and any other persons entering school grounds are required to wear face masks (***without*** breathing valves) at all times. This includes in the parking lot and schoolyard, and on school buses.
- Staggered entry and exit times into the building are being designated to allow for social distancing, as are entry and exit points.
- Before entering the school building, every person will have their temperature taken. ***Anyone with a temperature of 100.00 F or greater will be isolated in a designated isolation space with a designated staff monitor and sent home immediately.***
- Staff members will supervise the socially distanced students waiting their turn for a temperature check at each entry point. Students may need to wait outside before their temperature checks.
- The school will provide a face mask for any person entering the building who needs one, as well as other forms of PPE (personal protective equipment) as needed.
- Mandatory fire drills and lockdown drills will be conducted in a manner that maintains social distances at exits and gathering points outside the building.
- Touchless hand sanitizers are readily available throughout the building.
- The number of individuals allowed in a bathroom will be limited. Younger students will be taken as a group to monitor spacing. All bathrooms will have a touchless experience. Bathrooms will be cleaned every hour.
- Water fountains will be available, but students are strongly encouraged to bring their own water from home.
- Common, shared spaces will be routinely cleaned and disinfected throughout the day. The library, gym, playground and cafeteria will not be in use for the time being.
- HVAC central heating and cooling systems will be outfitted with HEPA filters, which will be replaced every quarter. All schools are reviewing additional HVAC hardware to include ultraviolet light cleaning.

Classroom Safety

- Classrooms will be arranged to allow for appropriate social distancing. Desk shields will be installed for each student and teacher.
- Students will keep their school supplies in an individual, clear, closing bin at their desks. **These items must remain at school.**
- Students will receive individual, clear, closing bins to store personal items from home (jackets, bookbags, etc.). **Students will not be permitted to store these items overnight.**
- In spaces where social distancing cannot be met, partitions will be installed to deter exposure.
- An acceptable face covering must be worn by all individuals at all times and are required where social distancing cannot be maintained.
- Staffing and movement in classrooms will be limited to ensure appropriate distancing.
- Windows will be opened to increase fresh air flow as often as possible.
- Classrooms will be disinfected nightly.
- Trash receptacles will be touchless.

Food Service

- A “grab-and-go” service will be used for breakfast and lunch. All items will be disposable.
- Students do not need to wear face coverings when seated and eating as long as they are appropriately distanced.
- Meals may be served in classrooms or during staggered meal periods.
- School breakfast/lunch will be provided for remote students for pick-up.

Quarantine/School Closure Protocols

- Each Icahn school will work with the NYC DOH to determine conditions that would trigger a quarantine of a classroom cohort, a section of a school, or a full school closure.
- If an individual has been exposed to COVID-19 they must be quarantined for a period of 14 days, even if they receive a negative test result.
- Any student or staff who has been within 6 feet for 10 continuous minutes or more with individuals suspected or confirmed with COVID -19 must be quarantined for 14 days. A medical note may be required to return to school.

Extracurricular Activities, Afterschool Care, Breakfast Drop Off

- Until schools can safely resume normal activity at full capacity, all extracurricular activities, after school care, and early breakfast drop off are discontinued. Children will only be allowed in the building during designated instructional hours.

Social-Emotional Support Services

- Guidance Counselors for specific grade levels will give virtual classes to support social-emotional learning. Generally, this will take place on days when students are completely remote at home.
- The Physical Education teachers may assist in this area to support mindfulness and promote physical activity that supports purposeful stress reduction, healthy eating, healthy lifestyle choices, and hygiene.
- Guidance Counselors will work to construct opportunities for staff and families to connect and build support capacities.
- Guidance Counselors will provide professional development sessions on Wednesdays for teachers to help them build and broaden a healthy learning environment.

Bussing

- Icahn schools will rely on NYC DOE Pupil Transportation to ensure that school bus companies and personnel follow all appropriate guidelines for safety.
- Individuals must wear acceptable face coverings at all times on school buses (entering, exiting, seated) and maintain appropriate social distancing, unless they are members of the same household.

At-Home Remote Learning Guidelines

- Classroom-specific expectations for at-home learning will be communicated to families by each classroom teacher.
- During synchronous (scheduled live remote) learning, students are expected to be
 - On-camera at all times
 - Wearing their Icahn uniform shirts
 - Using headphones if possible
 - Ready to participate with all materials within reach

Connecting with Administration

- If possible, meetings with administrators will be held virtually. Otherwise, social distancing and PPE safety protocols will be followed.
- All in-person, on-campus meetings must be pre-approved by the Principal and Icahn Charter School operations staff.
- Non-urgent questions should be submitted via email to Icahn 3 office assistant Ms. Vanessa Cotto at vcotto@ccics.org.

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