1. **Rationale for how components were chosen and weighed:**
The focus at Queens Technical High school is to ensure that students graduate college and career ready by achieving their CTE diploma. Our CTE courses are set up to mimic the workplace; therefore, good attendance is deemed top priority. Secondly, we review the applicants' last report card in order to gain a clearer picture of the students' academic abilities by assessing their daily courses and grades. Lastly, the ELA and Math state test scores are reviewed. Due to the nature of our engineering programs, math is heavily weighted.

2. **Policy on how to account for missing information:**
Our guidance counselor will reach out to the Office of Enrollment or the student’s previous middle school. Many of our interested applicants attend our Open House and discuss these issues with the articulation counselor and administrators on site. We highly recommend that interested applicants and families attend our Open House.

3. **Format, purpose and scoring criteria for Internal Assessments: (Additional rubrics may need to be submitted):** N/A