

**MOUNT PLEASANT COTTAGE SCHOOL, UNION FREE SCHOOL DISTRICT**  
PLEASANTVILLE, NEW YORK 10570

September 23, 2013

The Regular Public Meeting of the Board of Education of the Mount Pleasant Cottage School Union Free School District was called to order at 7:37 P.M. by Mrs. Rita M. Golden, President.

Roll Call:

Present: Mrs. Golden, Mrs. Mann, Mr. Gelfman, Mr. Carter  
Mrs. Levene, Mrs. Irwin, Mrs. Stein, Mr. Altman

Absent: None

Also  
Present: Mr. Gaudette, Mr. Callahan, Ms. Leamon, Ms. Baron,  
Ms. Tocco

Executive Session:

- ◆ Mrs. Stein moved that the Board adjourn to Executive Session to discuss the employment history of particular persons at 7:38 P.M.

Seconded: Mrs. Levene

Approved  
Vote: 8-0

Reconvene to Public Session:

- ◆ Mrs. Irwin moved that the Board of Education reconvene to public session at 8:20 P.M.

Seconded: Mrs. Levene

Approved  
Vote: 8-0

Oath of Office:

For the record the following took the Oath of Office:  
Rita Golden, Board President 7/8/13  
Barbara Mann, Board Vice-President 7/15/13  
Hope Levene, Board Member 7/8/13  
Marci Freimark, District Clerk 7/8/13  
Sandra Shymonowicz, District Treasurer 7/9/13  
Andrea Aitken, Claims Auditor 7/9/13.

Correspondence:

Mr. Gaudette shared with the board members:

- ◆ Copy of Andrea Aitken's claim audits for 6/5/13-6/28/13 and 7/5/13-7/31/13.

Approval of Minutes:

- ◆ Mr. Altman moved that the minutes of the Annual Reorganization Board of Education meeting of July 8, 2013 be accepted as presented.

Seconded: Mrs. Stein

Approved  
Vote: 8-0

Business Matters:

Mrs. Mann moved that

◆the Treasurer's Report-General Fund Checking, Trust and Agency Account and Federal Fund Checking Account for the period June 1, 2013 through June 30, 2013 be accepted.

◆the check runs for June 1, 2013 through June 30, 2013 be accepted as recommended by the subcommittee from:

46599 – 46696 \$115,534.86.

◆the Treasurer's Report-General Fund Checking, Trust and Agency Account and Federal Fund Checking Account for the period July 1, 2013 through July 31, 2013 be accepted.

◆the check runs for July 1, 2013 through July 31, 2013 be accepted as recommended by the subcommittee from:

46697 – 46770 \$567,454.88.

◆the Treasurer's Report-General Fund Checking, Trust and Agency Account and Federal Fund Checking Account for the period August 1, 2013 through August 31, 2013 be accepted.

◆the check runs for August 1, 2013 through August 31, 2013 be accepted as recommended by the subcommittee from:

46771 – 46807 \$408,857.60.

◆the Board of Education approves the following budget transfers for the 2012-2013 school year:

