

Good Afternoon Families,

### **Parent Teacher Conferences**

I want to thank all the parents that met with our teachers yesterday for Parent Teacher Conferences. If you were not able to meet yesterday, please do not hesitate to reach out to your child's teachers and schedule an appointment in the coming days.

### **November Calendar**

I am attaching a copy of the November Cohort Calendar. Please review the calendar and be aware that students will not be in session next Wednesday, November 11<sup>th</sup> in honor of Veteran's Day and Thursday, November 26<sup>th</sup> and Friday, November 27<sup>th</sup> for Thanksgiving recess.

### **Opt In Period**

Please be reminded of the Opt In period for Blended Learning. The process outlined below will be the **only opt-in window for families this school year, through the last day of the 2020-2021 school year.** We believe that this best meets the needs of students, families, teachers, and school leaders as we establish strong routines and structures for learning. As such, the process for blended learning opt-in is as follows:

#### **Monday, November 2 – Sunday, November 15: Blended Learning Opt-In Window for Families**

- Families requesting to change from 100% remote to blended learning should complete and submit the [Learning Preference survey](#) during this window.
- Schools will be able to review individual students' updated learning preference on a rolling basis during this window.
- During this time, Superintendents, Executive Superintendents and Central DOE will begin supporting schools to ensure as many students as possible are accommodated for blended learning.

#### **Weeks of November 30 & December 7: Students Begin In-Person Learning**

### **COVID Consent Form**

In an effort to keep our school open and the students and staff safe, we will continue our COVID Testing. As our school falls into the Yellow Zone, we receive weekly COVID Testing. Please complete the COVID testing consent form attached or complete the consent through your child's NYC Schools Account.

### **Family Income Inquiry Forms**

All families must complete a Family Income Form (Formerly known as the Lunch Form). These forms determine funding for schools and we are required to collect a form from every family. The form can be completed online at <https://www.myschoolapps.com/>

### **Chancellor Town Hall**

Families across the DOE are invited to attend #NYCOfficeHours en Español, the Chancellor's Spanish-language virtual town hall on health and safety in school buildings, which will take place from 6:30-7:30 p.m. on **November 10**. The town hall meeting, hosted by Chancellor Richard A. Carranza, will feature Dr. Aaron Miller, executive director of the Family Health Program for New York City Health and Hospitals. They will be providing information and responding to questions from families about COVID-19 testing in schools, ventilation, PPE and cleaning protocols, among other topics. To access #NYCOfficeHours en Español, families should dial 1-800-280-9461. Please see the attached flyer.

### **NYC Schools Account**

Please be reminded that the NYC Schools Account is a tool that allows you to access important information regarding your child. Additionally, it will be where parents can access their child's report card on November 20. If you have not already signed up for the account or you have questions, please email [Jsuccar@schools.nyc.gov](mailto:Jsuccar@schools.nyc.gov)

### **PTA Fundraiser**

Please visit our school website where we have posted our PTA Fundraiser. It is a great opportunity to purchase some great items while supporting the school! [www.psis104.com](http://www.psis104.com)

I hope everyone enjoys the weekend. Be well and be safe.

*Suzanne Gordon*

*Principal*

*P.S./I.S. 104*

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