

MOUNT PLEASANT COTTAGE SCHOOL UNION FREE SCHOOL DISTRICT  
PLEASANTVILLE, NEW YORK 10570

March 11, 2013

The Regular Public Meeting of the Board of Education of the Mount Pleasant Cottage School Union Free School District was called to order at 7:40 P.M. by Mrs. Rita Golden, President.

Ms. Christine Leamon acted as Clerk Pro-tem.

Roll Call:

Present: Mrs. Golden, Mr. Altman, Mr. Carter,  
Mrs. Irwin, Mrs. Mann, Mrs. Levene,  
Mrs. Stein

Absent: Mr. Gelfman, Ms. Freimark

Also

Present: Mr. Gaudette, Mr. Callahan, Mr. Angeron, Ms. Leamon

Proposed Executive  
Session:

Mr. Carter moved that the Board of Education adjourn to Executive Session to discuss the employment history of particular persons.

Seconded: Mr. Altman

Approved

Vote: 7-0

Reconvene to  
Public Session:

Mrs. Stein moved that the Board of Education reconvene to Public Session at 8:05 p.m.

Seconded: Mrs. Irwin

Approved

Vote: 7-0

Correspondence:

Mr. Gaudette shared with the board members:

- ◆ Copy of Andrea Aitken's Claim Audits for 11/29/12-12/21/12 & 1/3/13-1/29/13
- ◆ Copy of Grant Award
- ◆ Copy of Mr. Gaudette's Schedule of Legislative Visits
- ◆ Copy of Mr. Gaudette's Testimony to the NYS Assembly, Westchester Delegation
- ◆ Copy of Mr. Gaudette's Letter to Senator George Latimer

Approval of  
Minutes:

Mr. Carter moved that

- ◆ the minutes of the regular Board of Education meeting of January 14, 2013 be accepted as presented.

Seconded: Mrs. Mann

Approved

Vote: 7-0

Business Matters:

Mr. Carter moved that

- ◆ the Board of Education approves Treasurer's Report - General Fund Checking, Trust and Agency Account and Federal Fund Checking Account for the period of December 1, 2012 through December 31, 2012 be accepted.

- ◆ the check runs for December 1, 2012 through December 30, 2012 be accepted as recommended by the subcommittee from:

46168 - 46267 – \$544,698.84.

- ◆ the Board of Education approves Treasurer's Report - General Fund Checking, Trust and Agency Account and Federal Fund Checking Account for the period of January 1, 2013 through January 31, 2013 be accepted.

- ◆ the check runs for January 1, 2013 through January 31, 2013 be accepted as recommended by the subcommittee from:

46268 - 46340 – \$614,128.75.

- ◆ the Board of Education approves the following budget transfers for the 2012-2013 school year:

DATE	ACCOUNT DESCRIPTION	ACCOUNT	FROM	TO
1/15/2013	Leasing	A 2110.408-00-0000	\$1,000.00	\$0.00
1/15/2013	Instructional Support-Technology	A 2110.451-00-1700	\$0.00	\$1,000.00
1/17/2013	Transportation-Tires	A 5510.452-00-0000	\$129.00	\$0.00
1/17/2013	Transportation-Misc	A 5510.406-00-0000	\$0.00	\$129.00
1/25/2013	Budget Reserve	A 1240.411-00-0000	\$100,000.00	\$0.00
1/25/2013	Equipment-MPCS	A 2110.200-00-1000	\$0.00	\$70,000.00
1/25/2013	Equipment-Edenwald	A 2110.200-00-1300	\$0.00	\$30,000.00
1/25/2013	Salary-Non-Instructional Supervision	A 2020.160-00-0000	\$50,000.00	\$0.00
1/25/2013	Related Services-Contracted services	A 2822.442-00-0000	\$0.00	\$50,000.00
1/25/2013	Salary-Non-Instructional Supervision	A 2020.160-00-0000	\$6,000.00	\$0.00
1/25/2013	Health Services-Supplies	A 2815.450-00-0000	\$0.00	\$6,000.00
1/30/2013	Student evals-MPCS	A 2110.451-00-1010	\$500.00	\$0.00
2/5/2013	Edenwald Computer Lab	A 2110.451-00-3001	\$0.00	\$500.00
2/5/2013	Leasing	A 2110.408-00-0000	\$500.00	\$0.00
2/5/2013	Edenwald Computer Lab	A 2110.451-00-3001	\$0.00	\$500.00
2/28/2013	Leasing	A 2110.408-00-0000	\$2,000.00	\$0.00
2/28/2013	Audio Visual-Material & Supplies	A 2630.450-00-0000	\$0.00	\$1,000.00
2/28/2013	Instructional Support-Cosmetology	A 2110.451-00-1850	\$0.00	\$1,000.00
Grand Total			\$160,129.00	\$160,129.00.

