

**ROBERT TREAT ACADEMY
CHARTER SCHOOL, INC.
REGULAR MEETING OF
THE BOARD OF TRUSTEES**

THURSDAY, May 18, 2017

MINUTES

Meeting called to order at 5:35 p.m.

Attendance and Statement of Compliance

Confirmation that proper advertising of the Academy's Board Meeting, as required by the Open Public Meetings Act, was made through the Star Ledger, El Coqui, the Treatonian (school newsletter), by posting notice at the Academy, and by notifying the municipal and county clerks. Attendance was taken and is reflected below.

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Alagia, Phil	X	
Calderon, Karen		X
Caraballo, Wilfredo	X	
Davis, Adrienne	X	
Detore, Robert	X	
Garruto, Emil	X	
Clancy, John Jr.	X	
Strand, Tahira	X	
Zabala de Kelly, Zarala	X	

<u>Staff</u>	<u>Present</u>	<u>Absent</u>
Adubato, Theresa - Principal	X	
Bernardo, Lucy – Rec. Sec.	X	
Caulfield, James, Consultant		X
Grieco, N. Rep Owen Weaver	X	
Parada, Paul, V. Principal	X	
Trillo, Marcelino, V. Principal	X	
Yi, Sung, - B.A.	X	

Board Affairs

- RESOLUTION #5-18-17-1 - Minutes of the April 20, 2017 Meeting
[Moved by: Ms. Davis; Seconded by: Mr. Caraballo] Approved unanimously with the exception of Mr. Garruto who abstained.

- RESOLUTION #5-18-17-2 – Renewal/Addendum to Agreement with Maschio's Food Services, Inc. for the 2017-2018 School Year. (Management Fee of \$15,300.00/Guarantee Return \$30,000.00)
[Moved by: Ms. Davis; Seconded by: Mr. Caraballo] Approved unanimously

- RESOLUTION #5-18-17-3 – Cooperative Pricing Agreement with Hunterdon County Educational
[Moved by: Ms. Davis; Seconded by: Mr. Caraballo] Approved unanimously

- RESOLUTION #5-18-17-4 – Submission of English Language Learner Service Three-year Program Plan for the 2017-2018 School Year
[Moved by: Ms. Davis; Seconded by: Mr. Caraballo] Approved unanimously

- RESOLUTION #5-18-17-5 – Award of Bid 17-01 and authorizing execution of contract with Nelson Adams NACO for the removal and replacement of in-wall pocket tables and benches in the multipurpose room at the Stephen N. Adubato Campus
[Moved by: Ms. Davis; Seconded by: Mr. Caraballo] Approved unanimously

Board Affairs (cont'd)

- RESOLUTION #5-18-17-6 – Updated Job Description Manual
[Moved by: Ms. Davis; Seconded by: Mr. Caraballo] Approved unanimously

Fiscal

- RESOLUTION #5-18-17-7 - The Reports of Income, Expenses and Encumbrances, Invoice payments totaling \$1,556,454.72 and The Report of the Treasurer for April, 2017.
[Moved by: Ms. Strand; Seconded by Mr. Alagia]
[Mr. Garruto abstained on line items if any pertaining to the North Ward Center]
Approved unanimously

Certification is made that the Reports indicate no major account or fund is over expended in violation of N.J.A.C. 6A:23-2.11(b). The Board of Trustees also acknowledges and accepts the Certification from the Board of Secretary that no line item account has encumbrances and/or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.22 (a)

Education

- Principal Theresa Adubato presented the Principal's Report to the Board of Trustees

Personnel

- RESOLUTION #5-18-17-8 Employment as follows:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Reason</u>
Christine Werner	Teacher	July 28, 2017	Resigned
John Feinstein	Teacher	July 31, 2017	Retirement
Kelly Donovan	Intructional Asst.	May 25, 2017	Resigned

[Moved by: Ms. Strand; Seconded by Ms. Zabala de Kelly]

Public Comment Period

No member of the public was present.

Executive Session

- RESOLUTION #5-18-17-EX – NO EXECUTIVE SESSION NEEDED

The meeting adjourned at 6:05 pm

Lucy Bernardo

Respectfully submitted by:
Lucy Bernardo, Recording Secretary
May 18, 2017