Statement of Conduct Regulations

PARTICIPATION IN SENIOR ACTIVITIES FOR THE CLASS OF 2019 WILL NOT BE ALLOWED UNTIL THIS FORM IS COMPLETED AND RETURNED

Please return this page to Mr. Familia, Room 701A, to ensure your son’s/daughter’s participation in all Senior Activities for the Class of 2019

1. I understand that if I violate any school rule that results in suspension from school or classes and/or dean activity at any time during the senior school year, I am subject to be removed from senior activities.

2. I understand that I will not be allowed to attend the Senior Trip and/or Senior Prom if:
   a. If I owe any classes from Spring, Summer and/or Fall of 2018
   b. If I am required to take PM Classes in the semester in which the Senior Trip or Senior Prom may take place
   c. If I am currently failing a REQUIRED class to graduate

3. I understand that if I fail to maintain passing grades and fail to progress toward graduation, I will not be eligible to attend Senior Trip(s), Senior Prom, Senior Luncheon and Graduation.

4. I understand that any and all actions deemed dangerous, malicious or harmful will result in suspension and exclusion from all senior activities which includes the Graduation Ceremony.

5. I will not consume, distribute, possess or be under the influence of any form of alcoholic beverage and/or drugs during school or at any school activity. Violation of this provision will automatically exclude me from all senior and school extracurricular events. Further consequences may include, but are not limited to, suspension or expulsion from school and/or referral to the appropriate authority.

*Student’s full name (type or print)  *Student I.D. Number

*Student’s Signature  *Date

Mr. Familia
Senior Advisor &
Coordinator of Student Activities
lfamilia@schools.nyc.gov
212-752-4340 EXT 70102
The High School of Art & Design
Conduct Regulations Contract
Senior Class of 2019

PARTICIPATION IN SENIOR ACTIVITIES FOR THE CLASS OF 2019 WILL
NOT BE ALLOWED UNTIL THIS FORM IS COMPLETED AND RETURNED

ACKNOWLEDGEMENT

Please return this page to Mr. Familia, Room 701A, to ensure your son’s/daughter’s participation in all Senior Activities for the Class of 2019

Retain the first page for your information

I have read the contract and understand the rules and consequences outlined in the:

“Statement of Conduct Regulations”

*Student’s full name (type or print)  *Student I.D. Number

Student’s Height________  Student’s Shirt Size_______

Student’s Sweater Size________
(Note: Size runs a bit small)

*Student Signature  *Date

I have discussed the above contract with my son/daughter and understand the rules and consequences outline in the: “Statement of Conduct Regulations”

*Parent/Guardian Signature  *Date

(Must be signed even if student is 18 years of age)

*All fields must be filled out
CONTACT INFORMATION
(Optional)

Dear Parent/Guardian:
Would you like to receive direct Senior Class updates regarding events?
Please provide your e-mail address below:

Parent/Guardian Name __________________________________________
PLEASE PRINT

Child’s Name: ________________________________________________
PLEASE PRINT

Parent/Guardian Phone# ________________________________________
HOME

_____________________________________
CELL

Parent/Guardian E-Mail: ________________________________________
PLEASE PRINT

Mr. Familia
Senior Advisor &
Coordinator of Student Activities
lfamilia@schools.nyc.gov
212-752-4340 EXT 70102
September, 2018

Dear Parents, Guardians and the Class of 2019:

SENIOR YEAR! This year will be an exciting and challenging year. Exams, college essays and a host of senior events are all ahead of you. Proper senior conduct and timely payments of the MANDATORY SENIOR DUES and additional fees can make this a year to remember.

The purpose of this letter is to give you an estimate of expenditures to be expected for the graduating class of 2019. The mandatory senior dues are $170.00. Additional, yet optional, ESTIMATED fees include senior trip (approximately $300.00 per person), Senior Prom (approximately $160.00 per person), Class Ring (prices vary – Jostens/Herff Jones), Senior Portraits (prices vary – Continental Studios), and extra spending money for senior school events.

Please remember: SENIOR DUES ARE MANDATORY & NONREFUNDABLE

Payments will be accepted in MONEY ORDER ONLY. Personal checks will not be accepted. Money orders must be made out to:

<table>
<thead>
<tr>
<th>DUES:</th>
<th>THE H.S. OF ART &amp; DESIGN – SENIOR DUES 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>TRIP:</td>
<td>THE H.S. OF ART &amp; DESIGN – SENIOR TRIP 2019</td>
</tr>
<tr>
<td>PROM:</td>
<td>THE H.S. OF ART &amp; DESIGN – SENIOR PROM 2019</td>
</tr>
</tbody>
</table>

***PAYMENTS FOR DIFFERENT EVENTS CANNOT BE COMBINED***

Money orders are available in banks, check cashing facilities, (Western Union & Money Gram) and US Post Offices (domestic ONLY). Samples of different money orders are included in this packet. A list of events and payment dates will be forthcoming. Please bring your payments to the Senior Office (room1001) during lunch periods only. Make sure you save your receipts. Sorry, there are NO PARTIAL PACKAGES.

