

**MOUNT PLEASANT COTTAGE SCHOOL UNION FREE SCHOOL DISTRICT  
FIELD TRIP CHECK LIST FOR  
LIFE-THREATENING HEALTH CONDITIONS**

**KEY REMINDERS:**

- 1) Plan Ahead. Use your plan.
- 2) Call 9-1-1 in an emergency. **When in doubt, CALL 911.**

**CHECK LIST:**

- Student Emergency Care Plans for ALL students with plans.
- Emergency Medications.
- If District provided food is necessary, ensure appropriate food has been requested.
- Verify District provided food is received and appropriate for students with life-threatening conditions.
- First Aid Trained Person.
- Trained DISTRICT staff must be available to administer student meds.
- Cell phone **MUST** be available (Confirm coverage area for trip).
- Determine how to contact emergency services to and from location.
- Call 9-1-1 if an emergency arises (confirm 9-1-1 is available).
- Verify ALL student health issues, and inform all participating teachers.

Remember: Parent volunteers should not be assigned responsibility for students with life-threatening conditions or students needing medication.