

TRANSFER CREDIT POLICY

Accredited School Transfers-Public or Private [NMSA(6.29.1.9.j)(3)(a) NMAC

All credits awarded by an accredited New Mexico private or public school will be accepted as transfer credits, including those for religious education. If a New Mexico Accredited sending school declares that a New Mexico graduation requirement has been met by a course completed prior to transfer, ACS will honor that ruling. All high school credits and grades earned at another high school, transferred by a student entering ACS will be converted into the existing ACS graduation and credit system approved for graduation and credit system approved for high school graduation.

When students enter with partial credit earned in required subject areas any time after the 1st semester of the 9th grade, the portion will be rounded to the nearest one half credit as applied to meeting graduation requirements graduation requirements. When rounding is impossible, administrative judgment will determine where portions can be combined to meet graduation requirements. The amount of credit shown in the transcript will not be altered in this process.

For courses transferred to ACS, weighted grades will be re-calculated according to the registrar, or designee for approval. The registrar or designee will review the course and grade and determine if weighted credit may be awarded. Weighted credit will not be allowed for pre-AP courses.

Note: Physical Education credits will be awarded if they are earned in an accredited PE class. ACS does not award credits for participation in a sports program.

Weighted Credit:

It is the intent of the Governing Council to maintain a grading system that is consistent with college entrance grade requirements; accordingly, for courses taken at ACS, weighted credit will not be allowed for pre-AP course.

Such grades will be calculated as follows:

- A- 5 points
- B- 4 points
- C- 2 points
- D- 1 point
- F- 0 points

Middle School/Junior High Transfers

Course records from Middle School/Junior will be kept on file and used for initial course placement by the registrar or designee.

A student's middle school record of high school level math, New Mexico history, and foreign language will become a part of the student's high school transcript. If a middle school student takes a foreign language in 7th grade and the same language in 8th grade or two full sequential years, that student, may carry one credit of foreign language to the

high school transcript only if the student has earned a grade of “C” or better in all semester. High school credit will be awarded to any middle school course that is posted on the middle school transcript as a high school class.

Students have the option to decline transferring their high school credits earned and must inform the registrar or designee if they choose to do so.

Non-Accredited or home school Transfers [NMSA(6.29.1.9.j)(3)(b)NMAC]

Coursework completed in non-accredited or home schools will be evaluated and considered for application toward graduation requirement using the following guidelines:

- a. Transfer credit will be allowed only for those required courses and electives set forth in state statutes and State Department of Education regulations which are similar in scope and content to courses found in the ACS course description guide.
- b. PE will not be transferable for students from non-accredited or home schools.
- c. Transfer credit will be accepted on a pass/fail basis only; grade points will not be awarded.
- d. Initial grade-level; placement for courses will be made by ACS considering
- e.
 1. Age of the student
 2. Analysis of student performance in his/her previous educational environment including:
 - a. Evaluation of transcripts and course description documentation
 - b. ACS Placement test
 - c. Registrar or designee evaluation
 - d. NM-PED required assessments
- f. The initial placement of a student will be probationary for 8 weeks pending demonstrable competency through classroom performance. If the student’s performance warrants, ACS, may recommend a change in placement prior to or at the end of a probationary period. A parent conference will be held prior to making a change from the initial placement.
- g. If a previously homeschooled student took college course and wishes to see those course count toward high school graduation requirements, the student must provide the registrar with the transcript from the college where the course was taken. If approved, these courses will be converted into the existing ACS graduation and credit system. College courses will not be weighted.

Awarding nontraditional credits

Online course Credit[NMSA(6.29.1.9.j)(3)(c)NMAC]

ACS recognizes the importance of a variety of learning methods for students. Due to the increasing uses of online learning, ACS will accept credits from online learning institutions that have been **PRE-APPROVED** by the director.

Courses offered at ACS may not be taken on-line, except in circumstances regarding credit recovery or with approval from the Head of School or designee.

Dual Credit

The purpose of Dual Credit is to encourage and provide opportunities for ACS students to take courses through post-secondary learning institutions and to earn credits towards graduation while earning college credit

- A. ACS will grant credit for pre-approved dual credit courses with which ACS holds agreements.
The basis of assignment of credit will be one high school credit per three college credits

- B. ACS will award credit for courses completed at a “C” level or better upon the official notification by the post- secondary institution.
- C. Verification of course completion is the student’s responsibility.
- D. Weighted will not be allowed for Dual Credit classes.


This transfer Credit Policy was reviewed for adoption by the Governing Council of ACS, effective on October , 2014.

ANTHONY CHARTER SCHOOL

ATTEST:

REVIEW

This policy shall be reviewed in accordance with the Board of Education policy review process.


Approved, Board of Education President

10-17-14
Date



10.17.14