

**ROBERT TREAT ACADEMY  
CHARTER SCHOOL, INC.  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
THURSDAY, JUNE 19, 2019**

**MINUTES**

Meeting called to order at 5:30 p.m.

**Attendance and Statement of Compliance**

Confirmation that proper advertising of the Academy’s Board Meeting, as required by the Open Public Meetings Act, was made through the Star Ledger, El Coqui, the Treatonian (school newsletter), by posting notice at the Academy, and by notifying the municipal and county clerks. Attendance was taken and is reflected below.

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Alagia, Phil	X	
Caraballo, Wilfredo		X
Davis, Adrienne	X	
Detore, Robert	X	
Garruto, Emil	X	
Pichardo, Wilson	X	
Souder, Calvin W. Esq.		X
Strand, Tahira	X	
Zabala de Kelly, Zarala		X

<b>Staff</b>	<b>Present</b>	<b>Absent</b>
Adubato, Theresa - Principal	X	
Bernardo, Lucy – Rec. Sec.	X	
Eveland, Scott – School Attny	X	
Parada, Paul, V. Principal	X	
Trillo, Marcelino, V. Principal	X	
Yi, Sung, - B.A./ Rai Resham*	X	

**Board Affairs**

- RESOLUTION #6-19-19-1 - Minutes of the May 16, 2019 Meeting  
[Moved by: Mr. Garruto; Seconded by: Ms. Strand] Approved by all members present
- RESOLUTION #6-19-19-2 – Minutes of the June 4, 2019 Special Meeting  
[Moved by: Mr. Garruto; Seconded by: Ms. Strand] Approved by all members present
- RESOLUTION #6-19-19-3 – Election of Trustees to fill vacancies caused by expiring terms – June 30, 2019 [Mr. Robert Detore; Ms. Adrienne Davis and Mr. Phil Alagia]  
[Moved by: Mr. Garruto; Seconded by: Ms. Strand] Approved by all members present
- RESOLUTION #6-19-19-4 – Appointment of temporary chair; Mr. Emil Garruto  
[Moved by: Ms. Davis; Seconded by: Mr. Pichardo] Approved by all members present
- RESOLUTION #6-19-19-5 – Nomination and election of Board President.  
Ms. Davis and Mr. Pichardo nominated Mr. Robert Detore. No other nominations.  
[Moved by: Ms. Davis; Seconded by: Mr. Pichardo] Approved by all members present
- RESOLUTION #6-19-19-6 – Nomination and election of Board Vice President  
Mr. Detore and Mr. Pichardo nominated Ms. Adrienne Davis. No other nominations.  
[Moved by: Mr. Davis; Seconded by: Mr. Pichardo] Approved by all members present

- RESOLUTION #6-19-19-7 – Resignation of Sung Yi, Business Administrator  
[Moved by: Mr. Caraballo; Seconded by: Ms. Strand] Approved by all members present
- RESOLUTION #6-19-19-8 – Appointment of Robert Clark as the Board Secretary and Business Administrator.  
[Moved by: Ms. Strand; Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-9 – Appointment of Robert Clark as the Qualified Purchasing Agent  
[Moved by: Ms. Strand; Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-10 – Submission of the SEMI Waiver Request Letter  
[Moved by: Ms. Strand; Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-11 - Appointment of Marcelino Trillo as the Affirmative Action Officer, Section 504 Coordinator and Title IX Officer for the 2019-2020 SY  
[Moved by: Ms. Strand; Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-12 – Agreement with Caldwell Pediatric Therapy Center for the provision of Occupational Therapy Services for the 2019-2020 SY.  
[Moved by: Ms. Strand; Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-13 – Agreement with Dr. Kia Grundy for the 2019-2020 SY  
[Moved by: Ms. Strand; Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-14 – Approve Board Policies, programs and services, New Jersey Student Learning Standards, curriculum, textbooks, and goals 2019-2020 SY  
[Moved by: Ms. Strand; Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-15 – Appointment of Marcelino Trillo as the Integrated Pest Management Coordinator for the 2019-2020 SY  
[Moved by: Ms. Strand; Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-16 – Approval of the Integrated Pest Management Plan for 2019-2020 SY  
[Moved by: Ms. Strand; Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-17 – Approval of Schedule of Board Meetings  
[Moved by: Ms. Strand; Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-18 – Designate Star Ledger and El Nuevo Coqui as the official newspapers for publication of legal notices for Robert Treat Academy  
[Moved by: Ms. Strand; Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-19 – Designate Wells Fargo Bank and Valley National Bank as the official depositories for school funds for the 2019-2020 School Year  
[Moved by: Ms. Strand; Seconded by: Ms. Davis] Approved by all members present

