

MOUNT PLEASANT COTTAGE SCHOOL, UNION FREE SCHOOL DISTRICT
PLEASANTVILLE, NEW YORK 10570

March 17, 2014

The Regular Public Meeting of the Board of Education of the Mount Pleasant Cottage School Union Free School District was called to order at 7:40 P.M. by Mrs. Rita M. Golden, President.

Roll Call:

Present: Mrs. Golden, Mr. Altman, Mr. Carter, Mr. Gelfman
Mrs. Irwin, Mrs. Levene, Mrs. Mann, Mrs. Stein

Absent: Mr. Callahan

Also
Present: Mr. Gaudette, Ms. Leamon, Mr. Beovich
Ms. Sanchirico, Ms. Sanzo, Ms. Benjamin,
Ms. Olivero

Presentation:

Ms. Ariel Sanzo gave a Math Textbook presentation.

Executive Session:

- ◆ Mrs. Mann moved that the Board of Education adjourn to Executive Session to discuss the employment history of particular persons at 8:15 P.M.

Seconded: Mrs. Irwin

Approved
Vote: 8-0

Reconvene to Public Session:

- ◆ Mr. Carter moved that the Board of Education reconvene to public session at 8:52.

Seconded: Mrs. Stein

Approved
Vote: 8-0

Correspondence:

Mr. Gaudette shared with the board members:

- ◆ Copy of Andrea Aitken's claim audits for 12/3/13-12/20/13 & 1/3/14-1/31/14
- ◆ Copy of Superintendent's Conference Day, Update on Collaborative Initiatives Memo and School-Parent Compact
- ◆ Copy of Southern Westchester BOCES Annual Budget Meeting & Dinner Flyer

Approval of Minutes:

- ◆ Mrs. Irwin moved that the minutes of the regular Board of Education meeting of January 27, 2014 be accepted as presented.

Seconded: Mrs. Mann

Approved
Vote: 8-0

Business Matters:

Mr. Gelfman moved that

- ◆ the Board of Education approves the Treasurer’s Report General Fund Checking, Trust and Agency Account and Federal Fund Checking Account for the period of January 1, 2014 through January 31, 2014 be accepted.
- ◆ the Board of Education approves the check runs for January 1, 2014 through January 31, 2014 be accepted as recommended by the subcommittee from:

47203 – 47285 \$767,608.60.

- ◆ the Board of Education approves the following budget transfers for the 2013-2014 school year:

DATE	ACCOUNT	ACCOUNT DESCRIPTION	FROM	TO
1/23/2014	A 2815.160-00-0000	School nurse-Salaries	500	0
1/23/2014	A 2815.450-00-0000	School nurse-supplies	0	500
1/23/2014	A 2020.160-00-0000	School clerical Salaries	15000	0
1/23/2014	A 1010.410-00-0000	Board of Education-Legal Contract	0	15000
1/23/2014	A 2020.160-00-0000	Salaries-School clerical	21000	0
1/23/2014	A 9089.800-00-0000	Benefits-Sick Leave Payout	0	21000
1/23/2014	A 9060.800-00-0000	Medical Benefits	60000	0
1/23/2014	A 2020.160-00-0000	Salaries-School clerical	35000	0
1/23/2014	A 9010.800-00-0000	Employee Retirement system	0	95000
1/31/2014	A 1320.400-00-0000	Finance-Auditing	6150	0
1/31/2014	A 1620.440-00-0000	Building & Grounds-Repairs	0	6150
1/31/2014	A 9089.801-00-0000	Benefits-Health insurance Buyout	2700	0
1/31/2014	A 2815.200-00-0000	Equipment-School Nurse	0	2700
1/31/2014	A 2110.406-00-0000	Temp Help	100	0
1/31/2014	A 2110.406-00-9999	Misc.-Personal property damage	0	100
1/31/2014	A 1320.400-00-0000	Finance-Auditing	300	0
1/31/2014	A 1310.450-00-0000	Finance-Supplies	0	300
1/31/2014	A 1010.403-00-0000	Board of Education-Dues	2600	0
1/31/2014	A 1010.410-00-0000	Board of Education-Legal Contract	0	2600
3/7/2014	A 2110.120-00-0000	Salaries-Teacher MPCs	218000	0
3/7/2014	A 2110.130-00-0000	Salaries-Teachers Edenwald	0	218000
3/7/2014	A 2110.120-00-0000	Salaries-Teacher MPCs	25000	0
3/7/2014	A 2110.121-00-0000	Salaries-Teacher Assistants MPCs	13100	0
3/7/2014	A 2110.131-00-0000	Salaries-Teacher Assistants Eden	0	38100
3/7/2014	A 2020.160-00-0000	Salaries-School clerical	7400	0
3/7/2014	A 2020.150-00-0000	Salaries-school Administration	0	7400
3/7/2014	A 2822.150-00-0000	Salaries-Speech Therapist	8700	0
3/7/2014	A 2630.150-00-0000	IT Support-Salaries	0	200
3/7/2014	A 2820.150-00-0000	Salaries-Psychologist	0	8500
3/7/2014	A 5510.161-00-0000	Transportation-Overtime	1500	0
3/7/2014	A 1620.161-00-0000	Building & Grounds-Overtime	2000	0
3/7/2014	A 1620.160-00-0000	Building & Grounds-Salaries	0	3500
3/7/2014	A 2110.120-00-0000	Salaries-Teacher MPCs	76000	0
3/7/2014	A 2110.132-00-0000	Salaries-School Monitors	0	76000
3/7/2014	A 2110.120-00-0000	Salaries-Teachers MPCs	54700	0
3/7/2014	A 2810.150-00-0000	Salaries-Guidance	40000	0
3/7/2014	A 1010.490-00-0000	BOCES-Board of Education	0	600
3/7/2014	A 1310.490-00-0000	BOCES-Finance	0	4200
3/7/2014	A 1981.490-00-0000	BOCES-Admin Fee	0	600
3/7/2014	A 2070.490-00-0000	BOCES-In-service	0	6300
3/7/2014	A 2630.490-00-0000	BOCES-IT Support	0	83000
3/7/2014	A 2822.150-00-0000	Salaries-Speech Therapist	26200	0
3/7/2014	A 1310.150-00-0000	Salaries-Instructional	0	12400
3/7/2014	A 1310.160-00-0000	Salaries-Non Instructional	0	2800
3/7/2014	A 2110.161-00-5000	Sports stipends	0	11000
3/10/2014	A 9060.800-00-0000	Medical Benefits	7500	0
3/10/2014	A 1310.406-00-0000	Misc.-Finance	0	7500