DATE	ACCOUNT	ACCOUNT DESCRIPTION	TO	FROM
6/28/2013	A 2020.150-00-0000	SALARIES-SUPERVISION	\$24,400.00	\$0.00
6/28/2013	A 2110.120-00-0000	SALARIES-INSTRUCTIONAL - MPCS	\$57,646.00	\$0.00
6/28/2013	A 1040.160-00-0000	SALARIES-DISTRICT CLERK	\$0.00	\$1,376.00
6/28/2013	A 1240.160-00-0000	SALARIES-SUPERINTENDENT SECRETARY	\$0.00	\$2,329.00
6/28/2013	A 1310.160-00-0000	SALARIES-BUSINESS NON-INSTRUCTIONAL	\$0.00	\$4,566.00
6/28/2013	A 1325.160-00-0000	SALARIES-TREASURER	\$0.00	\$245.00
6/28/2013	A 1620.160-00-0000	SALARIES-BUILDING & GROUNDS	\$0.00	\$1,661.00
6/28/2013	A 1620.161-00-0000	OVERTIME-BUILDINGS & GROUNDS	\$0.00	\$905.00
6/28/2013	A 1620.162-00-0000	SALARIES-BUILDINGS & GROUNDS PART TIME	\$0.00	\$1,200.00
6/28/2013	A 2110.121-00-0000	SALARIES-TEACH ASSISTANTS - MPCS	\$0.00	\$7,852.00
6/28/2013	A 2110.131-00-0000	SALARIES-TEACH ASSISTANTS - EDENWALD	\$0.00	\$28,001.00
6/28/2013	A 2110.161-00-1000	SALARIES TEACH AIDES - MPCS	\$0.00	\$25,592.00
6/28/2013	A 2110.161-00-1300	SALARIES TEACH AIDES - EDEN	\$0.00	\$6,523.00
6/28/2013	A 2815.160-00-0000	SALARIES-SCHOOL NURSE	\$0.00	\$1,384.00
6/28/2013	A 2820.150-00-0000	SALARIES-PSYCHOLOGISTS	\$0.00	\$371.00
6/28/2013	A 5510.161-00-0000	OVERTIME-TRANSPORTATION	\$0.00	\$41.00
6/28/2013	A 9040.800-00-0000	WORKERS COMPENSATION	\$29,544.00	\$0.00
6/28/2013	A 9030.800-00-0000	FICA	\$0.00	\$25,310.00
6/28/2013	A 9089.803-00-0000	PERFECT ATTENDANCE	\$0.00	\$4,234.00
6/28/2013	A 2110.140-00-0000	SALARIES - SUBSTITUTE	\$6,550.00	\$0.00
6/28/2013	A 2110.470-00-0000	TUITION	\$0.00	\$6,550.00
6/30/2013	A 1670.490-00-0000	CENTRAL SERVICES-BOCES	\$363.00	\$0.00
6/30/2013	A 2070.490-00-0000	IN SERVICE TRAINING-BOCES	\$0.00	\$363.00
6/30/2013	A 2110.451-00-1010	INSTRUCTIONAL SUPPLIES-MPCS STUDENT EVALS	\$100.00	\$0.00
6/30/2013	A 2110.451-00-1800	INSTRUCTIONAL SUPPLIES-CULINARY ARTS	\$0.00	\$100.00
6/30/2013	A 1310.490-00-0000	FINANCE - BOCES	\$300.00	\$0.00
6/30/2013	A 1310.406-00-0000	FINANCE-MISCELLANEOUS	\$0.00	\$300.00
6/30/2013	A 1620.421-00-0000	FUEL-BUILDINGS & GROUNDS	\$2,700.00	\$0.00
6/30/2013	A 1620.420-00-0000	TELEPHONE-BUILDINGS & GROUNDS	\$656.32	\$0.00
6/30/2013	A 1620.406-00-0000	MISC-BUILDINGS & GROUNDS	\$72.67	\$0.00

6/30/2013	A 1620.422-00-0000	UTILITIES-BUILDINGS & GROUNDS	\$0.00	\$3,428.99
6/30/2013	A 2815.450-00-0000	NURSE-MATERIALS & SUPPLIES	\$61.00	\$0.00
6/30/2013	A 2815.400-00-0000	NURSE-CONTRACT	\$0.00	\$61.00
6/30/2013	A 2110.408-00-0000	LEASING	\$1,393.25	\$0.00
6/30/2013	A 2110.470-00-0000	TUITION	\$0.00	\$1,393.25
6/30/2013	A 2110.200-00-1000	EQUIPMENT-INSTURCTION	\$1,034.00	\$0.00
6/30/2013	A 2110.470-00-0000	TUITION	\$0.00	\$1,034.00
6/30/2013	A 2110.200-00-1300	EQUIPMENT-EDENWALD	\$917.86	\$0.00
6/30/2013	A 2110.200-00-2100	EQUIPMENT-HIGH SCHOOL	\$251.00	\$0.00
6/30/2013	A 2110.451-00-1800	INSTRUCTIONAL SUPPLIES-CULINARY ARTS	\$205.86	\$0.00
6/30/2013	A 2110.451-00-1000	INSTRUCTIONAL SUPPLIES-MPCS	\$8.19	\$0.00
6/30/2013	A 2110.200-00-1000	EQUIPMENT-MPCS	\$0.00	\$1,382.91
6/7/2013	A 2110.451-00-1540	INSTRUCTIONAL SUPPLIES-PHYS ED - MPCS	\$31.89	\$0.00
6/7/2013	A 2110.451-01-1500	INSTRUCTIONAL SUPPLIES-PHYS ED - EDENWALD	\$0.00	\$31.89
GRAND TOTAL			\$126,235.04	\$126,235.04.

