

THE FORT HAMILTON SCHOOL
P.S./I.S. 104 BROOKLYN

MARIE J. DIBELLA
PRINCIPAL

Dear Parents/ Guardians:

As you are aware, all New York City students will be moving to a model of remote learning. Remote learning means that students can learn in their home environment during this time of crisis. Our method of remote learning will be through Google Classroom, an online platform.

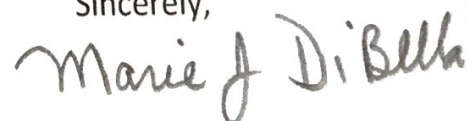
Please be guided by the following concerning our remote learning:

- The instructional day is 8:10 AM - 2:30 PM
- All students will need to access their teachers' Google Classroom accounts
- A PS/IS 104 email has been created for all students in order for them to register and join Google Classroom
- The student access information has been emailed to the parent email account provided this week to your child's teacher
- Please assist your child in logging in to Google Classroom
- Teachers will post all lessons for the day by 8:10 AM
- All student work for the current day, must be submitted to the teacher via Google Classroom by 2:30 PM each day as this will be used to record your child's attendance for the day
- Please understand that the teachers' official work day is from 8:10 AM- 2:30PM. Any correspondence beyond these hours may not be answered until the next day
- Should you have any concerns about the schedule or any other issues, please contact your child's teacher

We are moving into uncharted territory. Please be patient next week and beyond as we work out issues that may arise.

As always, thank you for your patience and for working with us to support your child's education in this unique and difficult time.

Sincerely,



Marie J. DiBella