

## **Skedula Progress Reports**

### **2017-2018 School Year**

The schedule of progress reports for this school year is as follows:

#### **Fall Term**

|                  |                               |
|------------------|-------------------------------|
| Marking Period 1 | Wednesday, September 27, 2017 |
| Marking Period 2 | Wednesday, November 15, 2017  |
| Marking Period 3 | Wednesday, December 20, 2017  |

#### **Spring Term**

|                  |                              |
|------------------|------------------------------|
| Marking Period 1 | Wednesday, February 28, 2018 |
| Marking Period 2 | Wednesday, April 11, 2018    |
| Marking Period 3 | Wednesday, May 16, 2018      |

## Progress Reports: Instructions

Progress reports will be delivered to parents when they sign in to PupilPath. Parents will be able to access their child's attendance, grades, report cards, transcript, and your typed anecdotal reports.

If you use the Skedula grade book, you may choose to add anecdotal reports if you wish.

If you do not use the Skedula grade book, or if you would like to include comments on the student progress reports, follow these directions:

1. Login to Skedula
2. Click the "Create Anecdotal" icon on the top of the page
3. Select either a class or individual students
4. Add comments using the drop down "Quick add..." or type comments in the box
- 5. Click "Share with Parent"**
6. Click "Save"
7. Repeat these steps for all students