◆ the Board of Education approves the following budget transfers for the 2013-2014 school year:

DATE	ACCOUNT	ACCOUNT DESCRIPTION	TO	FROM
9/12/2013	A 9060.800-00-0000	MEDICAL INSURANCE	\$1,800.00	\$0.00
9/12/2013	A 9089.800-00-0000	SICK LEAVE PAYOUT	\$0.00	\$1,800.00
9/12/2013	A 5510.450-00-0000	GASOLINE/DIESEL REPAIRS	\$200.00	\$0.00
9/12/2013	A 5510.406-00-0000	TRANSPORTATION-MISCELLANEOUS	\$0.00	\$200.00
9/12/2013	A 9040.800-00-0000	WORKERS COMPENSATION	\$7,000.00	\$0.00
9/12/2013	A 2815.400-00-0000	SCHOOL NURSE-CONTRACT	\$0.00	\$7,000.00
9/13/2013	A 1620.440-00-0000	BUILDINGS & GROUNDS - REPAIRS	\$2,000.00	\$0.00
9/13/2013	A 1620.442-00-0000	BUILDINGS & GROUNDS - CONTRACTS	\$0.00	\$2,000.00
GRAND TOTAL			\$11,000.00	\$11,000.00.

◆ the Board of Education approves the following contracts between the Mount Pleasant Cottage School Union Free School District and

Company	Effective Date
1. Honeywell Building Solutions	7/1/13
2. EBS (Educational Based Services	7/8/13-8/16/13
3. OT Kids Plus of NY, Inc.	7/1/13-8/31/13 & 9/1/13-6/30/14
4. PF Northeast Brokerage Inc.	7/1/13-7/1/14
5. R& S Waste Services, LLC	7/1/13-6/30/15
6. Andrea Aitken	7/1/13-6/30/14.

Seconded: Mr. Carter

Approved

Vote: 8-0

◆ Mrs. Irwin moved that the Board of Education adopts the following policies effective 9/23/13:

1. #3410 Revised Code of Conduct on School Property
2. #5310 Bonding of Employees and School Board Members
3. #5320 Expenditures of School District Funds
4. #5321 Use of the District Credit Card
5. #5322 Use of the District Cell Phone
6. #5323 Reimbursement for Meals/Refreshments
7. #5330 Budget Transfers
8. #5340 Borrowing of Funds
9. #5510 Accounting of Funds
10. #5520 Extra Classroom Activity Fund
11. #5530 Petty Cash Funds and Cash in School Buildings
12. #5550 Maintenance of Fiscal Effort (Title 1 Programs)

- 13. #5560 Use of Federal Funds for Political Expenditures
- 14. #5570 Financial Accountability
- 15. #7550 Revised Dignity for All Students Act
- 16. #8242 Revised Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education.

Seconded: Mrs. Mann

Approved

Vote: 8-0

The following policies were presented for a first reading:

2. First Reading

- 1. #5571 Allegations of Fraud (Annual Review)
- 2. #5572 Audit Committee
- 3. #5573 Internal Audit Function
- 4. #5610 Insurance
- 5. #5620 Inventories and Accounting of Fixed Assets
- 6. #5630 Facilities: Inspection, Operation and Maintenance
- 7. #5631 Hazardous Waste and Handling of Toxic Substances by Employees
- 8. #5632 Pest Management and Pesticide Use
- 9. #5650 Energy Conservation and Recycling in the Schools
- 10. #5670 Records Management
- 11. #5671 Disposal of Consumer Report Information and Records
- 12. #5680 Safety and Security
- 13. #5683 Fire Drills, Bomb Threats and Bus Emergency Drills
- 14. #5220 District Investments
- 15. #8260 Title I Parent Involvement Policy.

Superintendent’s Report:

- ◆ Mr. Gaudette discussed Grades 4-8 Growth Scores and Ratings for MPCPS.
- ◆ Mrs. Mann moved that the Board of Education appoint Mr. Marc Carter to serve as the Liaison between the Mount Pleasant Cottage School, Union Free School District and the Southern Westchester BOCES Board for the 2013-2014 school year.

