

MOUNT PLEASANT COTTAGE SCHOOL UNION FREE SCHOOL DISTRICT
PLEASANTVILLE, NEW YORK 10570

October 22, 2012

The Regular Public Meeting of the Board of Education of the Mount Pleasant Cottage School Union Free School District was called to order at 7:32 P.M. by Mrs. Rita Golden, President.

Roll Call:
Present: Mrs. Golden, Mrs. Mann, Mr. Altman, Mr. Carter,
Mr. Gelfman, Mrs. Irwin, Mrs. Levene
Absent: Mrs. Stein

Also
Present: Mr. Gaudette, Mr. Callahan, Mr. Angeron, Ms. Leamon,
Ms. Baron, Mr. Nolan, Ms. Sanchirico, Ms. Benjamin,
Ms. Calidonna, Ms. Johnson, Ms. McGrane

Correspondence:

Mr. Gaudette shared with the board members:

- ◆ Copy of Andrea Aitken's Claim Audits for 8/9/12 -8/31/12
- ◆ Copy of Open House Flyer

Approval of
Minutes:

Mrs. Levene moved that

- ◆ the minutes of the regular Board of Education meeting of September 24, 2012 be accepted as presented.

Seconded: Mrs. Mann

Approved
Vote: 7-0

Business Matters:

Mr. Gelfman moved that

- ◆ the Board of Education approves Treasurer's Report - General Fund Checking, Trust and Agency Account and Federal Fund Checking Account for the period of August 1, 2012 through August 31, 2012 be accepted.

- ◆ the check runs August 1, 2012 through August 31, 2012 be accepted as recommended by the subcommittee from:

August 45872 - 45933 – \$707,302.47.

- ◆ the Board of Education approves Treasurer's Report - General Fund Checking, Trust and Agency Account and Federal Fund Checking Account for the period of September 1, 2012 through September 30, be accepted.

- ◆ the check runs for September 1, 2012 through September 30, 2012 be accepted as recommended by the subcommittee from:

September 45934 - 46002 – \$264,711.02.

- ◆ the Board of Education approves the following budget transfers for the 2012-2013 school year:

DATE	ACCOUNT DESCRIPTION	ACCOUNT	FROM	TO
9/20/2012	TEACHER SALARIES-MPCS	A 2110.120-00-0000	\$170,000.00	\$0.00
9/20/2012	TEACHER SALARIES-EDENWALD	A 2110.130-00-0000	\$110,000.00	\$0.00

9/20/2012	SALARIES-PSYCHOLOGIST	A 2820.150-00-0000	\$85,000.00	\$0.00
9/20/2012	SALARIES-BUS DRIVERS	A 5510.160-00-0000	\$32,000.00	\$0.00
9/20/2012	FICA	A 9030.800-00-0000	\$40,000.00	\$0.00
9/20/2012	UNION WELFARE BENEFIT	A 9070.800-00-0000	\$10,000.00	\$0.00
9/20/2012	RAN INTEREST	A 9770.800-00-0000	\$30,000.00	\$0.00
9/20/2012	TEACHER RETIREMENT LIFE INSURANCE/EXCESS MAJOR	A 9020.800-00-0000	\$40,000.00	\$0.00
9/20/2012	MEDICAL	A 9045.800-00-0000	\$30,000.00	\$0.00
9/20/2012	BUDGET RESERVE	A 1240.411-00-0000	\$0.00	\$547,000.00
9/25/2012	EQUIPMENT-SCHOOL NURSE	A 2815.200-00-0000	\$1,000.00	\$0.00
9/25/2012	SUPPLIES-SCHOOL NURSE	A 2815.450-00-0000	\$0.00	\$1,000.00
9/27/2012	SUPPLIES-BUILDINGS	A 1620.450-00-0000	\$3,750.00	\$0.00
9/27/2012	CONTRACT-BUILDINGS	A 1620.442-00-0000	\$0.00	\$3,750.00
10/3/2012	UNEMPLOYMENT INSURANCE	A 9050.800-00-0000	\$6,400.00	\$0.00
10/3/2012	EQUIPMENT-BUILDING	A 1620.200-00-0000	\$0.00	\$6,400.00

GRAND TOTAL**\$558,150.00 \$558,150.00.**

◆ the Board of Education approves the amendment to the 2011-2012 school budget to reflect increase revenue and appropriations (specifically Retirement System appropriations; Teacher Retirement - \$44,860; Employee Retirement - \$28,741). From original approved budget (as amended May 21, 2012) \$16,664.70. To: Amended 2011-2012 budget of \$16,678,833.02. Amendment increase to final budget is \$14,363.02.

