

MOUNT PLEASANT COTTAGE SCHOOL, UNION FREE SCHOOL DISTRICT
PLEASANTVILLE, NEW YORK 10570

July 9, 2018

The Annual Reorganization Meeting of the Board of Education of the Mount Pleasant Cottage School Union Free School District was called to order at 6:20 P.M. by Mrs. Rita M. Golden.

Roll Call: Present: Mrs. Golden, Mr. Carter, Mrs. Spieler, Mrs. Stein, Mrs. Naidich

Absent: Mrs. Mann, Mrs. Irwin, Mrs. Levene

Also Present: Mr. Beovich, Mr. Johnson, Ms. Leamon, Ms. Lee, Ms. Harris, Ms. Torres, Ms. Faucher, Mr. Baier

Appointment of

New Board Member: ♦ Mrs. Golden moved that the Board of Education elects Robert Johnson for a three-year term effective 7/1/18 through 6/30/21. (Oath of Office to be taken).

Seconded: Mrs. Stein

Approved
Vote: 5-0

Proposed

Executive Session: ♦ Mr. Carter moved that the Board of Education adjourns to Executive Session at 6:21 p.m. to discuss the employment history of particular individuals.

Seconded: Mrs. Naidich

Approved
Vote: 6-0

Mr. Johnson left during Executive Session.

Reconvene to

Public Session: ♦ Mrs. Spieler moved that the Board of Education reconvene to Public Session at 7:25 p.m.

Seconded: Mrs. Stein

Approved
Vote: 5-0

Election

of Board

Officers:

♦ Mr. Carter moved that Mrs. Rita Golden be nominated as President of the Board of Education for the 2018-2019 school year. (Oath of Office to be taken.)

Seconded: Mrs. Spieler

Approved
Vote: 5-0

♦ Mr. Carter moved that Mrs. Jacqueline Irwin be nominated as Vice-President of the Board of Education for the 2018-2019 school year. (Oath of Office to be taken).

Seconded: Mrs. Stein

Approved
Vote: 5-0

Consent Agenda: ♦ Mr. Carter moved that the Board of Education include agenda items 4-9, (Appointment of District Officers, Other Appointments, Other Business, Designations, Authorizations & Other Items) as consent agendas.

Seconded: Mrs. Stein

Approved

Vote: 5-0

Appointment
of District
Officers:

Mr. Carter moved that

- ♦ the Board of Education re-appoints Mr. Stephen Beovich to the position of District Clerk, effective 7/1/18 through 7/15/18. (Oath of Office to be taken).
- ♦ the Board of Education appoints Ms. Stephanie Faucher to the position of District Clerk, effective 7/16/18 through 6/30/19 at an annual salary of \$7,000. (Oath of Office to be taken).
- ♦ the Board of Education appoints Ms. Sandra Shymonowicz to the position of Treasurer, effective 7/1/18 through 6/30/19. (Oath of Office to be taken).
- ♦ the Board of Education appoints Ms. Andrea Aitken to the position of Claims Auditor effective 7/1/18 through 6/30/19 at a rate of \$51.00 per hour not to exceed 12 hours per month. (Oath of Office to be taken at a later date).

Other Appointments: ♦ the Board of Education appoints the Assistant Superintendent for Business as Certifier of Payroll (alternate: Superintendent of Schools) effective 7/1/18-6/30/19.

♦ the Board of Education appoints the Superintendent of Schools as Dignity Act Coordinator, Section 504, Title II, Title VI, Title VII, and Title IX Compliance Officer, (alternate: Assistant Superintendent for Business) effective 7/1/2018 through 6/30/2019.

♦ the Board of Education appoints Millicent Lee as Title IX Officer effective 7/1/2018 through 6/30/2019.

♦ the Board of Education appoints the Assistant Superintendent for Business as Records Management Officer, effective 7/1/18-6/30/19.

♦ the Board of Education appoints the Superintendent of Schools to approve Special Aid Applications, (alternate: Assistant Superintendent for Business) effective 7/1/2018 through 6/30/19.

♦ the Board of Education appoints the Superintendent of Schools to approve Budget Transfers subject to final approval by the Board of Education, effective 7/1/18 through 6/30/19.

♦ the Board of Education appoints Stephen Beovich as representative of the School District to serve on the SWSCHP Board of Governors.

Other Business: ♦ the Board of Education authorizes the law firm of Shaw, Perelson, May & Lambert LLP to serve as legal counsel to render legal services at the hourly rate of \$210.00 pursuant to the provisions of an engagement letter dated June 1, 2018 as presented to the Board for the 2018-2019 school year.