Seconded: Mrs. Stein

Approved

Vote: 8-0

Personnel Matters:

\*During Mr. Callahan’s absence from 7/10/13-8/29/13, Mr. Gaudette acted as the School Purchasing Agent, authorized if necessary payments for contractual obligations and recurring expenditures and approve the non-school use of school facilities subject to guidelines established by the Board of Education.

Mr. Gelfman moved that

- ◆ The Board of Education appoints the following personnel:

Name	Title	Salary	Effective Date
1. Courtney Fields	Teacher Aide	\$12.50 per hour	7/19/13-8/16/13
2. Debbe Buckvar-Aday	Teacher	\$170.00 per day	7/19/13-8/16/13
3. Delia Garrity	Teacher	\$180.00 per day	7/25/13-8/16/13
4. Jequinna McLeod	Teacher	\$180.00 per day	7/25/13-8/16/13
5. Shelia Roulhac	Teacher	\$180.00 per day	7/24/13-8/16/13
6. Michael Rogers	Teaching Assistant	\$110.00 per day	8/21/13

7. Kevin Spath	Counselor	\$180.00 per day	7/8/13
8. Greg Michaux	Day Student Bus Coordinator	\$16.75 per hour	7/8/13
9. Anthony Owens	Day Student Bus Coordinator	\$16.75 per hour	7/8/13

◆ the Board of Education recalls the following positions:

- .19 FTE Cosmetology Teacher
- .60 FTE Social Worker
- .17 Business Education Teacher
- .18 Foreign Language Teacher

◆ the Board of Education appoints Vanessa Bagby from a .54 FTE Cosmetology Teacher to a .73 FTE Cosmetology Teacher effective 9/3/13 at a salary of \$71,038 BA40-MA/5. (Salary & benefits to be pro-rated accordingly.)

◆ the Board of Education appoints Nicolette Carriero to a .60 FTE Social Worker effective 9/3/13 at a salary of \$78,540 BA40-MA/8. (Salary & benefits to be pro-rated accordingly.)

◆ the Board of Education appoints Steven Beovich from a .90 FTE Business Education Teacher to a 3-year probationary position as a 1.0 FTE Business Education Teacher effective 9/3/13 at a salary of \$68,700 BA40-MA/4.

◆ the Board of Education appoints Thomas Tong from a .73 Foreign Language Teacher to a 3-year probationary position as a 1.0 FTE Foreign Language Teacher at a salary of \$66,438 BA40-MA/3 effective 9/3/13.

◆ the Board of Education re-appoints the following:

Name	Title	Salary	Effective Date
1. Jomo Willoughby	School Monitor	\$42,593	8/19/13
2. David Rader	Bus Dispatcher, Part-time	\$40.00 per hour Average 10 hours week	7/1/13-6/30/14
3. Robin Robinson	Teacher Aide	\$12.50 per hour	9/3/13
4. Yolanda Woolridge	Teacher Aide	\$14.50 per hour	9/3/13

◆ the Board of Education appoints the following new staff members:

Name	Title	Salary	Effective Date
1. Suzanne Bruce	Reading Teacher, 2-year probationary period	\$83,142 MA60/5 1.0 FTE	9/3/13
2. Andrew Coviello	Music Teacher	\$62,138 BA40-MA/1 .56 FTE	9/3/13
3. Nicole Tocco	School Psychologist, 3-year probationary period	\$62,138 BA40-MA/1 1.0 FTE	9/16/13.

◆ the Board of Education approves the following salary lane change for Marco Ascolillo effective 9/3/13:

From: \$102,291 MA30/14 To: \$105,403 MA45/14.

◆ the Board of Education approves Stephen O’joe’s request for an unpaid Sabbatical leave from 9/9/13-10/10/13 working only on Friday’s and retaining all benefits with the District.

◆ the Board of Education accepts the resignation of Michael Rogers, School Psychologist effective 9/30/13 and approve his leave of absence return as a 1.0 FTE Teaching Assistant effective 10/1/13 at a salary of \$39,834 Lane C Step 10.