◆ the Board of Education approves the contracts between Mount Pleasant Cottage School UFSD and Honeywell Building Solutions effective 7/1/12 for a total of \$36,155.

Seconded: Mr. Altman

Approved

Vote: 7-0

◆ Mr. Callahan reported on 2012-2013 Year end projections and the 2012-2013 Revenue Status and Appropriation Status.

◆ Mrs. Mann moved that the Board of Education adopts the following policies effective 10/22/12:

- a. #3150 School Volunteers
- b. #6120 Equal Employment Opportunity
- c. #6121 Sexual Harassment of District Personnel
- d. #8130 Equal Educational Opportunities
- e. #8220 Career and Technical (Occupational) Education
- f. #5220 District Investments
- g. #5410 Purchasing
- h. #5640 Smoking/Tobacco Use
- i. #5681 School Safety Plans
- j. #5682 Cardiac Automated External Defibrillators (AEDs) In Public School Facilities
- k. #6170 Safety of Students (Fingerprinting Clearance of New Hires)
- l. #7530 Child Abuse and Neglect/Maltreatment
- m. #7570 Supervision of Students.

Seconded: Mr. Gelfman

Approved

Vote: 7-0

The following policies were presented for a first reading:

- a. #3310 Public Access to Records
- b. #5672 Information Security Breach and Notification
- c. #5673 Employee Personal Identifying Information

- d. #5741 Drug and Alcohol Testing for School Bus Drivers and Other Safety-Sensitive Employees
- e. #6150 Alcohol, Drugs and Other Substances (School Personnel)
- f. #6151 Drug-Free Workplace
- g. #7131 Education of Homeless Children and Youth
- h. #7211 Provision of Interpreter Services to Parents Who Are Hearing Impaired.
- i. #7320 Alcohol, Tobacco, Drugs, and Other Substances (Students)
- j. #7360 Weapons in School and the Gun-Free Schools Act
- k. #7612 Grouping by Similarity of Needs
- l. #8271 Internet Safety/Internet Content Filtering Policy – Revision of Policy 7315 Internet Safety adopted by the Board on 9/24/12.
- m. #4210 Administrative Organization and Operation.

Superintendent's Report:

Mrs. Mann moved that

- ◆ that pursuant to the requirements of Education Law Section 3012-c and Part 30-2.9 of the Regents Rules, the following persons, having completed all of the required training to be certified by this Board of Education as “Lead Evaluators” for classroom teachers and building principals:

For Classroom Teachers: Paul Angeron, Monica Baron and Christine Leamon.

Seconded: Mrs. Levene

Approved

Vote: 7-0

- ◆ Mr. Gaudette reported on the Curriculum Audit, Job Descriptions and Organizational Chart. The recommendations of the curriculum audit are as follows:

Recommendation 1: Review, revise, adopt and implement board policies meeting the characteristics of sound curriculum management that provide clear direction for quality control of the curriculum and the administration of the district. *Mr. Gaudette is presenting policies in rank order by importance; student safety first, finance second, well being issues and then fiscal. Curriculum management will be addressed at a later date.*

Recommendation 2: Design and implement a comprehensive curriculum management system that integrates curriculum development, staff development, and staff appraisal and provides continuity and consistency across all grade levels and schools. *Mr. Gaudette stated our curriculum specialists who are certified in Math, Social Studies, Science and English are dedicating one period a day to writing curriculum. One of the first accomplishments is that a larger curriculum map has been developed for K-12 and for Math, Social Studies, Science and English. Calendars will be developed to show a timeline of what will be done within a year. From there units will be developed, but will take time. Groups of teachers will be writing curriculum on SCD.*

Recommendation 3: Develop and adopt an organizational chart with corresponding written job descriptions and appraisals that will provide sound management of the Mount Pleasant Cottage School Union Free School District with focus on the design and delivery of quality curriculum and programming that will assist in attaining higher achievement for all students. *Mr. Gaudette presented the new organizational chart and some of district's the job descriptions.*

Recommendation 4: Establish and implement comprehensive student assessment and program evaluation procedures to provide data for decision making. Align student assessment and program evaluation planning with the curriculum management plan to monitor the effectiveness of district efforts over time. *Mr. Gaudette stated that pre-assessments are done when students come in and assessments are done at the end of the year and also for kids that are discharged since we have rolling admissions. The APPR is built on pre and post assessments using a third party assessment system.*

We are using STAR reading enterprise and math enterprise to look at gains in a student at a local component of the APPR. The district will have to develop district level types of assessments.

