

**ROBERT TREAT ACADEMY  
CHARTER SCHOOL, INC.  
REGULAR MEETING OF  
THE BOARD OF TRUSTEES  
THURSDAY, December 21, 2017  
MINUTES**

Meeting called to order at 5:30 p.m.

**Attendance and Statement of Compliance**

Confirmation that proper advertising of the Academy's Board Meeting, as required by the Open Public Meetings Act, was made through the Star Ledger, El Coqui, the Treatonian (school newsletter), by posting notice at the Academy, and by notifying the municipal and county clerks. Attendance was taken and is reflected below.

<b><u>Board Members</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Alagia, Phil	X	
Calderon, Karen	X	
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert	X	
Garruto, Emil	X	
Clancy, John Jr.	X	
Strand, Tahira	X	
Zabala de Kelly, Zarala	X	

<b><u>Staff</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Aubato, Theresa - Principal	X	
Bernardo, Lucy – Rec. Sec.	X	
Eveland, Scott	X	
Parada, Paul, V. Principal	X	
Trillo, Marcelino, V. Principal	X	
Yi, Sung, - B.A.	X	

**Board Affairs**

- RESOLUTION #11-16-17-1 – 2016-2017 CAFR/Annual Audit  
[Moved by: Ms. Zabala de Kelly; Seconded by: Mr. Alagia] Approved unanimously
- RESOLUTION #11-16-17-2 - Minutes of the November 16, 2017 Meeting  
[Moved by: Ms. Zabala de Kelly; Seconded by: Mr. Alagia] Approved unanimously
- RESOLUTION #11-16-17-3 – Board policies (Second Read and Approval)

<b><u>POLICY NAME</u></b>	<b><u>POLICY NUMBER</u></b>	<b><u>VERSION</u></b>	<b><u>READING STATUS</u></b>
Parental Involvement Policy	6171.5	New	Second Reading

[Moved by: Ms. Davis; Seconded by: Ms. Calderon] Approved unanimously

**Fiscal**

- RESOLUTION #11-16-17-4 – Report of Transfers for the month of November, 2017 and The Reports of Income, Expenses and Encumbrances, Invoice payments totaling \$1,210,602.76 and the Report of the Treasurer for November, 2017.  
[Moved by: Mr. Alagia; Seconded by: Ms. Calderon] Approved unanimously  
[Mr. Garruto abstained on line items pertaining to the North Ward Center]

Certification is made that the Reports indicate no major account or fund is over expended in violation of N.J.A.C. 6A:23-2.11(b). The Board of Trustees also acknowledges and accepts the Certification from the Board of Secretary that no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.22 (a)

**Education**

- Principal Theresa Adubato presented the Principal’s Report to the Board of Trustees

**Personnel**

- RESOLUTION #11-16-17-5 – Salary increases based on the Teacher Evaluation System [Moved by: Ms. Zabala de Kelly; Seconded by: Ms. Tahira Strand] Approved unanimously
- RESOLUTION #11-16-17-6 – Approval of employment of the following new hires:

Name	Position	Salary	Effective Date
Graham Hudggins-Filozof	Instructional Assistant	\$35,000.00	Pending criminal background check
Alyssa Kurtz	Instructional Assistant	\$35,000.00	Pending criminal background check

[Moved by: Ms. Zabala de Kelly; Seconded by: Ms. Tahira Strand] Approved unanimously

- RESOLUTION #11-16-17-7 – Changes to employment status:

Name	Curr. Position	New Position	Proposed Salary	Effective Date
Ashley Wetzel	Instructional Assistant	Teacher of Students with Disabilities	\$50,000.00	January 2, 2018
Walek, Karley	Teacher	Resigned	_____	December 18, 2017
Danine Oliveira	Teacher	Resigned	-----	January 7, 2018
Chelsea Krinner	Teacher	Resigned	-----	February 18, 2018

Name	Curr Salary	Raise	Proposed	Effective Date
Patricia Roemer	\$87500.00	2% (\$1750.00)	\$89,250.00	January 18, 2018

[Moved by: Ms. Zabala de Kelly; Seconded by: Ms. Tahira Strand] Approved unanimously

**Public Comment Period**- No member of the public was present.

**Executive Session** - RESOLUTION #11-16-17-EX – The Board adjourned to executive session briefly to discuss personnel matter.

The meeting adjourned at 6:25 pm

*Lucy Bernardo*

Respectfully submitted by:  
Lucy Bernardo, Recording Secretary  
December 21, 2017