◆ the Board of Education accepts the resignation of the following:

2. <u>Name</u>	<u>Position</u>	<u>Effective Date</u>
a. Denise Livermore	Teacher Aide	8/16/13
b. Rowan McClain	Teacher Aide	8/16/13
c. Roxann Purrier	Teacher Aide	8/16/13
d. Michael Wenger	School Psychologist	9/1/13
e. Audiene Komondorea	School Nurse	9/13/13.

◆ the Board of Education accepts the resignation of Yvonne Hall, Speech Teacher for the purpose of retiring in to the New York State Teachers’ Retirement System effective 8/8/13.

◆ the Board of Education accepts the resignation of George Foscante, Custodial Worker/Bus Driver for the purpose of retiring in to the New York State Employees’ Retirement System effective 8/16/13.

◆ the Board of Education for reasons of economy and efficiency has determined that it is appropriate to abolish a certain pedagogical position in the District;

THEREFORE, BE IT RESOLVED, that the Board hereby abolishes the following position, effective close of business on September 24, 2013

- .27 FTE Industrial Arts (Technology Woodshop Teacher)

BE IT FURTHER RESOLVED, that the Board Clerk is hereby directed to provide written notice to the employee whose position is hereby abolished, as set forth in a Memorandum to the Board from the Superintendent of Schools, dated 9/16/2013 in accordance with the provisions of Section 3013 of the Education Law, Part 30 of the Regents

Rules of the termination of the employee’s employment effective close of business of September 24, 2013; and

BE IT FURTHER RESOLVED, that said employee who is entitled to Part 30 bumping rights shall be notified, in writing, of their right to a position in a previous tenure area of service and of their placement on a preferred eligibility list in the tenure area(s) of their employment regarding their statutory recall rights; and

BE IT FURTHER RESOLVED, that said employee who is not entitled to Part 30 bumping rights shall be notified, in writing, of their placement on a preferred eligibility list in the tenure area(s) of their employment regarding their statutory recall rights.

◆ the Board of Education terminates Kelley Whitley, Teacher Aide effective 8/27/13.

◆ the Board of Education appoints the following list of employees to work the lunch time program. In the event a lunch supervisor is unavailable to work as scheduled, a lunch monitor selected by the Principal will sub as the Lunch Supervisor at the rate of \$40.00 per lunch.

Name	Title	Salary	Effective Date
1. Ainsworth Hayles	Lunch Supervisor	\$40.00 per lunch	9/3/13-6/30/14
2. Joe Mott	Lunch Supervisor	\$40.00 per lunch	9/3/13-6/30/14
3. Hasson Bilal	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
4. Jamal Brown	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
5. Kim Coleman	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
6. Lawrence Ford	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
7. Cheryl Foxe	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
8. Perzza Gonzalez	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
9. Antoinette Greenland	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
10. Norman Jackson	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
11. Greta Joseph	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
12. Tonya Lee	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
13. Enis Lugo	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14

14. Chris Meadows	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
15. Greg Michaux	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
16. Xiomara Mott	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
17. Rose Peck	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
18. Ambar Perez	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
19. Caitlin Perrotta	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
20. Glenda Richards	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
21. Tivon Smith	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
22. Denise White	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
23. Janet Whittle	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14
24. Shante Willis	Lunch Monitor	\$15.00 per hour	9/3/13-6/30/14.

- ◆ the Board of Education appoint Greg Michaux as Bus Duty Coordinator at an hourly rate of \$16.75 effective 9/3/13-6/30/13.

Seconded: Mrs. Stein

Approved

Vote: 8-0

- ◆ Mr. Gaudette introduced our new School Psychologist, Nicole Tocco.

Committee on  
Special Education:

- ◆ Mr. Carter moved that the recommendations of the Mount Pleasant Cottage School Union Free School District's Committee on Special Education be approved as recommended by the subcommittee.

Seconded: Mrs. Stein

Approved

Vote: 8-0

Public Comment:

None

Meeting Notification:

The next Regular Public Meeting of the Board of Education will be held on Monday, October 21, 2013 at 7:30 P.M. in the library.

Adjournment:

- ◆ Mrs. Levene moved that the Board of Education adjourn the Regular Public meeting at 8:45 P.M.

Seconded: Mr. Altman

Approved

Vote: 8-0

Respectfully submitted,

Marcella Freimark  
District Clerk