

**ROBERT TREAT ACADEMY
CHARTER SCHOOL, INC.
REGULAR MEETING OF THE BOARD OF TRUSTEES
THURSDAY, MARCH 16, 2017**

MINUTES

Meeting called to order at 5:35 p.m.

Attendance and Statement of Compliance

Confirmation that proper advertising of the Academy's Board Meeting, as required by the Open Public Meetings Act, was made through the Star Ledger, El Coqui, the Treatonian (school newsletter), by posting notice at the Academy, and by notifying the municipal and county clerks. Attendance was taken and is reflected below.

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil	X	
Calderon, Karen	X	
Caraballo, Wilfredo		X
Clancy Jr., John	X	
Davis, Adrienne		X
Detore, Robert	X	
Garruto, Emil	X	
Strand, Tahira	X	
Zabala de Kelly, Zarala	X	

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Aduato, Theresa - Principal		X
Bernardo, Lucy – Rec. Sec.	X	
Caulfield, James, Consultant	X	
Grieco, N. Rep Owen Weaver	X	
Parada, Paul, V. Principal	X	
Trillo, Marcelino, V. Principal	X	
Yi, Sung, - B.A.	X	

Board Affairs

- RESOLUTION #03-16-17-1 - Minutes of the February 16, 2017 Meeting
[Moved by: Ms. Strand; Seconded by: Mr. Clancy] Approved by all members present with the exception of Mr. Clancy who abstained.
- RESOLUTION #03-16-17-2 – 2017 PARCC Test Security Plan
[Moved by: Ms. Strand; Seconded by: Mr. Clancy] Approved unanimously
- RESOLUTION #03-16-17-3 – Revised Board Policies
5119; 6010; 6140; 6141; 5141.3; 6114; 6142.4; 6142.10; and 6142
[Moved by: Ms. Strand; Seconded by: Mr. Clancy] Approved unanimously
- RESOLUTION #03-16-17-4 – Revised Board Policies (Special Education)
6171; 6171.4; 5125; 5114
[Moved by: Ms. Strand; Seconded by: Mr. Clancy] Approved unanimously
- The Medical benefits withholding schedule for the new year was discussed due to an increase in premium costs. Board members requested a sampling cost for each category. Sung Yi will prepare information for the April 20, 2017 Board Meeting.
- Board members were reminded of the upcoming due date for completion of the Financial/Relative Disclosures which must be completed online.

Fiscal

- RESOLUTION #03-16-17-5 – POSTPONED - The Reports of Transfers, Income, Expenses and Encumbrances, and Invoice payments schedules, and The Report of the Treasurer for February, 2017 where postponed for review at the April 20, 2017 Board Meeting..
- RESOLUTION #03-16-17-6 – 2017-2018 Budget, Cash Flow and Narrative
[Moved by: Ms. Zabala de Kelly; Seconded by: Ms. Calderon] Approved unanimously

Certification is made that the Reports indicate no major account or fund is over expended in violation of N.J.A.C. 6A:23-2.11(b). The Board of Trustees also acknowledges and accepts the Certification from the Board of Secretary that no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.22 (a)

Education

- Principal Theresa Aduvato presented the Principal's Report to the Board of Trustees
- RESOLUTION #03-16-17-7 – School Calendar for the 2017-2018 School Year
[Moved by: Ms. Strand; Seconded by: Ms. Calderon] Approved unanimously
- RESOLUTION #03-16-17-8 – Revised 2016-2017 School Calendar (adding snow day March 14th)
[Moved by: Ms. Strand; Seconded by: Ms. Calderon] Approved unanimously

Personnel

- RESOLUTION #03-16-17-9 – Disability Leave

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Est. Return Date</u>
Jillian Zarfino	Teacher	March 31, 2017	June 19, 2017

[Moved by: Ms. Zabala de Kelly; Seconded by: Mr. Alagia] Approved unanimously

Items added after distribution of agenda

No items were added after distribution of agenda

Public Comment Period

No member of the public was present.

Executive Session

- RESOLUTION #03-16-17-EX – No Executive Session this meeting

The meeting adjourned at 6:25 pm

Lucy Bernardo

Respectfully submitted by:
Lucy Bernardo, Recording Secretary
March 16, 2017