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**WJPS School Grading Policy 2018-2019**

Grading policies and procedures are an important component of a school’s instructional program. A meaningful grading policy should encourage students to be active and self-aware learners. We believe that grades should be determined from multiple measures which allow students to demonstrate their skills and knowledge in a variety of ways. The WJPS motto “Don’t stop until you’re proud” reflects our belief in a growth mindset--that effort leads to achievement and success can be developed with persistence. Grades are based on mastery of standards-based assessments, and teachers give authentic and candid feedback on their progress toward mastering learning objectives. Students and families are encouraged to check progress online at [www.pupilpath.com](http://www.pupilpath.com)

WJPS grading policy is aligned by grade in the middle school and by subject area in the high school.

**Middle School Grading Categories and Percentages**

**6th Grade**

|                             |     |
|-----------------------------|-----|
| <b>Classwork/Engagement</b> | 30% |
| <b>Homework</b>             | 20% |
| <b>Assessments</b>          | 50% |

**7th Grade**

|                                    |     |
|------------------------------------|-----|
| <b>Tests and other assessments</b> | 50% |
| <b>Homework</b>                    | 20% |
| <b>Labs/Engagement/Classwork</b>   | 30% |

**8th Grade**

|   |     |
|---|-----|
| <b>Homework/Preparedness/Supplies</b>   | 20% |
| <b>Engagement</b><br>(classwork, participation, formative assessments projects, labs) | 30% |
| <b>Assessments</b><br>(Summative: exams, quizzes, essays, projects)                   | 50% |

## High School Grading Categories and Percentages

Note that Advanced Placement grading policies differ from general departmental grading policies as they align to College Board standards. AP grading policies are shared with students and families by the teacher of the course.

### **English**

|                        |     |
|------------------------|-----|
| <b>Projects/Papers</b> | 30% |
| <b>Assessments</b>     | 25% |
| <b>Classwork</b>       | 30% |
| <b>Homework</b>        | 15% |

### **Math**

|                                 |     |
|---------------------------------|-----|
| <b>Class Assessments</b>        | 50% |
| <b>Preparedness/Homework</b>    | 25% |
| <b>Engagement/Participation</b> | 25% |

### **Science**

|                               |     |
|-------------------------------|-----|
| <b>Tests &amp; Quizzes</b>    | 50% |
| <b>Engagement/Classwork</b>   | 20% |
| <b>Homework/Labs/Projects</b> | 30% |

### **Social Studies**

|                                   |     |
|-----------------------------------|-----|
| <b>Participation/Preparedness</b> | 20% |
| <b>Essays/Projects/Exams</b>      | 60% |
| <b>Homework/Activities</b>        | 20% |

### **Physical Education**

|                        |     |
|------------------------|-----|
| <b>Engagement</b>      | 25% |
| <b>Skills</b>          | 30% |
| <b>Assessment Logs</b> | 25% |
| <b>Quizzes</b>         | 20% |

**Grades** - Numeric grades will be provided for each course. WJPS adheres to a standards-based mastery learning philosophy. Final grades are awarded on a traditional 100-point scale. A grade

of 65 or higher is needed to pass a course. The lowest grade awarded is a 55. Codes NX (incomplete), NL (newly admitted), NS (no show) are used in accordance with NYCDOE Academic Policy. Parents can call their child’s guidance counselor for more information. Two comment codes are allowed for all progress reports and report cards.

**Submission of Late Work** - To receive full credit, coursework (classwork, homework, projects) must be handed in in a timely manner as outlined by the classroom teacher. Late work will be accepted but will not receive full credit. Assignments that are handed in late due to an excused absence will not have points deducted. Only in extreme cases supported with hardship or medical documentation will work be accepted beyond the end date of the marking period. At WJPS, classroom learning is active and experiential. Therefore, missing class means missing the learning experience, which cannot be recreated.

**Incompletes:** Students may be given a grade of incomplete (‘NX’) if a student has a documented extreme extenuating circumstance that prevents him/her from completing the course in its established timeframe. A student who receives an incomplete must successfully complete remaining course requirements following the termination of the course in order to receive a final grade and credit, as applicable. “‘NX’ does not have a pass/fail or a numeric equivalent.

**New or Recently Admitted Students:** Students who enroll in a course after it has started may have missed assignments or assessments needed to generate a complete course grade for a given marking period. These students may be given a grade of ‘NL’ to indicate this. ‘NL’ does not have a pass/fail or numeric equivalent. Students who receive a mark of ‘NL’ must successfully complete remaining course requirements by the end of the term following the termination of the course in order to receive a final grade and credit, as applicable.

**Academic honesty policy:** Students must cite all sources whether it be paraphrased or directly quoted. Failure to cite and/or cheating/plagiarism will result in no credit for that assignment. Please refer to the NYC Department of Education Citywide Behavioral Expectations: B-31.

**Progress Reports/Report Cards/Transcripts:** Students are sent home with progress reports and report cards. These grades are available within 48 hours on Pupilpath. High School students receive full transcripts in June.

|               | <b>Progress Report Distributed</b> | <b>Parent Teacher Conferences</b>                                 | <b>Report Card Distributed</b> |
|---------------|------------------------------------|---|--------------------------------|
| <b>Term 1</b> | 10/23/18<br>12/11/18               | 11/29 Evening<br>11/30 Afternoon                                  | 1/28/19                        |
| <b>Term 2</b> | 3/18/19<br>5/6/19                  | 3/7 Evening<br>3/8 Afternoon<br>5/9 Evening Portfolio Conferences | 6/26/19                        |