♦ the Board of Education appoints Mrs. Hope W. Levene, Mrs. Andrea A. Stein, Mr. Marc Carter, Mrs. Barbara B. Mann and Mrs. Wendy Naidich as members of the CSE Subcommittee effective 7/1/18-6/30/19.

◆ the Board of Education appoints Mrs. Rita Golden, Mrs. Jacqueline Irwin and Mrs. Jill Spieler as members of the Finance Subcommittee effective 7/1/18-6/30/19.

◆ the Board of Education appoints Mrs. Rita Golden, Mrs. Jacqueline Irwin and Mrs. Jill Spieler as members of the Audit Subcommittee effective 7/1/18-6/30/19.

Designations:

◆ the Board of Education authorizes the Sterling National Bank, 1133 Westchester Avenue, White Plains, New York, be designated as depositories for District funds and the Treasurer is designated as the single signer up to ten thousand (\$10,000.00). Above ten thousand dollars (\$10,000.00) requires two original signatures.

Authorized co-signers are the Assistant Superintendent for Business, President of the Board of Education, Vice President of the Board of Education, and the Superintendent of Schools. Further, the use of a check signature machine with the Treasurer's signature is approved.

Sterling National Bank is designated as a depository for the District's extracurricular funds.

◆ THE JOURNAL NEWS, Northern Westchester Edition, be designated as the official newspaper of this District, effective 7/1/18-6/30/19.

Authorizations:

◆ a petty cash fund in the amount of two hundred (\$200.00) be continued in the District Office. The Assistant Superintendent is responsible for its oversight 7/18-6/30/19.

◆ the Superintendent of Schools (alternate: Assistant Superintendent for Business) is authorized to approve expenses for out-of-district travel assignments of school personnel and to travel on official business for the School District.

◆ the Board of Education authorizes the President of the Board of Education to approve expenses for out-of-district travel for official business for the Superintendent of Schools, and in the absence of the President, the Vice-President will authorize expenses.

◆ the Board of Education authorizes the Superintendent of Schools (alternate: Assistant Superintendent for Business) to approve the attendance of staff to conferences within the budget.

◆ the Board of Education authorizes the Assistant Superintendent for Business to perform the following:

1. School Purchasing Agent with purchasing authority within legal limits;
2. enter into cooperative bidding agreements with other school districts;
3. submit bid notices to newspapers;
4. open bids (alternatives: District Treasurer);
5. invest funds at his discretion as permitted by law and approved by the Board of Education;
6. issue payments for contractual obligations and recurring expenditures;
7. approve the non-school use of school facilities subject to guidelines established by the Board of Education;
8. issue Revenue Anticipation Notes to meet the District's obligations until tuition money is received, the total not to exceed the amount as established by the Board of Education in separate resolution.

Other Items:

- ◆ the Board of Education approves the Assistant Superintendent for Business be bonded in the amount of \$250,000 as to form and sufficiency. Also, that the Treasurer and Claims Auditor bond in the amount of \$250,000 be approved as to form and sufficiency.
- ◆ the current IRS reimbursement mileage rate be adopted for approved school use of non-school automobiles for the 2018/2019 school year.
- ◆ the following be approved as members of the Mount Pleasant Cottage School Union Free School District's Committee on Special Education, effective 7/1/18 until the Reorganization Meeting in 2019:

Director of Student Services
Principals
Assistant Principals
Sub CSE Chairpersons – Student's assigned Counselor
Psychologist
Special Education Teacher of Student
Social Worker of Student
Parent of Student
School Physician.

Seconded: Mrs. Stein
Approved
Vote: 5-0

Correspondence:

Mr. Beovich shared with the board members:

- ◆ Copy of Andrea Aitken's Claim Audit for 5/1/18-5/31/18.

Approval of
Minutes:

- ◆ Mrs. Naidich moved that the minutes of the regularly scheduled Board of Education minutes of June 12, 2018 be accepted as presented.

Seconded: Mrs. Stein
Approved
Vote: 5-0

- ◆ Mrs. Spieler moved that the minutes of the regularly scheduled Board of Education meeting of July 2, 2018 be accepted as presented.

Seconded: Mrs. Naidich
Approved
Vote: 5-0

Superintendent's
Report:

- ◆ Mr. Beovich discussed Student Census.

Business Matters:

Mrs. Naidich moved that

- ◆ the Treasurer's Report-General Fund Checking, Trust and Agency Account and Federal Fund Checking Account for the period May 1, 2018 through May 31, 2018 be accepted.
- ◆ the check runs for May 1, 2018 through May 31, 2018 be accepted as recommended by the subcommittee from:

May - 52779 - 52835 - \$410,502.72.

