

Westlake High School

Mt. Pleasant Central School District

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June 7, 2019

Members of the Class of 2020:

One Senior privilege is the opportunity to have your own parking spot on campus. If interested please complete the attached application and submit it and all required paperwork (see below) to the main office by **Friday, June 14th**. Students who fail to meet this deadline may not be considered for a parking space; although applications for the waiting list will continue to be accepted on a rolling basis after June 14th.

- To apply for Senior Parking, simply fill out the attached form and return the form with a copy of the student's license, registration and lottery ticket form to the Main Office at Westlake High School no later than June 14th at 3:00 p.m. to be eligible for the initial lottery.
- Spaces will be allocated to students through a lottery system.
- Application to the lottery does not guarantee that each student will receive a parking space. However, if a student applies for the **3 senior student carpool option**, they will be guaranteed a spot. Parking spaces are NOT issued on a first come, first served basis.
- Please be advised that this privilege may be withdrawn at any time at the discretion of administration. Any violations of the Code of Conduct may impact the student's eligibility for parking privileges.
- Excessive illegal tardiness and/or absences may result in disqualification or the loss of Senior Parking privileges.
- Seniors may only leave campus with appropriate prior school authorization.

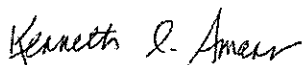
If you wish to apply:

1. **Complete the application**
2. **Attach a copy of your vehicle Registration to the application.**
3. **Attach a copy of your Driver License to the application.** (Applications will be accepted with a copy of your Learner Permit and all students will be eligible for the lottery; however, a parking space will not be granted until a copy of your Driver License or receipt from your Road Test is received. If a copy of your Driver License is not submitted by September 4th, the parking space will be awarded to the student next on the wait list.

The lottery drawing will take place on June 17th at 2:30 p.m. If a parking permit is awarded to you, your parking pass will be mailed prior to the first day of school.

Please note the high school main office will be closed from mid-July through mid-August.

Very truly yours,



Kenneth Amann

WESTLAKE HIGH SCHOOL **STUDENT PARKING REGULATIONS**

The following policy has been adopted by the Board of Education regarding student driving/parking at Westlake High School:

SENIORS ONLY MAY FILE AN APPLICATION AND RECEIVE A PARKING TAG BEFORE HIS/HER AUTOMOBILE WILL BE PERMITTED ON CAMPUS. PERMITS WILL BE ISSUED THROUGH A LOTTERY SYSTEM.

Students who receive a parking permit must adhere to the regulations listed below:

1. Follow the speed limit on campus (15 mph).
2. Park only in YOUR designated space. (If for some reason your assigned parking space has been taken, temporarily park in a visitor space and report this to the outside security officer or Main Office.)
 - a. Students may not assign or lend their parking spaces to another student.
 - b. Students may not switch parking spaces with another student.
3. **PARKING IN THE FIRE LANES OR ON THE GRASS IS PROHIBITED.**
4. Students may not sit in cars during the student's scheduled school day or during emergency drills.
5. Students are only permitted to leave campus according to approved "Senior Privilege Forms" (e.g. lunch) and administratively authorized dismissal.
6. Any parking space left vacant for five consecutive days without prior notification to the Assistant Principal's Office will be awarded to the student next on the wait list.
7. To retain parking privileges, a student must maintain a satisfactory discipline history and attendance record. **Excessive illegal tardies and/or absences** will result in suspension and/or loss of parking privileges on school grounds.

Depending upon the parking violation, actions may include suspension of driving/parking privileges, suspension and removal of the vehicle at the owner's expense.

THE BOARD OF EDUCATION HAS ADOPTED A POLICY THAT EMPOWERS THE HIGH SCHOOL ADMINISTRATION TO HAVE A VEHICLE TOWED AWAY AT THE OWNER'S EXPENSE IF IT IS PARKED IN A RESTRICTED AREA, ON THE GRASS, OR IN A YELLOW FIRE LANE OR OTHER UNAUTHORIZED AREAS.

WESTLAKE HIGH SCHOOL
WESTLAKE DRIVE, THORNWOOD, NEW YORK
SENIOR STUDENT PARKING APPLICATION 2019/20

DATE: _____

STUDENT NAME _____

HOME PHONE # _____ PARENT EMAIL _____

YEAR _____ MAKE OF CAR _____

MODEL _____ COLOR _____

PLATE # _____

Will you be carpooling with any other Seniors and sharing one spot? YES / NO

Name of students carpooling with you: _____

How often do you plan to park on school property? *Check one*

_____ Daily _____ Other (*Please indicate frequency below*)

Frequency: _____

I HAVE READ AND UNDERSTAND THE PARKING REGULATIONS AND THAT
A VIOLATION MAY RESULT IN THE VEHICLE BEING TOWED AT THE
OWNER'S EXPENSE AND POSSIBLE SUSPENSION OF MY PARKING PERMIT.

IN ORDER TO OBTAIN A PARKING PERMIT, YOU MUST SUBMIT
A COPY OF YOUR LICENSE, VEHICLE REGISTRATION AND LOTTERY
TICKET FORM WITH YOUR APPLICATION.

STUDENT SIGNATURE _____ DATE _____

PARENT SIGNATURE _____ DATE _____

TO BE COMPLETED BY ADMINISTRATION:

PERMIT/SPACE # _____ DATE ISSUED _____

Parking Spot Lottery Form (Senior Parking)

Students who submit an application and are accepted will receive **one** ticket in the lottery. Upon completion of this form, the student may be entitled to an additional ticket(s). Check all boxes that apply and fill out the following information:

Name: _____ Date: _____

Additional Tickets (one per category):

Current WHS fall Sport: _____

Coach signature: _____

Clubs (At least 2):

1. _____

Advisors signature: _____

2. _____

Advisors signature: _____

3. _____

Advisors signature: _____

Currently Employed (*Does not include summer jobs*)

Establishment: _____

Employer Contact Information:

1. Name: _____

2. Phone Number: _____

3. Employers Signature: _____

4. Average Hours Worked Per Week: _____

5. How long have you been employed with this establishment? _____

***Carpool with One Senior (no spot guaranteed)**

1. Name of Senior: _____

License: Yes / No

Separate Application Submitted: Yes / No

Signature of Senior: _____

*A total of three tickets will be entered for a 2-person carpool if both students will be driving and sharing the parking space. Each ticket will be entered with both student driver names listed. If only once student has a license, only 1 ticket will be entered.

Guaranteed Spot:

Volunteer First Responder (*Amount of total spots will be decided by administration*)

Department/Town: _____

***Carpool Option** (*These will be the first and closest assigned spots*)

By checking the above box, the student agrees to drive two or more Seniors and guarantees that they have their **Senior license**.

1. Names of Seniors Student will be Carpooling with:

1. _____

Separate Application Submitted: Yes / No

Signature of Student #1: _____

2. _____

Separate Application Submitted: Yes / No

Signature of Student #2: _____

*Individuals listed under this carpool option will not be entered into the general lottery and will not be eligible for individual spots.

Certification Statement: By signing the lines below, the student and their parent/guardian guarantees that all information in this packet is accurate.

Student Signature:

_____ Date: _____

Parent/Guardian Signature:

_____ Date: _____