

Dear Families of Delone Catholic Seniors,

The end of the year is fast approaching as we enter into graduation season. As parents of soon to graduate seniors, I am sending out a few reminders regarding policies and procedures that may impact your child.

Please note that the graduation fee of \$50 is due in the Main Office, beginning Friday, **May 10, 2019**, and will be collected until **May 17, 2019**. This fee covers all costs associated with graduation, from diplomas and awards to decorations and accompanists. Your son/daughter will be receiving eight graduation tickets and five baccalaureate tickets in a sealed envelope at baccalaureate practice on May 23. At that time, he/she will verify reception of the tickets in addition to the cap and gown.

Seniors will not receive their allotted tickets, however, if they:

- have not successfully completed the required 25 academic credits.
- have failed any one of the required courses within the senior year.
- have failed two or more elective courses within the senior year.
- have not completed the required 80 service hours by the first day of senior exams.
- have not met all disciplinary obligations.
- have not met all financial obligations (e.g., for tuition, cafeteria account, library fines, lost/damaged/unreturned textbooks, course and/or computer fees, etc.).

Additionally, as outlined in the Student Handbook, the above criteria apply to participation in any and all graduation activities including Rehearsals, Baccalaureate Liturgy, Senior Awards, and Graduation.

All seniors and their parents should read *Delone Catholic's Commencement Philosophy and Expectations* found under the Academics tab of our website and refer to pages 27-28 of the Student Planner. If there are any questions or concerns, please contact Administration as soon as possible.

Any graduating senior who has a guest requiring accessible seating should submit a written request to Mrs. Noel in the Business Office immediately. Requests will be accepted through **May 17, 2019**.

Also, any graduating senior who has a grandparent that graduated from Delone Catholic High School in 1969 should inform Mrs. Noel (mnoel@delonecatholic.org) as soon as possible. Please provide her with the name of the student and grandparent, including maiden names where appropriate. Please submit this information on or before Wednesday, **May 15, 2019**.

Attached you will find the schedule for the week of graduation as well as dress code guidelines.

I look forward to seeing you at our commencement activities.

Sincerely,

Richard La Rocca
Principal