

Students

MOUNT PLEASANT COTTAGE SCHOOL UNION FREE SCHOOL DISTRICT**SUBJECT: STUDENT DISMISSAL PRECAUTIONS**

The Principal of each school in the District shall maintain lists of individuals who are authorized to obtain the release of students in attendance at the school. No student may be released in the custody of any individual who is not the parent or guardian of the student unless the individual's name appears on the list.

Parents or guardians may submit a list of individuals authorized to obtain the release of their children from school at the time of the child's enrollment. A parent or guardian may amend, in writing, a list submitted pursuant to this regulation at any time.

Certified copies of any court order or divorce decrees provided by the custodial parent/guardian, which restrict a parent's/guardian's ability to seek the release of his/her child, shall be maintained by the Principal of each school.

Individuals seeking the release from school of a student must report to the school office and present identification deemed satisfactory by the School Principal. The Principal must check the authorized list and relevant court orders or divorce decrees before a student may be released.

The Principal may release a student to an individual not appearing on the approved list only if the Principal has determined that an emergency exists and the parent or guardian has been contacted by the Principal and has approved the release.