

P.S./I.S. 208 FACT SHEET

Welcome to P.S./I.S. 208!! Listed below is important information in relation to your child's new school. Please keep this list handy (*perhaps on your refrigerator*) for easy reference:

SCHOOL HOURS	School begins every day at 8:10 a.m. Children are marked late at 8:11 a.m. Late students will be given a late pass to submit to their teacher. Students are dismissed at 2:30 p.m. every day.
UNIFORM CODE	P.S./I.S. 208 is a uniform school. All students are to wear dark pants/skirts and light blue tops for Grades 5 to 8 and white tops for Grades K to 4. NO SNEAKERS ARE PERMITTED. Only lower grade students may wear sneakers on their Gym days.
BUS SERVICE	Yellow bus service is provided for all students in Grades K to 6. Children in Grades 7 and 8 will be issued Metro Cards. Parents should always know the name of their child's bus company, as well as A.M. and P.M. route numbers. Call your respective bus company in the event of delays.
SCHOOL CLOSINGS	In the event of inclement weather you can call 311 to see if schools are open. The news channels are also informed of school delays or closings—generally before 6 a.m.
NYC DOE WEBSITE	Please avail yourself of the Department of Education's website. There is a wealth of valuable information there. http://schools.nyc.gov
CHILD PICK-UPS	If you must pick your child up early from school, please advise his/her teacher by letter ahead of time. In the event of an emergency change in your child's regular dismissal arrangements, you MUST SEND A FAX TO THE SCHOOL BY 1 P.M. We cannot alter dismissal arrangements for your child without written consent. The school's fax number is (718) 468-5054. Children will only be released to adults over 18 who are on their Blue Emergency Cards. Parents are strongly discouraged from picking their children up early. Please try to make doctor's appointments and any other scheduled activities during non-school hours. Picking children up early disrupts not only their instruction—but their classmates as well.
GYM:	You may purchase your child's gym uniform in the School Gymnasium. The extension for the Gym is 1009.
PARENT COORDINATOR:	Our Parent Coordinator, Mr. Devon Hunter, is located in Room 118. Mr. Hunter is the liaison between parents, teachers, and administration. Please see Mr. Hunter regarding any concerns you may have. He will direct you to the appropriate person. His extension is 1180.
IMPORTANT #'s:	School Phone: (718) 468-6420 District 29 Office: (718) 217-7740
TEACHER MEETINGS:	If you wish to see your child's teacher, send a note to the teacher or arrange with the Parent Coordinator, Mr. Devon Hunter—(X1180) to schedule an appointment during the teacher's prep period. Teachers communicate with parents via Class DOJO for conduct and academic information. See Mr. Hunter for details.
SCHOOL TRIPS:	Children are not permitted to go on school trips without a completed and signed Department of Education parent consent form. Consent forms will be distributed by the classroom teacher prior to any trips.
LUNCH FORMS:	Every student must submit a lunch form whether they eat lunch or not. Any questions regarding lunch forms or payments should be referred to Dr. Celestin Blaud. His Ext. is 2300.
STUDENT I.D.	Your child's student I.D. is: _____. This number is very important. It follows your child throughout their school career. Student I.D.'s cannot be given out over the telephone, so please keep it handy.