











ACBOE DATABASE REFERENCE SHEET FOR EMPLOYEE(S)

PROGRAM:	DESCRIPTION:	LOG IN (GENERAL INFORMATION):	GENERAL ISSUES / PROBLEMS
<p style="text-align: center;">PowerSchool</p>  <p>ACCESS LINK(s): Teachers - https://powerschool.acboe.org/teachers/pw.html Administrators / Secretaries - https://powerschool.acboe.org/admin/pw.html</p>	<p>Student Management System: Teachers use for Gradebook and Attendance</p>	<p>STAFF LOG IN INFO: <i>Username</i> – for most staff members, first initial and last name (mmouse) <i>Password</i> – set by user</p> <p>STUDENT LOG IN INFO: Not applicable</p>	<ul style="list-style-type: none"> • Forgot Password and/or Students Missing from Schedule(s) <ul style="list-style-type: none"> ○ contact Michele Prevard (mprevard@acboe.org / x5017) – Elementary / Carol Simon (csimon@acboe.org / x2245) – ACHS • Gradebook Installation – School-Based Technology Coordinator – Elementary / Data Center – ACHS
<p style="text-align: center;">edConnect NJ</p>  <p>ACCESS LINK: https://edconnectnj.schoolnet.com/Authentication.aspx?mode=login&referrer=http%3A%2F%2Fedconnectnj.schoolnet.com%2Fmain.aspx</p>	<p>Instructional Improvement System: Used for District Assessments and Lesson planning</p>	<p>STAFF LOG IN INFO: <i>Username</i> – first part of district email account up to the '@' (mmouse) <i>Password</i> – set by user</p> <p>STUDENT LOG IN INFO: <i>Username:</i> s_<SID> <i>Password:</i> set by system</p> <p><"How To" Find UN/PWs – COMING SOON></p>	<ul style="list-style-type: none"> • Forgot Password <ul style="list-style-type: none"> ○ Click link on sign-in page 'CLICK HERE TO RECEIVE A USERNAME & PASSWORD REMINDER' PLEASE NOTE: Do not use email link / access the sign-in page via the district or school webpage and use temporary password sent to you • Students Missing / No Sections <ul style="list-style-type: none"> ○ Confirm in your gradebook for the appropriate course/section <ul style="list-style-type: none"> ▪ NOT in gradebook, Elementary - contact building secretary or Michele Prevard (mprevard@acboe.org / x5017) / ACHS - Guidance or Carol Simon (csimon@acboe.org / x2245) to schedule student(s) in course/section ▪ IN the appropriate course/section in gradebook, contact Tracy Slattery (tslattery@acboe.org / x5052) • Lesson Plans <ul style="list-style-type: none"> ○ Elementary – building technology coordinator or digital implementation specialist team member / ACHS – department lead teacher or digital implementation specialist team member • Assessments <ul style="list-style-type: none"> ○ Elementary – subject area coach or digital implementation specialist team member / ACHS – department lead teacher or digital implementation specialist team member
<p style="text-align: center;">eChalk</p>  <p>ACCESS LINK: http://app.echalk.com</p>	<p>Website Management & Previous year lesson plans</p>	<p><i>Username</i> – old lesson plan username but MUST add '@echalk' (mmouse@echalk.aboe.org) <i>Password</i> – set by user</p> <p>Not currently used by students</p>	<ul style="list-style-type: none"> • Forgot Password and/or Username <ul style="list-style-type: none"> ○ Elementary – building technology coordinator or digital implementation specialist team member / ACHS – Mia Williams / Jennifer Jamison / Veronica Gaskill

