



Graphic Arts Program Admissions Rubric

Claudio Garcia, Assistant Principal of CTE (Graphic Arts)
Leah Almonte, Graphic Arts Teacher
James Petrilli, Graphic Arts Teacher

AUDITION RUBRIC & RATIONALE

Students who wish to be considered for the Graphic Arts Program at Queens Technical High School (Queens Tech) must participate in the audition process. The audition process takes place at Queens Tech during a Saturday and last approximately 4 hours. During the audition students can be dropped off by a parent/guardian at the school. The parent/guardian may not stay in the school during this process. The parent/guardian will be told during the drop off when he or she can pick up the student. During the audition, the student will be asked to participate in the following six (6) activities:

- 1. Interview Questions (written);**
- 2. Type Drawing Activity;**
- 3. Still-Life Drawing;**
- 4. Storyboard Creation;**
- 5. Visual Puns Drawing; and**
- 6. Interview (with a graphic arts program teacher).**

Students do not need to bring any supplies, as all supplies will be provided and testing accommodations for students with an IEP will apply.

Each of the six activities will be individually rated by each of the three (3) graphic arts teachers on 40 to 100 scale using the Performance Standards in the following manner:

40	No Experience
50-60	Exposed To Concept
65-75	Limited Skills
80-90	Skilled
91-100	Highly Skilled



The rationale for using the performance standards is that it is the regular way in which students normally get rated once they enter the program and allows teachers to use a familiar method for rating each piece. The emphasis for each activity is as follows:

1. Interview Questions (written)

The students ability to answer the questions in full sentences in a precise manner and that the questions are indicative of the student's interest in the program and formal/informal artistic experiences.

2. Type Drawing Activity

The emphasis of this activity is being able to follow directions and using creativity to solve a problem using text and images.

3. Still-Life Drawing

The emphasis of this activity are dexterity, hand/eye coordination and the application of the elements and principals of art and design.

4. Storyboard Creation

The emphasis of this activity is to create a storyboard using an interesting sequence of events in a visually interesting/creative manner to sell a particular product.

5. Visual Puns Drawing

The emphasis of this activity is to use words and images to convey a double meaning.

6. Interview (with a graphic arts program teacher)

The emphasis of this activity is to get to know the student and see how well he or she is able to explain himself/herself and their art. We also like to see a correlation between the answers they provided on Activity 1 and how well are they able to express what they write. During the interview, the student has the opportunity to show us their portfolio/sketchbook if one is available. There is no particular format for this portfolio. Individual pieces are acceptable. In addition, if a student has not had formal training, they can speak about their experience with art, how it plays a role in their life and what do they want to do with their artistic skills.

After the teachers evaluate each of the activities, the scores are averaged for so it can be converted into a single score.



RANKING RUBRIC

Selection Criteria Component	Total Points	Points Given	Rationale for scale
Attendance	4 pts	0 pts for 10+ absences 2 pts for 5 to 10 absences 4 pts for less than 5 absences	Since students in this program need to acquire a lot of different industry standard skills, it is imperative that they are in school to acquire these skills. In addition, attendance is an extremely important part of the graphic arts industry.
Punctuality	4 pts	0 pts for 10+ latenesses 2 pts for 5 to 10 latenesses 4 pts for less than 5 latenesses	Since students in this program need to acquire a lot of different industry standard skills, it is imperative that they are in school to acquire these skills. In addition, punctuality is an extremely important part of the graphic arts industry.
Art/Computer classes	10 pts	Available grades for arts and computer courses are averaged and divided by 10 to convert into single digit.	Previous art/computer class grades are indicative of how well the student will do in the program as the program involves both art and technology.
CCLS Math	10 pts	2.5 points for each level (ranging from 1-4). Scores with decimal values are rounded off to the nearest whole number.	Math (especially measuring and performing calculations) is important in the field of graphic arts.
CCLS ELA	10 pts	2.5 points for each level (ranging from 1-4). Scores with decimal values are rounded off to the nearest whole number.	ELA (writing and communicating ideas) is important in the field of graphic arts.
Internal Assessment	62 pts	Average from audition activities turned into this score using the following formula: $X=62*\text{Student'sAveragedScore}/100$. Students receiving 43 or below will not be ranked.	Testing artistic and creative abilities as well as writing, communication skills and the ability to follow instructions. All of these are integral parts of working in the graphic arts industry.
Special Considerations		Students who are not able to participate in the audition for personal or religious reasons (since they are normally held on a Saturday) need to get in contact with Mr. Garcia so that the arrangements can be made.	
Total:	100 pts		



POLICY ON HOW TO ACCOUNT FOR MISSING INFORMATION

Applicants with missing data required by the rubric will be given the average score of all participants for the particular missing rubric component(s) with the exception of the internal assessment (the audition). Courses showing a CR or P for a grade will receive the same treatment. We will use the DOE's conversion table for letter grades and 1-4 scale.

Students who have conflicting dates for the internal assessments with other schools will not be accommodated, as we do not have alternative days due to the small size of our program. These students will be ranked according to the other components of the ranking rubric.