



West Thibodaux Middle School

PARENT & FAMILY INVOLVEMENT PLAN

2017 - 2018

“Parent and Family Engagement” means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities

GOAL: To enhance the instructional program and academic achievement of students at **West Thibodaux Middle School** by involving parents in all aspects of the school’s activities.

OBJECTIVE: The administration, faculty, and staff will provide a variety of programs to promote parent and family engagement to improve the academic performance of students. Documentation of these programs will include sign-in sheets, copies of the monthly school calendar, and school visitations.

West Thibodaux Middle School will adhere to the following ESSA Parent and Family Engagement Federal Program Assurances outlined in Section 1116 of the Every Student Succeeds Act.

PART 1: ESSA PARENT AND FAMILY INVOLVEMENT ASSURANCES

- Jointly develop the local educational agency plan under section 112, and the development of support and improvement plans;
- Provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the local educational agency in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employees, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education;
- Coordinate and integrate parent and family engagement strategies under this part with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs;
- Conduct, with the meaningful involvement of parents and family members, an annual evaluation for the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools served under this part, including identifying –
- Barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background);
- The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and
- Strategies to support successful school and family interactions;
- Use the findings of such evaluation in subparagraph to design evidence-based strategies for more effective parental involvement, and to revise if necessary, the parent and family engagement policies described in this section; and
- Involve parents in the activities of the schools served under this part, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the local educational agency to adequately represent the needs of the population served by such agency for the purposes of developing, revising, and reviewing the parent and family engagement policy.

PART II: SIX TYPES OF PARENTAL INVOLVEMENT

West Thibodaux Middle School will utilize the Six Keys to Successful Partnerships to foster Parent and Family Engagement.

STANDARD I: PARENT

Parenting Skills are promoted and supported.

West Thibodaux Middle School will:

- Purchase parenting books, magazines, and other informative material regarding responsible parenting and give parents the opportunity to borrow the materials for review.
- Advertise current selections and give parents the opportunity to borrow the materials for review.
- A Parent Center has been developed for parents and families and includes a lending library with a variety of materials of interest to parents of pre-adolescent children. Periodicals, brochures, books, etc. that focus on parenting are available through the Parent Center.
- Reading selections from the Parent Center are regularly highlighted in school newsletters to increase parent awareness of the available resources.
- The Parent Center also includes information regarding available community non-profit and private referral sources. This information is disseminated to families as needed.
- The Parent Center houses a designated parent computer.

STANDARD II: COMMUNICATION

Communication between home and school is regular, two-way, and meaningful.

1. The Parent and Family Engagement Program at **West Thibodaux Middle School**, developed by staff and parents, includes program practices that enhance parent involvement and reflects the specific needs of **West Thibodaux Middle School** students and their families.
2. The Parent and Family Engagement Plan is comprehensive, coordinated and inclusive. Parent and Family Engagement roles are varied.
3. Communication between home and school is regular, two-way and meaningful. To encourage communication with parents, **West Thibodaux Middle School** will:

Prepare and distribute information packets to each WTMS family describing:

- **WTMS** Parent Involvement Plan/Program
- The various ways parents can volunteer at **WTMS** School
- Planned parent and family engagement opportunities
- Parent communication methods
- The role of parents, teachers, and students. This information is also available in student agenda/planners.
- Parent volunteer and interest surveys
- PTO membership form and invitation to join

Two-Way, Meaningful Communication Methods:

- Communications regarding grades will be sent home in a timely manner.
- The Parent Internet Website provides instant access for parents to view their student's grades, attendance, lunch account information and access tutorial help on the district's web-site (Parent Progress Center).
- PTC, in conjunction with **WTMS**, publishes a monthly newsletter to keep parents informed of upcoming events and other school issues. The newsletters are sent home with students and also available to read on the school's web-page.
- Staff member's e-mail addresses can be accessed through school web-page.
- Parents are encourage to sign up for grade level and school-wide Remind 101 communications. Communications include school activity announcements, homework reminders, assessment reminders, etc.
- Teachers and staff communicate regularly with parents through phone calls and emails as well as notes home.
- Parents without internet access are encouraged to use a computer designated for their use in the Parent Center/Library.

<http://wtms.mylpsd.com/>

STANDARD III: VOLUNTEERING

Parents are welcome in the school and their support and assistance are encouraged.

WTMS promotes and encourages a welcoming atmosphere to foster parent involvement and volunteer participation.

- **WTMS** does not have policies that hinder parent involvement at school.
- The Parent Involvement Contact Person at the school encourages staff members to utilize the volunteer survey information collected by the PTC, which lists the interests and availability of volunteers.
- The information on the parent survey determines the frequency of each parent's desired participation, and includes the option of volunteering just one time per year, performing the work at home.
- The Parent and Family Engagement Contact person ensures that parent participation is acknowledged.
- Volunteers are encouraged to attend a training session held at the beginning of each school year.

STANDARD IV: STUDENT LEARNING

Parents play an integral role in assisting student learning.

In order to promote parents' efforts at **WTMS**, Parent and Family Engagement meetings are regularly scheduled and parents are provided up-dates/reports on school business and an overview of:

- What students will be learning
- How students will be assessed
- What parents should expect from their child's education
- How parents can assist and make a difference in their children's education

WTMS schedules regular Parent and Family Engagement meetings, such as:

- Meet & Greet for Incoming 6th graders
- Meet & Greet for all Incoming Students
- Grade Level Activity
- Parent Activity Night
- Open House
- State Assessment Testing Tips
- Monthly PTC Meetings
- Grandparent's Day
- Parent/Teacher Conferences

At these meetings, parents receive a report of the state of the school, building test results, curriculum expectations and standards, how students are assessed, and information regarding how they can help children achieve academically.

STANDARD V: SCHOOL DECISION MAKING AND ADVOCACY

Parents are full partners in the decisions that affect children and families.

WTMS includes the process for resolving parental concerns which is described in various newsletters during the school year. The process includes:

- How to define a problem
- Whom to approach first
- How to develop solutions

STANDARD VI: COLLABORATING WITH COMMUNITY

Community resources are used to strengthen schools, families and student learning.

Community resources strengthen school programs, family practices and student learning. To capitalize on community resources, **WTMS**:

- Encourages and supports the Parent Teacher Organization, which fosters parental and community involvement at **WTMS**.
- PTC leaders' input is sought and utilized in appropriate decisions affecting students and families.
- Solicits community support and assistance with academic programming, extra curricula activities, fund raisers, and etc.

PART III: SCHOOL-PARENT COMPACT

As a component of the school-level parental involvement plan, each school will jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

A copy of the **WTMS Compact is attached to this plan.

This school's **Parent and Family Engagement Plan** has been developed jointly with, and in agreement with parents of students at **WTMS**, a Title I school, as evidenced by the list of parent participants below.

This plan was adopted by the school on **AUGUST 21, 2017**, and will be in effect for the 2017-2018 school year. A complete summary of this plan will be distributed to ALL parents at West Thibodaux Middle School, a Title I school, on or before **SEPTEMBER 1, 2017**. The entire detail plan will be on the West Thibodaux Middle School website and will be available in the school office no later than **SEPTEMBER 1, 2017**.

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| _____ Principal – Gregory C. Cook | _____ August 11, 2017 Date |
| _____ School Level PI Contact – Denise Taylor | _____ August 11, 2017 Date |
| _____ SIP Parent Representative -- | _____ August 11, 2017 Date |