- ◆ the Board of Education approves the Mount Pleasant Cottage School, Union Free School District to participate with other school districts of the Southern Westchester Board of Educational Services, Westchester County, New York adopting in the joint bidding of:

Art Supplies, General School Supplies, Office Supplies, Fine Paper Supplies, Audio Visual Supplies and Equipment, Custodial Supplies, Trash Liners, Custodial Paper Supplies, Lumber Supplies, Laser & Ink Jet Toners, Microcomputer Hardware, Office & Classroom Furniture and Graphing Calculators.

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until: June 2014 and

BE IT FURTHER RESOLVED that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational Services.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

- ◆ the Board of Education approves the proposed school calendar for 2013-2014.

Seconded: Mrs. Irwin

Approved

Vote: 7-0

- ◆ Mrs. Irwin moved that the Board of Education adopt the following policies effective 3/11/13:

1. #3411 Unlawful Possession of a Weapon Upon School Grounds  
(Revised – previously adopted 9/24/12)
2. #5110 Budget Planning and Development
3. #7222 Credential Options for Students with Disabilities
4. #8110 Curriculum Development, Resources and Evaluation
5. #8230 Guidance Program
6. #8241 Patriotism, Citizenship and Human Rights Education
7. #8242 Civility, Citizenship and Character Education/Interpersonal  
Violence Prevention Education
8. #8270 Instructional Technology
9. #8310 Purposes of Instructional Materials
10. #8320 Selection of Library and Multimedia Materials
11. #8330 Objection to Instructional Materials
12. #8340 Textbooks/Workbooks/Calculators
13. #8360 Religious Expression in the Instructional Program
14. #8430 Independent Study
15. #8460 Field Trips

Seconded: Mrs. Stein

Approved

Vote: 7-0

The following policies were presented for a first reading:

1. #1110 School District and Board of Education Legal Status and Authority
2. #1120 Board of Education: Qualifications, Numbers and Terms of Office
3. #1210 Board of Education Members: Nomination
4. #1220 Appointment of Public Members to the Board by the Commissioner  
of Education
5. #1230 Resignation and Dismissal
6. #1310 Powers and Duties of the Board
7. #1320 Nomination and Election of Board Officers and Duties of the  
President and Vice President
8. #1330 Appointments and Designations by the Board of Education
9. #1331 Duties of the District Clerk
10. #1332 Duties of the School District Treasurer
11. #1334 Duties of the External (Independent) Auditor
12. #1335 Appointment and Duties of the Claims Auditor
13. #1336 Duties of the Extra Classroom Activity Fund Central Treasurer and  
Faculty Auditor
14. #1337 Duties of the School Attorney
15. #1338 Duties of the School Physician/Nurse Practitioner
16. #1339 Duties of the Internal Auditor

17. #4410 Professional Development Opportunities
18. #5410 Purchasing (Revised)
19. #5640 Smoking/Tobacco Use (Revised)
20. #5661 District Wellness
21. #6130 Evaluation of Personnel
22. #6160 Professional Growth/Staff Development
23. #6213 Professional Certification: 175 Hours of Professional Development Requirement
24. #7210 Student Evaluation
25. #7212 Response to Intervention (RTI) Process
26. #7314 Students Presumed to Have a Disability for Discipline Purposes
27. #7610 Special Education: District Plan
28. #7611 Children with Disabilities
29. #7631 Appointment and Training of Committee on Special Education (CSE) Subcommittee on Special Education Members
30. #7640 Student Individualized Education Program (IEP): Development and Provision
31. #7670 Impartial Due Process Hearings/Selection of Impartial Hearing Officers
32. #7690 Special Education Mediation

◆ The average number of FTE students for the month of January was 302.

