

Pelham Public Schools

Infinite Campus Student Portal User Agreement

Infinite Campus Student Portal is a tool for students to access online, timely and secure information about their progress in school. Each student is provided with his/her own portal log-in user name and password. When using the portal students must agree to abide by and support the terms of use and user expectations set forth in this document.

Rights and Responsibilities

This access is a service available to all Middle School and High School Students. Access to the Student Portal is a privilege, not a right. The district reserves the right to discontinue the use of the Student Portal at any time. The district reserves the right to access, view, log/record and otherwise monitor the use of the Student Portal to maintain its integrity and to ensure all students are using the Student Portal responsibly and in compliance with the policies and guidelines set forth in this document. No set of guidelines and/or rules can cover every contingency. Therefore, in addition to complying with the guidelines and rules set forth in this document, every student user of the Student Portal is expected to exercise good judgment. The failure to exercise good judgment as well as the failure to comply with the guidelines and rules set forth in this document when using the Student Portal may lead to disciplinary action.

Information Accuracy

Information accuracy is the joint responsibility of the district, parents/guardians and students. The district will make every attempt to ensure that information is accurate and complete. If a student or parent/guardian discovers any inaccurate information, they will notify the Principal immediately.

Accessible Information

The district reserves the right to add, modify or delete functions viewed via the Student Portal at any time without notice, including but not limited to, the functions listed below:

1. Student Demographics
2. Student Grades
3. Student Schedule
4. Student Attendance
5. Student Assessment Scores

The Portal will be closed prior to both the interim and quarter grading periods to enable the teachers to complete the grading process. Students should contact their teacher and/or their Guidance Counselor if they are concerned about the accuracy of their grades or attendance.

Student Portal Access Agreement

Each student must agree to be bound by this Student Portal User Agreement. Parents must also agree to support and promote their child's appropriate use of the guidelines set forth below. When using the Student Portal:

1. Students agree to exercise good judgment and to act in a responsible, ethical and legal manner.
2. Students will not attempt to harm or destroy the school; the district's data, devices, systems, services, software, firmware or networks; or the data, devices, systems, services, software, firmware or networks of any other person or entity.
3. Students will not attempt to access information concerning any other student or attempt to access any account assigned to another student.
4. Students will not use the Student Portal or the school network for any illegal activity, including but not limited to violation of Federal and State Data Privacy laws. Anyone found to be in violation of these laws will be subject to disciplinary action in school as well as civil and/or criminal prosecution.
5. Students who identify a security problem within the Student Portal must notify Middle School Principal immediately without demonstrating this problem to anyone else.
6. Students will not share their password or allow anyone other than their parents to use their Student Portal account.
7. Students will not set their computer to automatically log into the Student Portal.
8. Students will log out of the Student Portal user account when they are not at their computer.
9. Students identified as security risks will be denied access to the site.
10. Each student is responsible for all usage made of his/her Student Portal account.
11. Students who believe the Student Portal may have been infected with a virus, is non-responsive or is experiencing other impairments, must notify the Director of Technology immediately.
12. Students shall not modify or attempt to modify any software settings or programs that are part of or facilitate the Student Portal.
13. Students shall not make unauthorized copies of the software or data utilized by or contained within the Student Portal.
14. Students shall not disable virus software or otherwise prevent regular updates to the Student Portal.

Security Features

1. Access is made available through a secure Internet site. Students are responsible for not sharing their passwords.

2. Three unsuccessful login attempts will disable the Student's account. Students should contact the Technology Department who will verify the assigned user.
3. Students will be automatically logged off if they leave their web browser open and inactive for a period of time.
4. The student account will be permanently deactivated when the student has either withdrawn or graduated from the Pelham Public Schools.
5. Students/users shall not circumvent or attempt to bypass the security, filter, screening or blocking software of the Student Portal.

The District will use reasonable measures to protect the student information from unauthorized viewing. **THE DISTRICT WILL NOT BE LIABLE FOR UNAUTHORIZED USE OF THE DISTRICT'S SYSTEM OR INTERNET.** The District does not promise any particular level or method of access to the Student Portal and will not be responsible for actions taken by parents or students that compromise student information. The District reserves the rights to limit or terminate the Student Portal for viewing information without notice. All students who use the Student Portal to access their information consent to electronic monitoring and understand that they are granted access to a private network used as an educational tool by the Pelham Public Schools employees. Account activity is electronically recorded.

Parent/Guardian Consent for their Child's Use of the Student Portal

I am requesting access for my child to the student information on the Pelham Public Schools Student Information System (The Student Portal). I have read the Pelham Public Schools Student Portal User Agreement above, and agree that my child will abide by the expectations set forth in the Agreement to insure the safety and privacy for each student. By accepting this agreement I, as parent or guardian, release the Pelham Public Schools from any and all liability for damages arising out of the unauthorized access to my child's student user account.

Child's Name

Grade

Parent/Guardian Signature

Date

Student Consent for use of the Student Portal

I am requesting access to the Student Portal. I have read the Pelham Public Schools Student Portal User Agreement, above, and agree to abide by and support the terms of use and user expectations set forth in the Agreement to insure the safety and privacy of each student. I agree that I will not share my password or allow anyone other than myself and my parent or guardian to use my user account. I understand that in the interest of security, the District reserves the right to change user passwords or deny access at anytime. I agree to protect or destroy any information printed or transferred to my computer, or otherwise generated from the District's site via the Student Portal. I understand that three unsuccessful login attempts will disable my account.

Student Name

Grade

Student Signature

Date