- ◆ the Board of Education approves the following budget transfers for the 2017-2018 school year:

Date	Account	Account Description	Out	in
06/04/2018	A 2110.130-00-0000	TEACHER SALARY EDENWALD	10,000.00	
06/04/2018	A 2110.451-00-1800	INSTR SUPP-MPCS CULINARY ARTS		10,000.00
06/07/2018	A 2110.120-00-0000	TEACHER SALARY MPCS	45,000.00	
06/07/2018	A 2110.200-00-1300	EQUIPMENT-EDENWALD		45,000.00
06/07/2018	A 2110.480-00-1000	TEXTBOOKS-MPCS	200.00	
06/07/2018	A 2630.450-00-0000	MATERIALS/SUPPLIES		200.00
06/07/2018	A 2020.150-00-0000	SALARY-INSTRUCTIONAL	90,000.00	
06/07/2018	A 2630.200-00-0000	EQUIPMENT		90,000.00
06/07/2018	A 1620.450-00-0000	MATERIALS-SUPPLIES		2,500.00
06/07/2018	A 2110.120-00-0000	TEACHER SALARY MPCS	2,500.00	
06/14/2018	A 2020.150-00-0000	SALARY-INSTRUCTIONAL	10,000.00	
06/14/2018	A 2110.200-00-1300	EQUIPMENT-EDENWALD		10,000.00
06/14/2018	A 2110.130-00-0000	TEACHER SALARY EDENWALD	5,000.00	
06/14/2018	A 2110.450-00-1300	CENTRAL SUPP-EDENWALD		5,000.00
06/14/2018	A 2630.450-00-0000	MATERIALS/SUPPLIES		5,000.00
06/14/2018	A 2820.150-00-0000	PSYCHOLOGISTS	5,000.00	
06/14/2018	A 1620.422-00-0000	UTILITIES		15,000.00
06/14/2018	A 2110.130-00-0000	TEACHER SALARY EDENWALD	15,000.00	
06/14/2018	A 2110.132-00-0000	STUDENT SAFETY COORD	1,000.00	
06/14/2018	A 2630.200-00-0000	EQUIPMENT		1,000.00
06/15/2018	A 1620.421-00-0000	FUEL		15,000.00
06/15/2018	A 2110.490-00-5000	SPORTS PROGRAM-BOCES	15,000.00	
06/22/2018	A 2630.200-00-0000	EQUIPMENT		250,000.00
06/22/2018	A 9060.800-00-0000	MEDICAL INS	250,000.00	
06/22/2018	A 2110.451-00-1700	INSTR SUPP-MPCS TECHNOLOG		8,000.00
06/22/2018	A 2820.150-00-0000	PSYCHOLOGISTS	8,000.00	
06/22/2018	A 2630.450-00-0000	MATERIALS/SUPPLIES		200.00
06/22/2018	A 2820.150-00-0000	PSYCHOLOGISTS	200.00	
06/22/2018	A 1310.200-00-0000	EQUIPMENT		4,000.00
06/22/2018	A 9010.800-00-0000	EMPL RETIREMENT	4,000.00	
06/22/2018	A 1240.200-00-0000	EQUIPMENT		6,000.00
06/22/2018	A 9010.800-00-0000	EMPL RETIREMENT	6,000.00	
06/27/2018	A 2110.130-00-0000	TEACHER SALARY EDENWALD	10,000.00	
06/27/2018	A 2110.200-00-1300	EQUIPMENT-EDENWALD		10,000.00
06/27/2018	A 1310.450-00-0000	MATERIAL-SUPPLIES		1,000.00
06/27/2018	A 2110.130-00-0000	TEACHER SALARY EDENWALD	1,000.00	
06/27/2018	A 2110.161-00-1000	TEACHER AIDE-PER DIEM - MPCS	20,000.00	
06/27/2018	A 2630.200-00-0000	EQUIPMENT		20,000.00
06/27/2018	A 2020.150-00-0000	SALARY-INSTRUCTIONAL	6,000.00	
06/27/2018	A 2110.450-00-1300	CENTRAL SUPP-EDENWALD		6,000.00
06/27/2018	A 2020.150-00-0000	SALARY-INSTRUCTIONAL	1,000.00	
06/27/2018	A 2110.451-00-1800	INSTR SUPP-MPCS CULINARY ARTS		1,000.00
06/27/2018	A 2110.451-01-1500	INSTR SUPP-EDEN PE		3,500.00
06/27/2018	A 2820.150-00-0000	PSYCHOLOGISTS	3,500.00	
06/27/2018	A 2110.120-00-0000	TEACHER SALARY MPCS	4,000.00	
06/27/2018	A 2110.450-00-1000	CENTRAL SUPP-MPCS		4,000.00
06/28/2018	A 1670.490-00-0000	CENTRAL SERVICES-BOCES		23,087.18
06/28/2018	A 9010.800-00-0000	EMPL RETIREMENT	23,087.18	
06/28/2018	A 2070.490-00-0000	BOCES IN-SERVICE TRAINING		5,000.00
06/28/2018	A 2110.130-00-0000	TEACHER SALARY EDENWALD	5,000.00	
06/28/2018	A 2020.150-00-0000	SALARY-INSTRUCTIONAL	15,000.00	
06/28/2018	A 2630.490-00-0000	BOCES - TECHNOLOGY SERVICES		80,000.00
06/28/2018	A 9010.800-00-0000	EMPL RETIREMENT	65,000.00	
06/29/2018	A 1040.442-00-0000	Professional Services - Business Office		50.00
06/29/2018	A 1240.200-00-0000	EQUIPMENT	50.00	