Grand Total	623450	623450.
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- ◆ the Board of Education approves the following contracts between the Mount Pleasant Cottage School UFSD and

Vendor	Services	Effective Date
1. Management Advisory Group Business Operations, Inc. (MAGBO)	Payroll processing	3/1/14
2. Tobi Lytle, New Paradigms Consulting	SCD Development, Drama Triangle for Organizational Development	3/12/14.

- ◆ the Board of Education approves the Mount Pleasant Cottage School, Union Free School District to participate with other school districts of the Southern Westchester Board of Educational Services, Westchester County, New York adopting in the joint bidding of:

Art Supplies, General School Supplies, Office Supplies, Fine Paper Supplies, Audio Visual Supplies and Equipment, Bakery Goods, Cafeteria Food Supplies, Custodial Supplies, Trash Liners, Custodial Paper Supplies, Lumber Supplies, Laser & Ink Jet Toners, OEM, Laser & Ink Jet Toners, Compatibles, Microcomputer Hardware, Office & Classroom Furniture and Graphing Calculators.

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until: June 2014 and

BE IT FURTHER RESOLVED that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational Services.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

- ◆ pursuant to the provisions of the Patient Protection and Affordable Care Act (“ACA”) for variable hour employees, the District is required to establish a Standard Measurement Period, adopt an Administrative Period, and a Stability Period:

NOW THEREFORE, BE IT RESOLVED, the Board of Education establishes the following periods for the categories of variable hour employees set forth below:

All variable hour employees (e.g.; non-pedagogical substitutes, coaches, activity supervisors, and substitute administrators)

SMP: Six (6) Months
 Administrative Period: Thirty (30) Days
 Stability Period: Six (6) Months.

- ◆ the Board of Education accepts the Report of Examination for the Period Covered: July 1, 2012 – September 10, 2013 from the Office of the New York State Comptroller’s Office.

- ◆ the Board of Education approves the proposed school calendar for 2014-2015.

Seconded: Mrs. Stein

Approved
 Vote: 8-0

◆ Mr. Altman moved that the Board of Education adopts the following policies effective 3/17/14:

1. #6560 Determination of Employment Status: Employee or Independent Contractor
2. #6561 Professional Services Providers
3. #6562 Employment of Retired Persons
4. #7120 Age of Entrance
5. #7121 Diagnostic Screening of Students
6. #7130 Entitlement to Attend – Age and Residency
7. #7220 Graduation Requirement/Early Graduation/Accelerated Programs
8. #7230 Dual Credit for College Courses
9. #7241 Student Directory Information
10. #7242 Military Recruiters' Access to Secondary School Students and Information on Students
11. #7260 Designation of Person in Parental Relation
12. #7311 Loss or Destruction of District Property or Resources
13. #7312 Student Dress Code
14. #7330 Searches and Interrogations of Students.