Recommendation 5: Design a strategic planning process to provide a coherent focus and improved system connectivity in the district to facilitate fulfillment of the vision of the Board of Education and new leadership. Expect all other plans and grant implementation to carry out the intent of the district strategic plan. *Mr. Gaudette stated that he does not think the district will be able to get to this recommendation this year.*

Recommendation 6: Design and implement a multi-year budget that fully aligns district and building level resources to curricular goals and strategic priorities to address student achievement (including facilities and technology needs) and that includes systematic cost-benefit analysis to assure that expenditures are producing the desired results. *Mr. Gaudette stated we cannot project out a five year budget, only two due to not having a fixed taxed base to project stability. An increase in census is needed for the district.*

Recommendation 7: Develop a comprehensive long-term facilities plan incorporation educational specifications in order to assure equitable facilities support to the district instructional program in all schools, fully functioning physical infrastructure, and safe and healthy building environments throughout the district. *The long-term facilities plan is driven by the curriculum management plan which we do not have in place yet. This will be a project for next year.*

Personnel Matters:

Mrs. Irwin moved that

- ◆ the Board of Education changes the following appointment for Michael Smith effective 9/10/12:

From 1.0 FTE Health Teacher

To: .55 FTE Physical Education Teacher & .45 FTE Health Teacher.

- ◆ the Board of Education appoints Mr. Greg Michaux to the position of Day Student Bus Coordinator with an annual stipend of \$1,500 effective 7/1/12-6/30/13.
- ◆ the Board of Education appoints Ms. Nicolette Carriero to a .50 FTE Social Worker position at a salary of \$75,955 BA40-MA/7 (pro-rated) effective 10/23/12.
- ◆ the Board of Education appoints Mr. Anthony Anderson to a Teacher Aide position according to Civil Service Rules and Regulations at an hourly rate of \$12.50 effective 10/22/12. This position requires a 12 week minimum, 52 week maximum probationary period.
- ◆ the Board of Education conditionally appoints the following personnel on an emergency basis to the positions as listed for the 2012/2013 school year, subject to such limitations as are set forth in Board Resolution dated May 14, 2001.

These appointments are Probationary Civil Service appointments and are subject to a 52-week probationary period.

Upon receipt of notice from the State Education Department that the following personnel has obtained conditional clearance, their status shall be changed to conditional status. Upon receipt of notice the following personnel has obtained full clearance, conditional status shall be removed.

Should the district not receive notification of conditional clearance within 20 business days from the date the emergency appointment commences, the district will terminate the employee or reappoint said employee on an emergency basis, in compliance with the law.

In the event that clearance is denied, the Board shall ascertain what steps, if any, shall be taken with regard to continued employment.

Name	Title	Salary	Effective Date
1. Robbin Robinson	Teacher Aide, Hourly	\$12.50	10/23/12.

◆ the Board of Education accepts the following resignations:

Name	Position	Effective Date
1. Barrington Daly	Teacher Aide	9/5/12
2. Marie Fontes	Teacher Aide	9/28/12.

◆ the Board of Education accepts Mr. Neil Sullivan's resignation for the purpose of retiring in to the New York State Teachers' Retirement System effective close of business 12/4/12.

◆ the Board of Education terminates the following personnel:

Name	Title	Effective Date
1. Jared Rodriguez	Teacher Aide	10/23/12
2. Kim Varela	Teacher Aide	10/26/12.

Seconded: Mr. Gelfman

Approved

Vote: 7-0

Committee on
Special Education:

Mr. Carter moved that the recommendations of the Mount Pleasant Cottage School, Union Free School District's Committee on Special Education be approved as recommended by the subcommittee.

Seconded: Mrs. Irwin

Approved

Vote: 7-0

Public Comment:

Ms. Leamon reported that on November 7th there will be a staff/student football game at the Edenwald School at 1:00 to raise awareness for breast cancer and domestic violence.

Meeting Notification:

The next regular public meeting of the Board of Education will be held on Monday, December 3, 2012 at 7:30 P.M. in the library.

Adjournment:

Mrs. Irwin moved that the Board of Education adjourn the regular public meeting at 8:47 P.M.

Seconded: Mr. Gelfman

Approved

Vote: 7-0

Respectfully submitted,

Marcella Freimark
District Clerk