



Clark Public Schools Carl H. Kumpf Middle School

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Principal

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September 4, 2020

Dear Kumpf Parents/Guardians,

As we begin this very different school year, I wanted to share some information about what to expect for your children. Please realize, this is new to all of us and while we will do our best to anticipate everything, this is a fluid process and changes may occur all in an effort to make our school safe and provide a positive learning experience for our students.

Hybrid Schedule: We will follow the AM (A to L)/PM (M to Z) hybrid model that was previously sent and is available on the Kumpf website. We are using an A/B rotating day schedule to provide more classroom instruction time. Students are expected to do additional work as assigned by the teacher outside of the scheduled class time to meet curriculum requirements and the state mandated four hours of instruction.

Face Coverings: Face coverings are required to be worn at all times by students and staff. This includes arrival and dismissal outside the school building on school grounds. Students not adhering to this state mandated directive will be reminded to wear face coverings and may be subject to disciplinary action for repeated offenses (see the student handbook for details). In addition, face coverings must be school appropriate and in accordance with CDC guidelines (see link). Valved masks are not permitted as per the CDC guidance. <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/about-face-coverings.html>

Arrival and Dismissal: Students will not be permitted into the building earlier than 15 minutes before the start of their session (AM – 7:50 a.m./PM – 11:40 a.m.). Students will wait outside by grade levels and enter the building in smaller groups as instructed by the staff. Face coverings must be worn while waiting outside. Students will report directly to their first period class where attendance will be taken. There will be assigned areas to wait outside by grade levels. Students must be picked up in a timely manner at the conclusion of their sessions. Students who walk must leave the school grounds immediately after dismissal.

Homeroom/Attendance: Students will report directly to their FIRST PERIOD class for homeroom. At this time attendance and our Ktv program/announcements will take place.

Student Schedules: Student schedules are available on Genesis. Students should print out or write down their schedules for the first day of school.

Lockers/Backpacks: Our new lockers are installed, but we still do not have the combinations to issue lockers to our students. That being said, for the first week of school, students will be allowed to bring backpacks to carry their supplies. Rolling backpacks are not permitted. Students will store their backpacks on the floor next to their seat in class. Once we have the combinations and assign lockers, students will store their materials in their lockers. The goal is to limit the amount of materials and items in the classrooms. Additional information will follow when we receive the combinations.

Hallways: Our hallways are “one way” hallways where possible. When this is not possible, students will walk down one side of the hall and up the other side of the hall. The floors are marked appropriately.

Bathrooms: Only two (2) students are permitted in the bathrooms at a time. Students will all be given individual name tags and lanyards (that also have the hybrid schedule on the back). To control the number of students in the bathroom, students will hang their lanyard on hooks outside the bathroom. If two lanyards are hanging outside the bathroom, the students must wait to enter the bathroom. We will closely monitor the bathrooms to ensure students are following this procedure.

Classroom Seating: The teachers have organized their rooms to socially distance our students as best they can. Student chairs have been labeled with stickers to distinguish AM/PM chairs (Blue – AM/ Gray – PM) whenever possible. This will help to expedite the cleaning process in between sessions.

Physical Education Classes/Locker Rooms: Our locker rooms remain closed to student access. Students should be prepared for gym with sneakers and appropriate attire on days that they have physical education.

Food and Beverages/Lunches/Water Bottles: Food and beverages are not permitted in school. There are no lunch periods for students. Students are permitted to bring water bottles, as our water fountains remain closed to use. Students may move their face coverings to drink and must immediately restore their covering when finished.

Sanitization Stations: Sanitization stations are located in each classroom, in each bathroom and throughout hallway areas in the school. Portable hand sanitizers are also located by the school entrances. Many of our classrooms also have sinks for hand washing as well.

Nurse and Isolation Room: Our school nurse will handle the normal day-to-day medical concerns that students have. If a child exhibits signs of possible COVID-19, the nurse will place the student in an isolation room away from others. The parents will immediately be called to pick-up this child. Any student being signed out will be brought to the front door for the parent/guardian to sign the child out from school.

Visitors/Appointments/Forgotten Items: No visitors are permitted to enter the building without an approved appointment. Visitors must wear a face covering at all times while in the building and be free of COVID-19 symptoms. We encourage parents to schedule appointments not during the “in-person” class time to avoid having to sign students out. If this cannot be avoided, parents/guardians will wait outside the building until a staff person brings your child out. Parents are also discouraged from bringing any forgotten items to school.

Busing: Bus students must wear face coverings at all times while on the bus. Food and drink are not permitted on the bus. Windows on the bus will remain open weather permitting.

Gmail Accounts: All students should have Gmail accounts from last school year. Please make sure your child is checking his or her Clark Schools Gmail as teachers will be communicating with the students using this account. If your child is new to the district, our IT department is creating accounts for your child. This information will be sent to the parent email in Genesis and/or shared with your child on the first day of school.

Remote Learners: Remote learners are expected to follow the AM/PM schedule and logon to their classes promptly at the required times. The teachers will have a camera to broadcast to the remote learners and also use Google Classroom and other tools to instruct students. Students must be seen on the remote learning platform and must follow the classroom/school expectations and rules. Materials for remote learners will be collected and a pick-up time will be set after we collect all materials. The pick-up dates will most likely be September 10 and 11.

Please be sure to check the Kumpf School website regularly for updated information.

Best regards,
Rick Delmonaco, Principal