

**MOUNT PLEASANT COTTAGE SCHOOL UNION FREE SCHOOL DISTRICT
PARENTAL ELECTRONIC CONSENT FOR RELEASE OF STUDENT RECORDS**

In accordance with the Family Educational Rights and Privacy Act (FERPA), subject to certain exceptions, the Mount Pleasant Cottage School Union Free School District cannot release student educational records to third parties without written parental consent.

Under law, the District may accept email consent from parents to release their child's educational records to a third party if such email consent "identifies and authenticates" the parent as the source of the consent and clearly indicates the parent's approval for the release.

If you wish to be able to email consent for the release of your child's educational records to a third party in accordance with FERPA, fill out the form below and **personally deliver it to the District Office**, along with personal identification and a photo ID.

PARENTAL ELECTRONIC CONSENT FOR RELEASE OF STUDENT RECORDS

I confirm that the Mount Pleasant Cottage School Union Free School District may accept my email consent for the release of educational records to a third party in accordance with the Family Educational Rights and Privacy Act (FERPA).

My email consent will be accepted provided that it contains the password indicated below and specifically states the records that I consent to be released.

It is my responsibility to notify the Mount Pleasant Cottage School Union Free School District of a change in my email address, password or any other changes to this electronic consent.

Date: _____

Student's Name: _____ (one form per student)

Parent's Signature: _____

Email Address: _____

Password: _____

For Office Use:

Type of personal identification and photo ID presented (photocopy attached):