

ANTHONY CHARTER SCHOOL

Governing Council Meeting

Monday, July 11th, 2016

At 6:00 pm

Conference Number: 915-504-5253

Anthony Charter School

780 Landers Rd

Anthony, NM 88021

Ph: 575-882-0600 Fax: 575-882-2116

The mission of Anthony Charter School is to work with students and families to identify student abilities, both academically and social-emotionally, using a Personalized Education Plan as a pathway to ensure graduation.

Meeting Minutes

I. Call to Order

- a. President Franco called the Governing Council Meeting to order at 6:02 pm.
- b. Roll Call- Board Member Wendler called roll of the Council Members
- c. Pledge of Allegiance- Presented by ACS Principal Dr. Abe Armendariz

In attendance were ACS Council Members:

Rudy Franco, President- Present

Charles Wendler, Board Member- Present

Patrick Banegas, Vice President- Present

Claudia Lara, Board Member- Present

ACS Council Members Absent:

Rita Gutierrez- Member- **1st Absent Excused**

A quorum of the Council Members of Anthony Charter School was determined

ACS Charter School Staff Present

Dr. Abe Armendariz- ACS Principal

Denise Marmolejo- Minute Recorder

Public in Attendance

NA

- A. Action Item: Approval of Agenda 07/11/2016-** A motion was made by GC Vice President Banegas and second by Board Member Lara to approve the agenda for 7/11/2016. The motion passed unanimously.

II. Board Items- President Rudy Franco

A. New Business

1. **Action Item: Approval of Financial Report 06.30.2017- Mike Vigil –**
Revenues came in as expected. There are a few reimbursement funds totaling about \$20.5k that we can expect to be wired to the school in July and possibly into August. The expenditure report is indicative of a budget that is fully in compliance as each function is within its budget authority. The expenditure report also indicates an expected cash carryover of nearly \$140k as we projected while building the budget. The cash carryover figure will be verified with the audit which will begin in August or September. The bank account register report shows that there was an excess of revenues over expenditures in June 2016. This resulted in a bank balance of \$193,851.52. This strong bank balance will ensure that the school has enough cash reserves to meet all obligations going forward. The Bank Reconciliation did note a variance of \$14k. This variance was due to a timing issue on the accounting system due to the final payroll on June 30. This is an issue that will be fixed systematically and has no need for an entry to the general ledger to correct. The balance sheet report and trial balance are both information only item. A motion was made by GC member Wendler second by GC Vice President Banegas to approve the Financial Report 06.30.2017. The motion passed unanimously.
2. **Action Item: Approval of BAR 556-000-1516-0023-M –** A motion was made by GC Vice President Banegas and second by GC Member Lara to approve the BAR 556-000-1516-0023-M. The motion passed unanimously.
3. **Action Item: Approval of minutes 06/16/2016 & 06/30/2016 –** A motion was made by GC Vice President Banegas and second by GC Member Lara to approve minutes for 6/16/2016. The motion passed unanimously. A motion was made by GC President Franco and second by GC Member Lara to table minutes for 6/30/2016 due to minor grammatical errors. The motion passed unanimously.
4. **Action item: Termination of Secretary for non attendance- 7th absences of Blanca Hernandez-** A motion was made by GC Member Wendler and second by GC Vice President Banegas to remove Secretary Blanca Hernandez from the GC due to excessive absences. The motion passed unanimously.
5. **Action Item: Governance Council Committees – Re-election & Assurance.**

Election of New Officers

Election Committee:

Rodolfo Franco- GC President

Patrick Banegas- GC Vice President

Rita Gutierrez- GC Members

Claudia Lara- GC Member

Charles Wendler- Secretary opened nominations. A motion was made for all existing members to be reelected for one year term. As

GC members. Moved by Charles Wendler and second by Banegas. The motion passed unanimously.

Secretary Position:

Charles Wendler, volunteered for the secretary position. A motion was made by Vice President Banegas and second by GC member Ms. Lara to approve Mr. Wendler for secretary. The motion passed unanimously.

Finance & Audit Committee

GC President Rudolfo Franco
GC Vice President Patrick Banegas
Gilbert Garcia- Parent Volunteer
Jose Terronez- Community Volunteer, Financial Expert
Rita Gutierrez- GC Member

I. Principal Report- Dr. Abe Armendariz

1. Student Handbook 2016-2017 – second reading – will be ready for approval before the August 8th, 2016. Student Attendance student tardiness. Send to GC members within the last couple of weeks.
2. Governance Council School Email- Training provided by Denise Marmolejo- next meeting meeting August 8th, 2016 at 5:00 p.m.
3. Enrollment

II. Information Items

Adjournment:


A motion was made by Governance Council Banegas and second by GC member Lara to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 7:16 pm.

8/18/16
(Date)


Charles Wendler, Governing Council
Secretary

(07/11/2016) Anthony Charter School Governing Council Minutes

Date Approved: 8/18/16


Signature: _____
Rudy Franco, Governance Council
President

Minutes Recorded by Denise Marmolejo