- ◆ the Board of Education approves the following contracts as indicated:

1. White Plains City School District 7/1/18-6/30/19
2. EBS (Educational Bases Services) 7/10/18-8/31/18 \$83.00 per hour
3. Rockland BOCES 7/1/18-6/30/19 Cross Contract-OLAS \$1,500
4. PNW BOCES 7/1/18-6/30/18 Cross Contract- Negotiations Clearinghouse \$3,153
5. St. James Tutoring 7/1/18-6/30/19 \$49.00 per hour
6. Harrison Central School District 7/1/18-6/30/19
7. Christina Torres 7/9/18-8/31/18 \$113,300 (Pro-rated)

Seconded: Mrs. Stein

Approved

Vote: 5-0

Personnel Matters: ♦ Mr. Carter moved that the Board of Education hereby supplements the Superintendent's vacation time in Paragraph 12 of his contract with vacation days effective 7/9/18 through the next board meeting, Date TBD.

Seconded: Mrs. Spieler

Approved

Vote: 5-0

Mr. Carter moved that

♦ the Board of Education approves the following summer school appointments:

Name	Position	Rate
Christopher DiCesare	Teacher	\$35.17/hour
Keovanna Hercules	Teacher Aide	\$18.63/hour
Laura Valencia	Psychologist	\$35.17/hour
Max Capshaw	Psychologist	\$35.17/hour
Marco Ascolillo	Teacher	\$36.88/hour
Tony Camaj	Teacher	\$35.17/hour
Elizabeth Farone	Teacher Aide	\$19.76/hour
Tara Peters	Teacher	\$35.17/hour

♦ the Board of Education approves a 2% hourly rate adjustment for Ms. Melinda Harris, Teacher Aide who has been employed for the entire 2017-2018 school year. Ms. Harris's hourly rate is \$24.28.

♦ the Board of Education approves a 2% hourly rate adjustment for Mr. Kevonna Hercules. Mr. Hercules hourly rate is \$18.63.

♦ upon the recommendation of the Superintendent of Schools, that the Board of Education hereby appoints Stephanie Faucher as Secretary to the Superintendent of Schools, in the exempt class of the civil service, effective July 16, 2018, to serve the maximum probationary term in accordance with the Westchester County Civil Service Rules, with annual compensation of \$63,000, authorizes the Assistant Superintendent for Business is authorized to execute a terms and conditions document with Ms. Faucher.

Seconded: Mrs. Stein

Approved

Vote: 5-0

Committee on

Special Education: ♦ Mr. Carter moved that the recommendations of the Mount Pleasant Cottage School Union Free School District's Committee on Special Education be approved as recommended by the subcommittee.

Seconded: Mrs. Stein

Approved

Vote: 5-0

Public Comment: None

Meeting Notification: The next Regular Public Meeting of the Board of Education will be held on Monday, September 17, 2018 at 7:30 P.M. in the MPCs Library.

Proposed Executive Session:

Mrs. Stein moved that the Board of Education adjourn to Executive Session to discuss the employment history of particular persons at 7:46 p.m.

Seconded: Mrs. Spieler

Approved
Vote: 5-0

Reconvene to
Public Session:

Mrs. Stein moved that the Board of Education reconvene to Public Session at 8:26 p.m.

Seconded: Mr. Carter

Approved
Vote: 5-0

Adjournment:

♦ Mr. Carter moved that the Board of Education adjourns the Annual Reorganizational meeting at 8:27 PM.

Seconded: Mrs. Spieler

Approved
Vote: 5-0

Respectfully submitted,

Stephen Beovich
District Clerk

SB