Seconded: Mr. Carter

Approved

Vote: 8-0

The following policies were presented for a first reading:

1. #1332 Revised - Duties of the School District Treasurer (Revision)
2. #3411 Prohibition of Weapons on School Grounds (Revision)
3. #5570 Revised - Financial Accountability
4. #5660 School Food Service Program (Lunch and Breakfast)
5. #6410 Staff Use of Computerized Information Resources
6. #7340 Bus Rules and Regulations
7. #7350 Corporal Punishment/Emergency Interventions
8. #7360 Weapons in School and the Gun-Free Schools Act (Revision)
9. #7410 Extracurricular Activities
10. #7411 Censorship of School Sponsored Student Publications and Activities
9. #7512 Student Physicals
10. #7513 Administration of Medication
11. #7420 Sports and Athletic Program
12. #7430 Contests for Students, Student Awards and Scholarships
13. #7450 Fund Raising by Students
14. #7460 Constitutionally Protected Prayer in the Public Schools
15. #7510 School Health Services
16. #7511 Immunization of Students

◆ Student enrollment for the month of December – The population was lower than original budgeted expenditures. An adjustment of \$52,000 was made to the budget in order to maintain cash flow.

Personnel Matters:

Mr. Gelfman moved that

- ◆ the Board of Education re-appoints Courtney Fields to a Teacher Aide position at a rate of \$12.50 per hour effective 3/6/14. This position requires a minimum 12-week, maximum 52 week probationary period.
- ◆ the Board of Education accepts the Supplemental Memorandum of Agreement between the Mount Pleasant Cottage School Union Free School District and the Mount Pleasant Cottage School Association of Teachers.

- ◆ the Board of Education accepts the Supplemental Memorandum of Agreement between the Mount Pleasant Cottage School Union Free School District and the Mount Pleasant Cottage School Administrators’ and Supervisors’ Association.
- ◆ the Board of Education appoints Courtney Fields to lunch time duty at the rate of \$15.00 per session effective 3/6/14.
- ◆ the Board of Education approves a salary lane change for Stephen Ojoe effective 9/2/14:

From: \$38,538 Lane B Step 10 To: \$39,834 Lane C Step 10.

- ◆ the Board of Education appoints Stephen Beovich from a 1.0 Business Education Teacher to a .82 FTE Business Education Teacher and a .18 FTE Intern in the MPCS Business Office effective 2/3/14.
- ◆ the Board of Education accepts the resignation of the following employees:

Name	Position	Effective Date
1. Debbie Hoehn	Sr. Office Asst. (Auto. Systems)	2/7/14 Close of Business
2. Shante Willis	Teacher Aide	2/28/14 Close of Business.

- ◆ the Board of Education for reasons of economy and efficiency, has determined that it is appropriate to abolish certain pedagogical positions in the District;

THEREFORE, BE IT RESOLVED, that the Board hereby abolishes the following position, effective close of business on March 17, 2014

- 1.0 FTE Reading Teacher

BE IT FURTHER RESOLVED, that the Board Clerk is hereby directed to provide written notice to those employees whose positions are hereby abolished, as set forth in a Memorandum to the Board from the Superintendent of Schools, dated 3/7/2014 in accordance with the provisions of Section 3013 of the Education Law, Part 30 of the Regents

Rules of the termination of their employment effective close of business of March 17, 2014; and

BE IT FURTHER RESOLVED, that said employees who are entitled to Part 30 bumping rights shall be notified, in writing, of their right to a position in a previous tenure area of service and of their placement on a preferred eligibility list in the tenure area(s) of their employment regarding their statutory recall rights; and

BE IT FURTHER RESOLVED, that said employees who are not entitled to Part 30 bumping rights shall be notified, in writing, of their placement on a preferred eligibility list in the tenure area(s) of their employment regarding their statutory recall rights.

- ◆ the Board of Education approves an Administrative Leave of Absence with pay for Employee #484 effective 3/13/14-3/17/14.
- ◆ the Board of Education terminates Nigel Haddock, Teacher Aide effective close of business 3/13/14.

Seconded: Mr. Carter

Approved

Vote: 8-0

Committee on
Special Education:

- ◆ Mrs. Stein moved that the recommendations of the Mount Pleasant Cottage School Union Free School District’s Committee on Special Education be approved as recommended by the subcommittee. (Remove #102007).

Seconded: Mr. Carter

Approved
Vote: 8-0

Public Comment:

- ◆ Gina Sanchirico reported on the bill going to the Governor’s office regarding the support of a 3% increase of tuition rates for Special Act School Districts and 853 Schools. A letter was being generated from Shelley Mayer’s office in support of the increase so individuals could sign it and send to their local legislatures.
- ◆ Christine Leamon will be attending the Lower Hudson Council of Administrative Women in Education meeting on Thursday, March 20th. – “The Federal Education Perspective: Where We Are and Where We Are Going” Anyone interested in attending may do so.

Meeting Notification:

The next Regular Public Meeting of the Board of Education will be held on Tuesday, April 22, 2014 at 7:30 P.M. in the library.

Adjournment:

- ◆ Mrs. Mann moved that the Board of Education adjourn the Regular Public meeting at 9:20 P.M.

Seconded: Mr. Carter

Approved
Vote: 8-0

Respectfully submitted,

Marcella Freimark
District Clerk