

## School Leadership Meeting

Wednesday, December 20, 2017

Meeting Commenced: 5:00 PM

Due to the lack of Quorum, we are unable to review the minutes from November, approve the revised SLT Bylaws, and view the Budget request

### SLT Revised By-Laws

- We would like to establish student elections for the future SLT student members and include a clause that requires the attendance on one SGO member

### Survey Review

- Parental Outreach
  - 20 parents responded to the survey that was sent
  - A letter will soon be sent out to families about workshops
- Student Social-Emotional Support
  - A workshop on familial pressure should added to the workshop schedule
  - Guidance counselors have done classroom visits regarding healthy relationships
  - Ms. De Jesus had a meeting with the club No Place for Hate and finalized the date for classroom visits which will be held February 12th, right before mid-winter break
  - The SLT student members and Mrs. Maureau have finalized the student emotional/mental health survey
  - Proposed methods to reach the most students:
    - SGO can contextualise the survey and email it to all the students through survey monkey
    - Teachers can have students submit responses during class
    - Create an incentive between grades to encourage students to complete is
      - For example, a pizza party to whichever grade has the most submissions
  - Concerns regarding the survey:
    - How can we ensure that each student responds once?
    - How can we ensure the responses are anonymous?

### Parent Workshop Schedule

- This year we hope to have workshops during the day, evening, PTA meetings, and Saturdays once a month
- Proposed Workshop topics include:
  - College applications which will take place during the day

- Anxiety prevention
- Familial pressures
- Financial aid
- Pupilpath
- Social media usage
- College readiness
- During the recent pizza chat, students suggested planning a college night. Ms. Dobbs has already begun contacting college admissions representatives. This will allow students and parents to learn more about the college process. We should also consider contacting alumni to discuss their college experience with students.
- Another way to increase college readiness is to create college tour trips over the summer. A list of possible schools will be made. This option is favored over school day trips because students will not miss educational time.

#### SLT Visitor Request Form

- The form is up and running on the school website

#### Mayor's Town Hall Meeting - 12/18/17

- Ms. Maureau attended the meeting and asked about our school. She was put in touch with the DOE representative, council member, community liaison, and deputy chancellor. She was able to show them photos depicting the building's condition such as pictures of room 230's ceiling. These photos have been forwarded to the people mentioned before, They were unaware of York College's behavior towards the school and would look into the matter.
- She was informed that York college originally wanted for the DOE to construct a building on campus which would be leased to us.
- Ms. Maureau is compiling a list of grievance the school has with York College and creating a folder for photos of the building

#### Superintendent's Office Visit Feedback

- The school needs to strengthen pedagogy and has implemented steps to do so. However, the school has lost funding because student enrollment has decreased. Student enrollment will be discussed in further detail in March
- The school received \$200,000 from Melinda Katz to buy laptops and desktops.
- The robotics team has received funding and so will other STEM based clubs
- Mr. Mondestin is leading a web design class
- Students would like to create a debate class and determine who will be the new coach.

#### Student Concerns

- Request for students to go out for lunch
  - Students would like access to the "halal" cart and the ice cream truck that are close to the York college campus. However, certain steps need to be taken before

students are allowed access. For instance, SGO needs to compile a list of expectations, teachers will be surveyed to determine whether they approve of the idea, and if access is provided, students who misbehave will have this privilege taken away.

- The topic will be addressed further in the next meeting
- Lateness policy
  - Punishments such as detention has not worked with students who have chronic lateness. Positive incentives like perfect attendance rewards may be implemented to encourage better attendance.
- To be allowed on trips, students must now get approval from teachers by signing their permission slips
- During period 7, hot and cold lunches run out so more must be ordered
- Students have created the final exam schedule and SGO will be providing feedback on the process
- Protocol for alumni visits
  - The school policy posted on the website requires alumni to give at least 24 hours notice and a brief description of their visit, For example who they are visiting, when and where they are visiting, and purpose. This is the first step in forming an alumni association at QHSS.

#### Grading Policies

- The science and math department would like to change the assessment grade to 60% or 65% so there is a better balance. The teachers do not want to overwhelm students with assessments, the current policy is not an accurate depiction of the student's ability. Other specialized high schools have similar policies to the previous one.
- Since all the classes at the school are honors or AP, the grades should be weighted. However, on student transcripts, only AP classes are weighted. The administration will confirm if the honors classes get weighted. The assumption is that AP classes have a 1.1 curve while honors classes have a 1.05% curve.

#### Visit from Ray Orlando - Feedback and Next Steps

- Ray Orlando said that we need to make the school noticeable to get the attention we need to resolve the school's issues.

#### Feedback from Student Government Consultative Meeting and Next Steps

- The issue of regents week was addressed and the minutes have been sent out to the student body.

#### Quality Review

- The last quality review of the school occurred 3 years ago. The next review will be held in March, the exact date is to be determined. Reviewers, typically one person, will be at the school for 2 days and will meet with parents, students, teachers and will observe classes.

- At the end of the visit, the reviewer will provide some initial feedback. The full assessment of the school will be made public in 6-9 months.
- The quality review rubric will be available during the next meeting.

#### Possibility of PTA Fundraiser to Support 2018 Senior Trip

- The DOE has many restrictions set in place for fundraising on campus, but the PTA has less restrictions. Mrs. Guadalupe and Ms. De Jesus will discuss more about the PTA's ability to sponsor a fundraiser.
- Currently the senior trip is \$369, but negotiations are needed to reduce the price. The senior dues without the trip is about \$500, which is too expensive for certain students to pay in a lump sum.
- In order to avoid this problem in the future, school should create a class fund in which students slowly accumulate the money needed to pay for senior dues, senior trip, and prom. For instance, freshman can put \$10 a month into the fund while seniors put in \$10 a week.
- Also, letters should be sent out to parents beforehand explaining senior dues and the financial responsibility, so that families are better prepared to pay.
- The senior class will have a mandatory meeting tomorrow to discuss the senior trip and the brainstorm ideas.

#### Feedback from Ramapo for Children Walkthrough in May and Next Steps

- The school has yet to receive specific feedback and information

Meeting ended: 7:00 PM

Minutes by Warisha Siddiqui, Junior