

**MOUNT PLEASANT COTTAGE SCHOOL UNION FREE SCHOOL DISTRICT
STUDENT USE OF PERSONAL TECHNOLOGY
PERMISSION FORM**

All student use of personal technology is governed by the Student Acceptable Use Policy, the Student Use of Personal Technology policy and regulation, and the Code of Conduct. Any student requesting use of personal technology within the Mount Pleasant Cottage School Union Free School District must read and sign this agreement with his/her parent and return it to the homeroom teacher prior to use.

- 1) The student takes full responsibility for his/her device and keeps it in his/her possession at all times. The school is not responsible for the security of the device. The District is not responsible if the device is lost, stolen or broken.
- 2) The student and his/her family are responsible for the proper care of his/her personal device, including any costs of repair, replacement or any modifications needed to use the device at school.
- 3) The school reserves the right to inspect a student's personal device if there is reason to believe that the student has violated District policies or regulations, the *Code of Conduct*, or has engaged in other misconduct while using his/her personal device.
- 4) The student must comply with all teacher and administrator requests related to the use of personal devices.
- 5) The student may not use the device to record, transmit or post photos or video of a person or persons on campus without their permission. Images or video recorded for instructional purposes cannot be transmitted or posted without permission of the teacher.
- 6) The student should only use his/her device to access relevant files, software, email, apps and Internet content necessary for instructional use and appropriate and authorized personal use. Confidential files and student records may not be accessed.
- 7) Students and parents should not use personal technology to circumvent school rules on excuses, dismissals, absences and the like. Parents/guardians should call the School Office rather than contacting their children directly.
- 8) Students are discouraged from sharing personal devices. If a student uses the personal technology device of another student and commits a violation of District policy, both students may be liable for consequences resulting from such use.
- 9) Students may not utilize any technology to harass, threaten, bully, demean, humiliate, intimidate, embarrass, or annoy their classmates or others in their community. This is unacceptable student behavior known as cyberbullying and will not be tolerated.
- 10) Students must be aware of the appropriateness of usage and communications when using any device. If a student is told to stop inappropriate usage, that student must cease the activity immediately.
- 11) The use of any personal technology is prohibited in locker rooms, Health Offices, restrooms or any other area where an individual would have a reasonable expectation of privacy.

(Continued)

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- 12) Violations of any District policies including the AUP, administrative regulations, the *Code of Conduct*, or school rules involving a student's personally owned device may result in the loss of use of the device in school and/or disciplinary action.

DETACH AND RETURN TO HOMEROOM TEACHER.

Student's name _____ Homeroom Teacher _____

Parent's name _____

Type of device to be brought to school _____

I have read and understand the above terms and agree to abide by the above policy and guidelines. I further understand that any violation of the above may result in the loss of network and/or device privileges as well as other disciplinary action. As a parent I understand that my child will be responsible for abiding by the above policy and guidelines as outlined here and as stated in the student AUP and *Code of Conduct*. I have read and discussed them with her/him and he/she understands the responsibility he/she has in the use of his/her personal device. I understand that the District is not liable if the device is lost, stolen or broken.

Parent's Signature

Date

Student's Signature

Date