

Good Afternoon Parents and Guardians of P.S./I.S. 104,

Many parents joined us for the Webinar on August 6th where we shared the preliminary plans for our school reopening. We know some parents were not able to join the webinar and although we recorded the session, the recording was cutting in and out and could not be posted as we had planned.

Below please find a description of the proposed school programming model for P.S./I.S. 104 that will be submitted to the DOE for review. ***The attached slide presentation provides a visual representation of the proposed programming models, as well as additional information regarding a draft re-opening plan as of 8/3/2020.***

We stated in the webinar that we will be working to program siblings in the same cohort for in-person learning. In order to do that in a timely manner, all parents with more than one child in the school for the 2020-2021 school year should complete this **Sibling Google Form no later than Wednesday, August 12th at 5 PM.**

<https://forms.gle/LAcDw6QqUraruqVeA>

Description of Proposed Programming Model

- Three in-person cohorts (Group A, Group B, Group C), one remote (Group D)
- Group A, Group B and Group C: In-person for 1 to 3 days per week (5 days every 3 weeks) remote learning on non-in-person days.
- Group A: In-person on Wednesday (every week)
- Group B: In-person on Thursday (every week)
- Group C: In-person on Friday (every week)
- Group A, Group B, Group C: alternate Mondays and Tuesdays
- Group D: Remote every day; consists of students who opt out of in-person instruction and opt for 100% remote learning.

Once the programming model has been approved, schools will then develop specific student and teacher class schedules.

Below is a list of the many questions were posed with answers that were available. We will continue to gather answers to the remainder of questions as new information evolves. We will share the information over time.

Do students have to wear a mask all day?

All staff and students are required to wear masks properly all day with the exception of breakfast and lunch.

How often will classrooms be cleaned?

Cleaning protocols are being developed that will include regular cleaning of shared surfaces, desks, hand rails etc. More information will be forthcoming.

How often do you foresee school being closed for the 14 days due to 2 or more COVID positive tests?

There is no way to predict if, when or how often schools will need to close. We must be diligent in adhering to all protocols to mitigate risk of closure.

What is the plan to improve ventilation in the classrooms?

We have been working with the DOE regarding ventilation in the Main building and the Annex.

Will classes be with different people or remain with the same people all day?

Students will remain in the classrooms and teachers will travel from class to class.

Can I change to remote at any time?

Any parent can opt into 100% remote at any time. If a student is 100% remote, there will be specific periods, quarterly that you can opt into in-person instruction.

Will the hybrid and remote teacher for the class be the same?

We are still developing plans and awaiting further guidance on who will be conducting remote/in-person instruction and what that instruction will look like. This includes instruction for all classes (Gen Ed, ICT, 12:1, G and T)

Can siblings be on the same schedule?

We will be working to accommodate siblings into the same in-person cohort. Attached to this document is a Google Survey that will ensure we identify siblings for programming.

When are schools opening?

Schools are tentatively scheduled to begin September 10, 2020. A calendar has not been released yet.

Which model will you use and how many cohorts will there be?

Please see model 2 (above)

Will students have recess and prep periods?

Students will have a regular program with teachers moving to the classrooms. Recess has not been clarified yet.

If more than 1 student falls ill at school, will they be kept in the same room while they wait for their parents to pick them up or will they be moved to different rooms?

Please see information in attachment.

Will there be NIA? What will they look like?

NIA is awaiting information as to whether they will be permitted to run a program.

Will G&T lose their seat if they go remote?

No student will lose a seat in a program by choosing remote instruction.

What will class size be in person?

Our classrooms allow for 10-12 PEOPLE (This includes students, teachers, paraprofessionals)

Will you be providing temperature checks and masks to students upon entry?

Parents and staff are asked to check temperatures at home daily. Information regarding temperature checks in school is being outlined and will be shared shortly.

Will students have lunch?

As outlined in the attachment, breakfast and lunch will be grab and go style. Both will be eaten in the classroom. Lunch will be during instructional time.

Will there be early drop-off and after school programs on days my child has in person learning?

There is no early drop-off. After school has traditionally been provided through NIA, but as previously mentioned, they are awaiting information as to whether they can run an afterschool program.

Is the restroom cleaned during school hours?

We will follow cleaning protocols for restrooms once they are outlined. Social distancing will be maintained in the restrooms by limiting capacity.

How will you ensure social distancing in the school, at lunchtime and dismissal time?

Students will enter the building, get a breakfast and move to their classroom. Signage and markers in hallways and stairwells will designate flow of movement (one direction in stairs and on sides of halls) and proper distancing markers will be placed in hallways. Students will remain in the classroom during the day including lunch. We are awaiting further guidance for dismissal and will work inside and outside to promote social distancing of students and parents.

If any of the plans change, how soon will we the effective date the changes will take place?

If there is a need to move to remote learning due to closing of a class or the entire school, parents will be notified as soon as administration is notified. It is critical that parents maintain correct contact information with the school at all times.

How can school avoid students coming to class when they just catch a cold?

All parents and staff are asked to conduct daily health checks and if any staff or students demonstrate symptoms of COVID, they are asked to remain home to ensure the safety of the entire school environment.

How will my child's in person learning be affected if a teacher or another student tests positive for COVID?

In-person learning will move to remote for a class if one case in that class is confirmed or symptoms are exhibited that warrant quarantining.

Our iPad is no longer working, can I still apply for an iPad from the DOE for my child ?

If you have a DOE issued iPad that is not working properly, please open a ticket with the Help Desk by calling 311 or contacting our Parent Coordinator, **Maryann Maginnis at Mmaginnis@schools.nyc.gov**

Thank you for your patience and flexibility at this time.

Suzanne Gordon

Principal, IA

P.S./I.S. 104

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