Let’s make this senior year a safe and enjoyable one!

Kind regards,

Mr. Familia
Senior Advisor &
Coordinator of Student Activities
lfamilia@schools.nyc.gov
212-752-4340 EXT 70102
SENIOR DUES 2019

Includes:

Senior “19” T-Shirt
Senior “19” Sweatshirt

Senior Catered Luncheon
   TBA
   11:00pm – 2:00 PM

Senior Awards Night
   TBA
   5-8 pm
   School Auditorium

Graduation
   TBA
   9am @ Hunter College Graduation Assembly Hall
   **Seniors report at 8am
   **Guest will be seated at 8:30am
   (4 Tickets per Student for Family or Friends)

   Diploma Cases
   Yearbook
   Caps, Gowns & Hoods

Total             $170.00
GRADUATION 2019

Hunter College- Graduation Assembly Hall
TBA

Ceremony starts at 9am.
(Seniors report at 8:00 am- Hunter College Cafeteria)

SENIOR TRIP
Friday through Sunday January 25th -27th, 2019

Honor's Haven Resort & Spa
Address: 1195 Arrowhead Rd, Ellenville, NY 12428
Phone: (845) 210-1600

SENIOR PROM
TBA

Tribeca 360°
Address: 10 Desbrosses St, New York, NY 10013
Phone: (212) 625-2600
HIGH SCHOOL OF ART & DESIGN CONTRACT FOR OUTSIDE GUESTS

Guests to The High School of Art & Design Senior Prom 2019 must have this form signed by their school administrator. This form must be returned to Mr. Familia, Room 701A, by Friday, June 7, 2019 (tentative) for approval. NO GUESTS WILL BE APPROVED AFTER THIS TIME.

Guest Name (Print) ___________________________ Guest Signature ___________________________

Date _______________ Address ____________________________

Parent Name(s) ______________________________________ Phone(C) ____________________

Guest Parent Signature: ___________________________ Date ___________ Grade _________

The above student is in good standing with our school. Signed forms can be scanned and emailed to mdesouza@schools.nyc.gov or faxed to 212-752-4945.

Administrator Name (Print) ________________________ Phone __________________________

Signature ________________________________________ Date _________________________

REQUIREMENTS

- HSAD students may only register ONE outside guest.
- Guests attending HSAD Senior Prom must be at least in 11th grade and may not be older than 20 years.
- All outside high school students entering the prom must present a Student ID card at the check-in table.
- Attire must meet guidelines set by the school.
- Appropriate dancing will be enforced.
- Anyone failing to cooperate with chaperones may be expelled from the prom.
- College students must present their driver’s license at the check-in table.
- Use, distribution, or possession of drugs, alcohol and tobacco is prohibited. Authorities and parents will be notified.

I agree to comply with all guidelines set forth by The High School of Art & Design and personnel working the Senior Prom. If I have given any incorrect information or have not followed the above requirements, I will not be allowed to attend the Senior Prom and my ticket will not be refunded.

Art & Design’s Student ID#_____________________

Name (Print) ___________________________________ (Signature)_____________________

Manuel A. Ureña, Principal
### SENIOR CLASS PAYMENT PLAN

*YOU HAVE THE OPTION TO PAY THE FULL AMOUNT BEFORE OR ON THE INDIcATED DATE LISTED BELOW*

***TRIP PAPERWORK WILL BE ISSUED UPON FIRST PAYMENT***

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Payment</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 5th, 2018</td>
<td>Senior Dues</td>
<td>(Payment 1)</td>
<td>$85.00</td>
</tr>
<tr>
<td>October 26th, 2018</td>
<td>Senior Dues</td>
<td>(Payment 2)</td>
<td>$85.00</td>
</tr>
<tr>
<td>December 7th, 2018</td>
<td>Senior Trip</td>
<td>(Payment 1)</td>
<td>$150.00</td>
</tr>
<tr>
<td>December 21st, 2018</td>
<td>Senior Trip</td>
<td>(Payment 2)</td>
<td>$150.00</td>
</tr>
<tr>
<td>April 12th, 2019</td>
<td>Senior Prom</td>
<td>(Payment 1)</td>
<td>$80.00</td>
</tr>
<tr>
<td>April 26th, 2019</td>
<td>Senior Prom</td>
<td>(Payment 2)</td>
<td>$80.00</td>
</tr>
</tbody>
</table>

ANY STUDENT WHO IS UNABLE TO MAKE THESE SCHEDULED PAYMENTS MUST VISIT Mr. Familia IN THE COSA OFFICE (ROOM 701A) TO WORK OUT A PAYMENT ARRANGEMENT. FAILURE TO DISCUSS AN ARRANGEMENT FOR SENIOR DUES COULD RESULT IN A DELAY IN PROCESSING AND PARTICIPATION.

**Mr. Familia**  
Senior Advisor & Coordinator of Student Activities  
lfamilia@schools.nyc.gov  
212-752-4340 EXT 70102