- RESOLUTION #6-19-19-20 – Designate Robert Clark as Public Agency Compliance Officer (P.A.C.O.) for the 2019-2020 School Year  
[Moved by: Ms. Strand: Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-21 – Agreement with Inglesino, Webster, Wyciskala, and Taylor, LLC for the provision of Legal Services  
[Moved by: Ms. Strand: Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-22 – Lease Agreement for 443 Clifton Avenue, Newark, NJ  
[Moved by: Ms. Strand: Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-23 – Lease Agreement for 471 Clifton Avenue, Newark, NJ  
[Moved by: Ms. Strand: Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-24 – Lease Agreement for 180 William Street, Newark, NJ  
[Moved by: Ms. Strand: Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-25 – Agreement with Essex Regional Services Commission for the provision of Paraprofessional Services for the 2019-2020 SY  
[Moved by: Ms. Strand: Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-26 – Agreement with Essex Regional Services Commission for the provision of Transportation Services for the 2019-2020 SY  
[Moved by: Ms. Strand: Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-27 – School Security Drill Statement of Assurance 2018-19 SY  
[Moved by: Ms. Strand: Seconded by: Ms. Davis] Approved by all members present
- RESOLUTION #6-19-19-28 – Lead Testing Statement of Assurance  
[Moved by: Ms. Strand: Seconded by: Ms. Davis] Approved by all members present

### Fiscal

- RESOLUTION #6-19-19-29 – Report of Transfers, The Reports of Income, Expenses and Encumbrances, Invoice payments totaling \$1,074,658.69 and the Bank Reconciliation for June, 2019.  
[Moved by: Ms. Zabala de Kelly; Seconded by: Ms. Davis] Approved unanimously
- RESOLUTION #6-19-19-30 – Continuation of Cooperative participation and membership ESENJ (formerly MRESC); NCPA, NJPA, Ed-Data, HCESC, and TCPN.  
[Moved by: Ms. Davis; Seconded by: Ms. Strand] Approved unanimously

- RESOLUTION #6-19-19-31 – Engagement Agreement - Smolin Lupin & Co. for 2019-2020 SY **POSTPONED –the Board collectively decided to put out an RFP this year for accounting and audit services. The Board President, Mr. Robert Detore appointed a committee to review and interview incoming proposals once they are received.**
- RESOLUTION #6-19-19-32 – Application and acceptance of Safety Grant from NJSIG in the amount of \$3365.89.  
[Moved by: Ms. Davis; Seconded by: Ms. Strand] Approved unanimously
- RESOLUTION #6-19-19-33 – Review and approval to submit ESEA Title I application in the amount of \$471,068 and Title II in the amount of \$43,912.00 and refusal of Title III funds.  
[Moved by: Ms. Davis; Seconded by: Ms. Strand] Approved unanimously
- RESOLUTION #6-19-19-34 – Review and approval to submit IDEA application in the amount of \$128,981.00 for basic and \$2,653.00 for preschool.  
[Moved by: Ms. Davis; Seconded by: Ms. Strand] Approved unanimously

Certification is made that the Reports indicate no major account or fund is over expended in violation of N.J.A.C. 6A:23-2.11(b). The Board of Trustees also acknowledges and accepts the Certification from the Board of Secretary that no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.22 (a)

### Education

- Principal Theresa Adubato presented the Principal's Report to the Board of Trustees
- RESOLUTION #6-19-19-35 –Appoint Theresa Adubato as Lead Person for 2019-20 SY  
[Moved by: Mr. Emil Garruto; seconded by: Ms. Zabala de Kelly] Approved unanimously

### Personnel

- RESOLUTION #6-19-19-36 – Accept request for leave as follows:

Name	Position	Start Date	Return Date
Susan Silva	Teacher	August 5, 2019	November 1, 2019

[Moved by: Ms. Strand; seconded by: Mr. Garruto] Approved by all members present

- RESOLUTION #6-19-19-37 – Accept separations of employment as follows:

Name	Position	Reason	Effective Date
Michelle Teixeira	IA	Resigned	June 20, 2019
Arti Sahni	Teacher - Science	Not renewed	

[Moved by: Ms. Strand; seconded by: Mr. Garruto] Approved by all members present

- RESOLUTION #6-19-19-38 – Approval of mentoring fees for the 2018-2019 SY:

Name	Position	Mentee	Completed Date	Amount
Laura Trillo	LDTC	Ashley Wetzel	1/2/2019	\$550.00
Suzanne Deltoro	Teacher	Lineze Lopez	6/1/2019	\$550.00

[Moved by: Ms. Strand; seconded by: Mr. Garruto] Approved by all members present

- RESOLUTION #6-19-19-39 – Accept Principal Theresa Aduato's refusal of merit pay.  
[Moved by: Ms. Strand; seconded by: Mr. Garruto] Approved by all members present

### Executive Session

- RESOLUTION #6-19-19-EX – The Board adjourned to executive session to discuss matters relating to students and/or personnel.  
[Adjournment moved by Mr. Alagia and seconded by Ms. Davis]  
[Return was moved by Ms. Davis and seconded by Mr. Alagia]

### Public Comment Period

No member of the public was present.

The meeting adjourned at 6:30 pm

*Lucy Bernardo*

Respectfully submitted by:  
Lucy Bernardo, Recording Secretary  
June 19, 2019