



## Official Transcript Request Form All

transcripts are sent via U.S. First Class Mail

**Please Note:** Transcripts will only include AITE courses and grades. Please contact the Stamford Public Schools Records Department at 203-977-4191, if you require other information such as your SAT/ACT scores.

I authorize AITE to release my official transcripts.

### STEP 1: YOUR INFORMATION

Student's Current Name (Last, First, Middle)	Student's Name When Graduated AITE (if different)	Graduation Year	
Current Street Address	City	State	Zip Code
Phone Number	Email Address		

### STEP 2: DESTINATION

Mail to:	Mail to:
College/University Name:	College/University Name:
Attention:	Attention:
Address:	Address:
City, State, Zip Code	City, State, Zip Code
Phone:	Phone:

### STEP 3: SUBMIT REQUEST

#### Office Use Only

Date request received:		Date transcript was mailed:	
Processed by:			