Superintendent's Report:

◆ Mr. Gaudette's topics for discussion were:

1. Assessment Plan 2013-2014
2. Comprehensive Educational Plan 2013-2014
3. Curriculum Management Plan 2013-2014
4. Professional Development Plan 2013-2014
5. Special Education Plan 2013-2014
6. Technology Plan 2012-2013
7. Annual Visual Inspection and Five-Year Facilities Plan 2012-2013
8. Scope & Sequence – Math, English, Science & Social Studies  
(Previously submitted in Board Update 2/5/13)

◆ Mrs. Irwin moved that the Board of Education of the Mount Pleasant Cottage School Union Free School District hereby approves the 2013 Proposed Bylaws for the Westchester-Putnam School Boards Association, as presented.

Be it further Resolved, that the President of the Board of Education is hereby authorized to complete the ballot on behalf of the Board of Education: and be it further

Resolved, that this resolution shall take effect immediately.

Seconded: Mr. Altman

Approved

Vote: 7-0

Personnel Matters:

Mrs. Stein moved that

◆ the Board of Education conditionally appoints the following personnel on an emergency basis to the positions as listed for the 2012/2013 school year, subject to such limitations as are set forth in Board Resolution dated May 14, 2001.

These appointments are Probationary Civil Service appointments and are subject to a 52-week probationary period.

Upon receipt of notice from the State Education Department that the following personnel has obtained conditional clearance, their status shall be changed to conditional status. Upon receipt of notice the following personnel has obtained full clearance, conditional status shall be removed.

Should the district not receive notification of conditional clearance within 20 business days from the date the emergency appointment commences, the district will terminate the employee or reappoint said employee on an emergency basis, in compliance with the law.

In the event that clearance is denied, the Board shall ascertain what steps, if any, shall be taken with regard to continued employment.

Name	Title	Salary	Effective Date
1. Terrence Marron	Custodial Worker	\$37,500 (pro-rated)	3/4/13.

- ◆ the Board of Education approves the following salary lane change for Ms. Eileen Olivero effective 9/1/12:

From: BA40-MA/13 \$92,846 To: BA40-MA/14 \$96,007.

- ◆ the Board of Education approves the resignation of Ms. Katherine Rickett for the purpose of retiring in to the New York State Employees' Retirement System effective 9/22/13.
- ◆ the Board of Education accepts the resignation of Ms. Barbara Peters, Art Teacher for the purpose of retiring in to the New York State Teachers' Retirement System effective 3/31/13.

Seconded: Mr. Carter

Approved  
Vote: 7-0

- ◆ Mrs. Mann moved that the Superintendent and Board President are authorized to sign an Agreement extending the probationary term of Marco Ascolillo, an Occupational Education tenure area probationary employee, for a twelve month period, through close of business on August 31, 2014, as recommended by the Superintendent. A copy of said Agreement, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.

Seconded: Mrs. Stein

Approved  
Vote: 7-0

Committee on  
Special Education:

Mr. Carter moved that the recommendations of the Mount Pleasant Cottage School, Union Free School District's Committee on Special Education be approved as recommended by the subcommittee.

Seconded: Mrs. Stein

Approved  
Vote: 7-0

Public Comment:

None

Meeting Notification:

The next regular public meeting of the Board of Education will be held on Tuesday, April 23, 2013 at 7:30 P.M. in the library.

Adjournment:

Mrs. Mann moved that the Board of Education adjourn the regular public meeting at 8:30 P.M.

Seconded: Mr. Carter

Approved

Vote: 7-0

Secretary Pro-tem,

Christine Leamon

Attested,

Marcella Freimark  
District Clerk