

Valley Road School PTA • Clark, NJ

Money Request (Bills & Coins)

REQUESTED BILLS

Denominations	Amount Requested	Multiply	Total
One Hundred Dollar Bills		X \$100	\$
Fifty Dollar Bills		X \$50	\$
Twenty Dollar Bills		X \$20	\$
Ten Dollar Bills		X \$10	\$
Five Dollar Bills		X \$5	\$
One Dollar Bills		X \$1	\$
		Total Amount	\$

REQUESTED COINS

Denominations	Amount Requested	Multiply	Total
Quarters (\$10 per roll)		X \$10	\$
Dimes (\$5 per roll)		X \$5	\$
Nickels (\$2 per roll)		X \$2	\$
Pennies (\$0.50 per roll)		X \$.50	\$
		Total Amount	\$

Total Cash Requested: (including bills & coins) \$ _____

NAME OF EVENT: _____

PURPOSE OF FUNDS: _____

NAME (PLEASE PRINT): _____

CONFIRMATION OF FUNDS: _____ DATE: _____

SIGNATURE REQUIRED (To be signed when cash is received)

Please submit this form to Michelle Chesney, no later than 3 days prior to your event. If you have any questions regarding this form, please feel free to contact me at 908.403.8885 or via email michellechesney1@gmail.com.

Sincerely,

Michelle Chesney, Valley Road School PTA Treasurer