



Nathaniel Hawthorne Middle School 74

“Soaring from Good to Great and Beyond”

Mr. Anthony Armstrong
Principal

Mr. Brett Cluff, I.A., Mr. Paul DeSimone, Mr. Matthew Paolano & Ms. Lisa Perlstein
Assistant Principals

September 2018

Dear Parents and Students:

In response to Chancellor’s regulation A-413, which governs the use of cell phones, computing devices and portable music and entertainment systems on school property, MS 74 has opted for a school-based policy for the use of such devices on school property. A-413 provides as follows: Students are permitted to bring the following electronic items to school: cell phones, laptops, tablets, iPads and other similar computing devices, portable music and entertainment systems. MS 74’s policy will be as follows:

- A. The use of cell phones, computing devices, portable music and entertainment systems, and other electronic devices is PROHIBITED IN SCHOOL unless a teacher requires their use during classroom instruction. Students are allowed to bring these devices to school as long as they are turned off and out of sight.**
1. Cell phones, computing devices, portable music and entertainment systems, and other electronic devices may not be turned on, seen or used at any time in school: including the bathrooms, locker rooms, stairwells, during dismissal until students have exited the building, or during any fire drills or other emergency preparedness drills or actual emergencies. If this rule is violated, items will be confiscated and returned according to the policy in part B.
 2. Cell phones, computing devices, portable music and entertainment systems, and other electronic devices may not be turned on, seen or used during the administration of any school examination, except where such use has been explicitly authorized by the school or is contained in an Individualized Education Plan (IEP) or Section 504 Accommodation Plan. If this rule is violated, items will be confiscated and returned according to the policy in part B.
 3. The cell phone policy is in effect during lunch time and after-school programs as well. If this rule is violated, items will be confiscated and returned according to the policy in part B.
 4. Students who use cell phones, computing devices, portable music and entertainment systems and/or any other electronic device in violation of any provision of the DOE’s Discipline Code, The School Cell Phone Policy, Chancellor’s Regulation A-413 and/or the DOE’s Internet Acceptable Use and Safety Policy will be subject to discipline in accordance with the guidance

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interventions and disciplinary responses set forth in the Discipline Code and MS 74's Discipline Point System.

5. Students bring cell phones, computing devices, portable music and entertainment systems and/or other electronic devices to school at their own risk. The school is not responsible for lost, damaged or stolen items.

B. Confiscation and return of cell phones, computing devices, portable music and entertainment systems and/or other electronic devices:

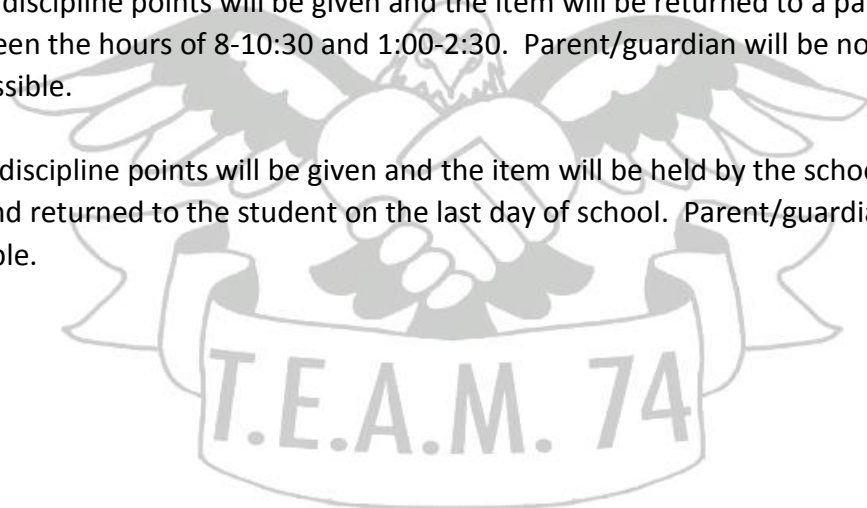
If items are confiscated we will follow a progressive discipline:

1st offense- 2 discipline points will be given and the item will be returned to the student at the end of the school day. Parent/guardian will be notified via a phone call.

2nd offense- 4 discipline points will be given and the item will be returned to a parent/guardian only, on Fridays, between the hours of 8-10:30 and 1:00-2:30. Parent/guardian will be notified via a phone call as soon as possible.

3rd offense- 4 discipline points will be given and the item will be held by the school until the end of the school year and returned to the student on the last day of school. Parent/guardian will be notified as soon as possible.

Sincerely,



Anthony M. Armstrong, Principal