

PTO General Meeting
3/5/18

- Welcome and Introductions-Kay Roberts
- Minutes Review/Approval-No one has reviewed
- Update on 501c3-Joy Willis
 - Joy presents two possible letters and Kay reads an excerpt from an email from TJ Bush with the legal verbiage to use. *Kay is to send this to Joy and she will revamp the letters to reflect this.
- Financial update
 - My Girl Gala netted over \$9k
 - Tiger PAWS PTO had a starting balance of \$8800, Treasurers are discussing with Ms. Lucas the possibility of paying teachers out of this amount.
 - Christine received the number of teacher/staff per school today to determine the dollar amount we will be able to give.
 - Teachers have historically been required to fill out a form and submit receipts and volunteer at one (?) event.
 - *Finance committee to review this form and process to determine if a revamp of this form/process is necessary.
 - Carnival netted approx. \$5000
 - Tiger Gear has netted \$1300
 - Current balance=\$23,678.70
- My Girl Gala-Trisha would like to deliver this but cannot attend tonight's meeting, she will attend next month to provide this update.
- Spirit Wear Update-Kay Roberts
 - Adding April 18th Kindergarten parent meeting to the Spirit Wear table agenda.
 - The committee has met to discuss what items to keep in stock, the total is \$3034
 - Items to be kept on hand are on pages 4-5 of the minutes.
 - Amanda Thurston moves to approve purchase, Miranda Lee seconds, all in favor.
- School Supplies Update-Julie Marvel
 - Schoolkidz-
 - Color-coded handles, marketing materials, online portal or by paper, no minimum, we do not pay until the boxes have been delivered.
 - Will be done as grade-level specific since students will not know who their teacher will be by the end of the school year.
 - Must be ordered by the last day of school, but if we commit now we will receive a 10% discount.
 - Suggestion is to add \$5 to the cost of each box, payable to the PTO.
 - Melinda Julius moves to accept, Amanda Thurston seconds, all in favor.

- Future Meeting Days/Times-Kay Roberts
 - *A survey will be posted to the Facebook page and left up for approx. one week, then we will schedule the next meeting accordingly keeping in mind that we must provide 10 days notice per the bylaws.
- Box Tops Discussion-Kay Roberts
 - Kay from PVE is ready to hand it over to the PTO, Cindy Mace does this for YES but it is suggested that she would be willing to give this up.
 - *Amanda Thurston of the fundraising committee agrees to head this effort.
 - Melinda Julius moves to accept, Joy Willis seconds, all in favor.
 - Amanda Thurston and the fundraising committee to head this.
- School Safety Discussion-Joy Willis
 - Reached out to both school principals, counselors and nurses to determine what the needs may look like for each school.
 - First Aid rolling suitcase, permanent markers, card games to pass time, etc.
 - *Joy to research grants that could possibly be used for this purpose.
 - Lisa sent Joy some information regarding how parents can speak to their children about school safety and we are discussing the possibility of having a 'Parent's Night' to disperse this information.
 - What activities can we do with children while this meeting occurs?
 - Joy has been in contact with a Ball State professor who would be willing to have a table at the event.
 - Possibly coincide with a movie night to keep the children occupied?
 - Possible date range is late April.
 - Discussed the Alternative Fundraising Letter with a spot to specify that donations go to school safety/teacher classrooms/etc.
- Dine to Donate-
 - *Chick-Fil-A-Miranda Lee has filled out another online form to request this fundraiser and is awaiting a response.
 - *Melinda Julius has not been able to reach anyone at Qdoba, Cammack, or El Rancho Poblano and is going to reach back out to Applebees with the pending 501c3 letter.
- PTO Committees-Kay Roberts
 - Passed out a list of the committees and the general responsibilities to gain interest.
 - Communications Committee-Joy Willis-Presents flow chart example for the website.
- Future Events-Kay Roberts
 - *My Boy Bowling Night-Chelsea Roberts reports that Don has no date restrictions and simply needs a date to move forward. Kay will reach out to Brooke Stover and Megan Bush to coordinate.

- Kindergarten Parent Meeting-April 18th
- Staff Appreciation Week-May 7th-11th-Daily meals for both PVE and YES, lots of volunteers needed.
- Kindergarten Screening-May 9th and 10th-PTO Tiger Gear, Game table for kids, Sign-up for parents.
- Kindergarten Grandparents Day-May 11th-Volunteers needed, possibly have Tiger Gear available.
- Car Show Update-Melinda Julius-
 - Working on a car show t-shirt, sourcing prices.
 - 15 vendors have already pre-paid.
 - Melinda is working on food trucks or possibly working with a non-profit to cook as a fundraiser for that.
 - Melinda is working on a rain-contingency plan.
 - *Melinda is not sure how many volunteers will be needed at this point but will provide this number at the next meeting.
- 2018-2019 PVE & YES Registration-TBD-PTO Tiger Gear Available, Game table for kids, Sign-up for parents.
- Spirit Sticks-Kay Roberts
 - Suggests Christine Wolfert's idea of handing out a free one at Kindergarten registration.
 - Cost is \$.40 per and Christine's previous school charged \$1.00 per stick.
 - Spiritmonkey.com
 - *Kay to request specific numbers from Christine to present at the next meeting.
- Next Meeting Date-TBD based on Facebook poll results.
- Julie Marvel moves to dismiss, Miranda Lee seconds.

Spirit Wear Cash and Carry Items

Product	Size/Opt	Qty	Est. Cost
Decals	Opt. #1	5	
	Opt.#2	5	
	Opt.#3	5	Decal Total: \$45.00
Cups (32oz)	Script Letters	6	
	Block Letters	6	Cup Total: \$204.00
Tiger Pride Baseball	Glitter-Youth Small	15	
	Glitter-Youth Med.	15	
	Glitter-Youth Large	10	
	Glitter-Youth XL	5	
	Glitter-Adult Small	2	
	Glitter-Adult Med.	2	
	Glitter-Adult Large	2	
	Glitter-Adult XL	2	BB Shirt Total: \$795.00
Long-Sleeved Shirt	Yorktown Tigers-YS	20	
	Yorktown Tigers-YM	20	
	Yorktown Tigers-AS	3	
	Yorktown Tigers-AM	3	
	Yorktown Tigers-AL	3	
	Yorktown Tigers-AXL	3	LS Shirt Total: \$820.00
Universal T-Shirt	Youth XS	10	
	Youth S	20	
	Youth M	20	

	Youth L	15	
	Youth XL	15	
	Adult S	3	
	Adult M	3	
	Adult L	3	
	Adult XL	3	Universal T Total: \$920.00
Drawstring Bags	Glitter	10	
	Non-Glitter	10	Bag Total: \$250.00
License Plates		10	\$100
Total Cost Est. for C&C Items = \$3134.00			