

**ROBERT TREAT ACADEMY
CHARTER SCHOOL, INC.
REGULAR MEETING OF
THE BOARD OF TRUSTEES**

THURSDAY, October 19, 2017

MINUTES

Meeting called to order at 5:30 p.m.

Attendance and Statement of Compliance

Confirmation that proper advertising of the Academy's Board Meeting, as required by the Open Public Meetings Act, was made through the Star Ledger, El Coqui, the Treatonian (school newsletter), by posting notice at the Academy, and by notifying the municipal and county clerks. Attendance was taken and is reflected below.

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil	X	
Calderon, Karen	X	
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert	X	
Garruto, Emil	X	
Clancy, John Jr.		X
Strand, Tahira	X	
Zabala de Kelly, Zarala	X	

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Aduato, Theresa - Principal	X	
Bernardo, Lucy – Rec. Sec.	X	
Eveland, Scott	X	
Parada, Paul, V. Principal	X	
Trillo, Marcelino, V. Principal	X	
Yi, Sung, - B.A.	X	

Board Affairs

- RESOLUTION #10-19-17-1 - Minutes of the September 21, 2017 Meeting
[Moved by: Mr. Caraballo; Seconded by: Ms. Zabala de Kelly] Approved unanimously
- RESOLUTION #10-19-17-2 –Nursing Plan for the 2017-2018 School Year
[Moved by: Ms. Strand; Seconded by: Ms. Calderon] Approved unanimously
- RESOLUTION #10-19-17-3 – Request for options in the procurement process for food management services. (Cost Reimbursement works best)
[Moved by: Ms. Strand; Seconded by: Ms. Calderon] Approved unanimously
- RESOLUTION #10-19-17-4 – Board policies (Second Read and Approval)

POLICY NAME	POLICY NUMBER	VERSION	READING STATUS
Transportation Safety Policy	3541.33	Revised	Second Reading
Emergencies and Disaster Preparedness	6114	Revised	Second Reading

[Moved by: Ms. Zabala de Kelly; Seconded by: Ms. Calderon] Approved unanimously

Fiscal

- RESOLUTION #10-19-17-5 – Report of Transfers for the month of July, 2017 and The Reports of Income, Expenses and Encumbrances, Invoice payments totaling \$589,278.28 and the Report of the Treasurer for September , 2017.
[Moved by: Ms. Strand; Seconded by: Ms. Calderon] Approved unanimously
[Mr. Garruto abstained on line items pertaining to the North Ward Center]
- RESOLUTION #10-19-17-6 – Annual Charter School Fiscal Questionnaire 2017-2018
[Moved by: Ms. Strand; Seconded by: Ms. Calderon] Approved unanimously

Certification is made that the Reports indicate no major account or fund is over expended in violation of N.J.A.C. 6A:23-2.11(b). The Board of Trustees also acknowledges and accepts the Certification from the Board of Secretary that no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.22 (a)

Education

- Principal Theresa Aduato presented the Principal's Report to the Board of Trustees

Personnel

- RESOLUTION #10-19-17-7 – Approval of employment of the following new hires:

Name	Position	Effective Date
Jeremy Fede	Instructional Asst.	09-25-17

[Moved by: Ms. Davis; Seconded by: Mr. Garruto] Approved unanimously

- RESOLUTION #10-19-17-8 – Acceptance of terminations of employment/ and leave:

Name	Position	Status	Effective Date
Nicole Wirtanen	Teacher	Resigned	10-19-2017
Karley Walek	Teacher	Family Leave	Extending from 11-6-17 Returning: 01-02-2018
Susan Silva	Teacher	Disability	10-30-17 (Ret. 3-5-17)
Jose Diaz	Custodian	Resigned	10-18-17

[Moved by: Ms. Davis; Seconded by: Mr. Garruto] Approved unanimously

Public Comment Period

No member of the public was present.

Executive Session

- RESOLUTION #10-19-17-EX – NO EXECUTIVE SESSION

The meeting adjourned at 6:20 pm

Lucy Bernardo

Respectfully submitted by:
Lucy Bernardo, Recording Secretary
October 19, 2017