



# CARMEL CENTRAL SCHOOL DISTRICT

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**LOUIS RIOLO**  
Principal

**JOHN FINK**  
Assistant Principal

**LAUREN SANTABARBARA**  
Assistant Principal

**BRIAN PIAZZA**  
Assistant Principal

**CARMEL SUMMER SCHOOL**  
**30 FAIR STREET**  
**CARMEL, NY 10512**  
**(845) 225-8441 Ext. 605**  
**John Fink, Summer School Principal**

**FROM:** John Fink, Summer School Principal  
**DATE:** June, 2019  
**RE:** **2019 Summer School Course Registration Form for Out of District Students**

Enclosed is information concerning the Carmel Summer School Program. Included is a list of *tentative* course offerings, the registration form, and the Summer School Policy.

**ELIGIBILITY:** All courses will be on a repeat basis; only students who have failed a course will be allowed to register for that course.

**REGISTRATION:** Classroom seats will be limited and on a first come, first serve basis.

Registrar: Nancy Bottema

Registration Day: Tuesday, July 2, 2019 from 8am – 11am in the CHS Library.

Required Documents and Fee:

- ✓ A completed application form signed by your home school administrator
- ✓ A copy of the student's IEP or 504 (if applicable)
- ✓ The required registration fee. \$400/per class payable to Carmel Summer School. Cash or Check.

**DATES:** Our summer school program begins Monday, July 8, 2019, and continues through Monday, August 12, 2019. Classes will be held Monday through Thursday each week from 7:30am to 10:00am. The last day of classes will be Monday, August 12, 2019.

**LOCATION:** Classes will be held at Carmel High School. Students should enter and exit through the Bridge entrance\* only and are not permitted to be in any other part of the school without their teacher or permission from their teacher or administration. \*Main parking lot. Entrance closest to the football field.

If there are any questions or concerns, please call me at 225-8441 Extension 605. Thank you for your cooperation.

*Cultivating Opportunities*



**2019 Summer School Course Registration Form  
Out of District Students  
John Fink, Summer School Principal  
July 8 – August 12, 2019**

**PERIOD 1 – 7:30 A.M. – 10:00 A.M.**

**COURSES**

**English 9/English 10**

**English 11/English 12**

**Global Studies I**

**Global Studies II**

**Integrated Algebra**

**Earth Science**

**Please Note: All courses are tentative depending on enrollment numbers.  
You will be notified by July 3, 2019, in the event a course is dropped.**

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## 2019 Summer School Course Registration Form for Out of District Students

Student's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ DOB: \_\_\_\_\_ Gender: \_\_\_\_\_

Grade (As of 9/1/19) \_\_\_\_\_ Student ID # (Home District): \_\_\_\_\_

Please describe any medical conditions if applicable \_\_\_\_\_

Name of Home School \_\_\_\_\_

Counselor Name/ Phone Number \_\_\_\_\_

Does Student have an IEP or 504\* Yes \_\_\_\_\_ No \_\_\_\_\_

\*Due to program limitations not all IEPs or 504s can be met. Please attach a copy.

Parent/Guardian Name \_\_\_\_\_

Work phone/ Cell phone \_\_\_\_\_

Email address \_\_\_\_\_

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Course requested (include the level) \_\_\_\_\_

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\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Name (Visiting Student)

\_\_\_\_\_  
Parent Signature (Visiting Student)

\_\_\_\_\_  
Home School Administrator

\_\_\_\_\_  
Home School Administrator Signature and Phone

\*\*\*\*\*

<u>FORM OF PAYMENT</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>SIGNATURE</u>
Cash	\$ _____	_____	_____
Check # _____	\$ _____	_____	_____
Money Order # _____	\$ _____	_____	_____

**PLEASE MAKE CHECK PAYABLE TO: CARMEL SUMMER SCHOOL  
APPROVAL REQUIRED BY CARMEL ADMINISTRATOR IN ORDER TO REGISTER FOR ANY COURSE.**

**SIGNATURE OF CHS ADMINISTRATOR:** \_\_\_\_\_

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**2019 CARMEL SUMMER SCHOOL POLICY**

**The parent or guardian of the registered student and the student must sign and submit this basic list of rules and regulations by July 8, 2019.**

**The CCSD Code of Conduct is enforced at all times during summer school.**

**STUDENTS ARE AT NO TIME ALLOWED TO LEAVE CAMPUS  
UNLESS THEY ARE LEAVING FOR THE DAY.**

**ATTENDANCE:** Since the summer program attempts to compress 180 sessions into just twenty-one (21) two and a half-hour periods, attendance is a high priority. There are no excused absences (legal or unexcused illegal), **JUST ABSENCES. THIS RULE CONTINUES THROUGH THE FINAL DAY OF CLASSES.** No student will be permitted to take an early or late final examination.

**ZERO TOLERANCE POLICY:** Carmel Summer School enforces the Zero Tolerance Policy. Any student involved in a drug or alcohol incident during the summer school day will be immediately expelled from the summer school program and will be referred to the Sheriff's Department.

**CONDUCT:** Students are required to conduct themselves in a manner appropriate to an academic setting. Behavior that is inappropriate will result in expulsion from summer school. Cell phones, beepers, radios, tape players, headsets, MP3 players, iPods, CD players and PlayStation portables are prohibited from use in summer school.

**ATTIRE:** Students are expected to wear school attire that is appropriate and non-distracting. Strapless, backless and any see-through clothing is prohibited. In addition, any clothing displaying obscene or objectionable messages and clothing bearing references to drugs, alcohol and tobacco is prohibited. A student may be sent home if the attire is deemed to be inappropriate or distracting and the student will be considered absent in this case.

**SMOKING:** Any student found smoking on school grounds will result in their permanent suspension from summer school; this policy includes e-cigarettes. New York State law prohibits any use of tobacco, including chewing tobacco and e-cigarettes on school grounds.

**Only students, staff and others authorized by the school administration may be on school grounds during summer school hours.**

STUDENT'S NAME (PRINT): \_\_\_\_\_

STUDENT'S SIGNATURE: \_\_\_\_\_

PARENT/GUARDIAN NAME (PRINT): \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_

**YOUR SIGNATURE DOES NOT SIGNIFY AGREEMENT/NON-AGREEMENT, BUT SERVES ONLY TO INDICATE THAT YOU HAVE READ AND UNDERSTAND THE ABOVE POLICY.**

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