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<p>District eMail Account</p>  <p>ACCESS LINK: https://exchange.acboe.org/owa</p>	<p>District eMail system</p>	<p><i>Username</i> – for most staff members, first initial and last name (mmouse)</p> <p><i>Password</i> – set by user</p> <p>Not used by students</p>	<ul style="list-style-type: none"> • Forgot Password <ul style="list-style-type: none"> ○ Contact Help Desk x5128 or request building technology coordinator to submit email on your behalf to helpdesk
<p>Google Drive [ACBOE Domain]</p>  <p>ACCESS LINK: http://drive.google.com</p>	<p>Google service to store and share digital content</p>	<p><i>Username</i> – district ACBOE eMail account**</p> <p><i>Password</i> – set by user</p> <p>STUDENT LOG IN INFO: <i>Username:</i> first name.last name@student.acboe.org*** <i>Password:</i> Student ID#ac</p>	<ul style="list-style-type: none"> • Forgot Password <ul style="list-style-type: none"> ○ Click on link to access hand-out to “Update Drive Password” <p>**If you are unable to access a document sent via email, be sure you are using your ACBOE Google Account.</p> <p>***Some students have the same name and may vary slightly, find in PowerTeacher to get correct account <“How To” find student ACBOE Google Account in PowerTeacher – COMING SOON></p>
<p>Google Classroom [ACBOE Domain]</p>  <p>ACCESS LINK: http://classroom.google.com</p>	<p>Blended learning platform to simplify creating, distributing and grading assignments in a paperless way.</p>	<p><i>Username</i> – district ACBOE eMail account**</p> <p><i>Password</i> – set by user</p> <p>STUDENT LOG IN INFO: <i>Username:</i> first name.last name@student.acboe.org*** <i>Password:</i> Student ID#ac</p>	<ul style="list-style-type: none"> • Forgot Password <ul style="list-style-type: none"> ○ Click on link to access hand-out to “Update Drive Password” <p>**If you are unable to access a document sent via email, be sure you are using your ACBOE Google Account.</p> <p>***Some students have the same name and may vary slightly, find in PowerTeacher to get correct account <“How To” find student ACBOE Google Account in PowerTeacher – COMING SOON></p>
<p>Scholastic Account Manager (SAM/SRI)</p>  <p>TEACHER ACCESS LINK: http://sri.acboe.org:55880/slms/educatoraccess</p> <p>STUDENT ACCESS LINK: http://sri.acboe.org:55880/slms/studentaccess</p>	<p>Database for student information and reporting SRI – Scholastic Reading Inventory (ELA Benchmark Assessment)</p>	<p><i>Username</i> – first part of district email account up to the '@' (mmouse)</p> <p><i>Password</i> – Acboe0110</p> <p>STUDENT LOG IN INFO: <i>Username:</i> Student ID# <i>Password:</i> Student ID#</p>	<ul style="list-style-type: none"> • Student(s) unable to access SRI <ul style="list-style-type: none"> ○ Elementary: see building technology coordinator or literacy coach / ACHS: see Veronica Gaskill

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<p>LoTi Lounge</p>  <p>ACCESS LINK: http://www.lotilounge.com</p>	<p>District Evaluation System</p>	<p><i>Username</i> – district ACBOE eMail account**</p> <p><i>Password</i> – set by user</p> <p>Not used by students</p>	<ul style="list-style-type: none"> • Forgot Password <ul style="list-style-type: none"> ○ Click “Need Help Signing In” • New to the District <ul style="list-style-type: none"> ○ Contact Tracy Slattery [tsslattery@acboe.org]
<p>Compass Learning</p>  <p>http://www.thelearningodyssey.com/</p>	<p>Elementary digital lessons and activities for content areas</p>	<p><i>Username</i> – first part of district email account up to the '@' (mmouse)</p> <p><i>Password</i> – Acboe0110</p> <p>STUDENT LOG IN INFO: <i>Username:</i> Student ID# <i>Password:</i> x</p>	<ul style="list-style-type: none"> • Student(s) unable to access system <ul style="list-style-type: none"> ○ See building technology coordinator <p style="text-align: center;">SYSTEM IS CURRENTLY BEING UPDATED FOR 2016-17 SY</p>
<p>Learning.com</p>  <p>https://login.learning.com/</p>	<p>Elementary digital literacy skills</p>	<p style="text-align: center;">CHECK BACK</p>	<ul style="list-style-type: none"> • Student(s) unable to access system <ul style="list-style-type: none"> ○ See building technology coordinator <p style="text-align: center;">SYSTEM IS CURRENTLY BEING UPDATED FOR 2016-17 SY</p>