



Clark Public Schools

Carl H. Kumpf Middle School

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Richard Delmonaco

Principal

Amanda J. Clarke

Assistant Principal

August 2019

Dear Students and Parents/Guardians:

It is hard to believe, but summer is almost over and the new school year is just around the corner. The first day of school is Thursday, September 5, 2019. This will be a full day of school for students with dismissal at 2:42p.m. If you are a bus student, bus information will be sent to you separately.

Sixth grade students will receive color coded binders on the first day of school to help them become organized as they begin middle school. There is also a supply list for sixth graders on the Kumpf website. We do not provide school supplies lists for seventh and eighth grade students, but the basic items (pens, pencils, notebooks, highlighters, etc.) are what students will need. Your child's teachers will advise him or her on the first day of school if any specialized supplies are needed.

The Clark Public Schools will utilize Genesis for our student management system. Genesis can be accessed at <https://parents.genesisedu.com/clark/parents> and there is also a link on the Kumpf website. Genesis will have your child's information including his or her schedule, grades, attendance, and much more. Schedules will be available at the end of August. Certain forms (see next page) must be acknowledged or completed in Genesis. The forms are also available on the Kumpf website and in the main office. In addition to Genesis, we utilize the Honeywell Instant alert system to communicate with parents. Please make sure your information is also updated in this system as well (instructions are on the Kumpf website).

The staff at Kumpf has been working hard to prepare the school for a terrific year. We look forward to welcoming back our students to a safe and caring environment. Please remember that homeroom begins at 8:05 a.m. and students should not arrive before 7:45 a.m. We look forward to seeing all of you on Thursday, September 5, 2019.

Rick Delmonaco
Principal

Amanda J. Clarke
Assistant Principal

IMPORTANT INFORMATION

1. Wednesday, September 4, 2019 – New student orientation at Kumpf School (10:30 a.m. – 12:00 p.m.)
2. Thursday, September 5, 2019 – All students report to homeroom by 8:05 a.m. **(Students should not arrive before 7:45 a.m. as there is no supervision before this time)**
3. Students will receive their schedules and other essential information on the first day of school in homeroom; **Schedule changes are not permitted except for the following reasons:** Student does not have a full schedule, data entry error, student's specialized schedule justifies a schedule change; or student has met the rubric requirement for a different level course but was not appropriately placed
4. There will be a brief meeting with students by grade level to review general rules and procedures on the first day of school and to meet administrative staff members
5. Note to parents: Please be careful as you come into the driveway as there are usually many cars dropping off on the first day of school

6. **PLEASE REMEMBER, THAT DUE TO EXTREME LATEX ALLERGIES, LATEX ITEMS (i.e. rubber gloves, balloons, erasers, etc.) ARE NOT PERMITTED IN SCHOOL.** *If you have a doubt about a particular item, please check with the school nurse or the administration before bringing the item to school*

Forms are available on-line at <http://chk.clarkschools.org> under the "student/forms tab". Copies of these forms are also available in the main office. If a form is not on-line, the forms will be distributed during homeroom on the first day of school. All forms should be returned to the main office by September 20, 2019. Certain forms may be acknowledged using the Genesis Parent Portal if you choose.

FORMS THAT MUST BE ACKNOWLEDGED IN GENESIS/RETURNED

These forms must be acknowledged/returned and completed each school year

- **Emergency Contact Information Update** (DO NOT FORGET CORRECT E-MAIL ADDRESS) – Through Genesis Parent Portal
- **Health Office Questionnaire** – Returned to School Nurse
- **Signed Computer Acceptable Use Policy Agreement** (Policy is available under the district policies section on the website) – Acknowledged through Genesis Parent Portal
- **Media Release Form** – Acknowledged through Genesis Parent Portal
- **Student Contract and Handbook Acknowledgement** – Acknowledged through the Genesis Parent Portal

OPTIONAL FORMS TO BE RETURNED

These forms are optional, and can be returned to the Main Office only if you choose to participate

- **Free and Reduced Lunch Form** (Only if you choose to participate and are eligible to participate)
- **Student Insurance Application** (Apply directly on-line with the company; does not get returned to the Main Office)
- **CHK PTA Application Dues and Donation**
- **CHK PTA Volunteer Form**

CARL H. KUMPF BACK-TO-SCHOOL NIGHT
Thursday, September 19, 2019 – 7:00 p.m.