

MINUTES

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**OPENING** - Meeting called to order by President 7:00 pm

**ROLL CALL**

Mr. Christiano  Mr. Ficetola  Mr. Figueroa  Mrs. McNeill   
Mrs. Nunziato  Mr. Riveros  Mr. Shah  Mr. Offreda   
Mr. Cox

Superintendent Kollinok  Mrs. Slamb  Mrs. Henke

**FLAG SALUTE**

**OPENING STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk  
Business office of The Record, Star Ledger and The South Bergenite

**PRESENTATIONS:** None

**APPROVAL OF MINUTES:**                              **March 19, 2019**                              **Regular Meeting**

Moved Mr. Ficetola                                      Seconded Mr. Shah  
Mr. Christiano  Mr. Ficetola  Mr. Figueroa  Mrs. McNeill   
Mrs. Nunziato  Mr. Riveros  Mr. Shah  Mr. Offreda   
Mr. Cox Abstain

**REPORT OF SUPERINTENDENT**

**GOOD EVENING. I WOULD LIKE TO TAKE THIS OPPORTUNITY TO WELCOME THOSE OF YOU IN ATTENDANCE AT TONIGHT'S BOARD OF EDUCATION MEETING.**

1. The Carlstadt Public School District continues to be in the process of preparing for this year's NJSLA administration which has taken the place of the PARCC administration. This year's test administration starts on next Monday, April 29<sup>th</sup> and runs until the end of May. We will again stress the importance of having the student's take part in the administration of the test. Our participation numbers have continued to maintain at least a 95% participation rate. We also continue to understand that it is a parental right to not have their child participate in the test administration. I will keep the Board updated continually as we move closer to the administration of the test.
2. The Carlstadt Public School District 2018-2019 District Goals and Superintendent's merit goals continue to make substantial progress and will soon be completed.. The second quarterly digital newsletter was completed and is currently on line. The third will be coming out shortly. The conservation of the amount of copy paper purchased, reduced photocopying and reduced amounts of ink and toner purchased have become evident. We have realized substantial saving in all areas without affecting learning in the classrooms. The teacher policy manual has been revised and is now in the process of being reviewed prior to Board approval. Formal observations completed by administration contain indicators and recommendations for technology integration across the curriculum. In addition, programs and activities encouraging students and staff to practice good nutrition and healthy choices have been taking place throughout the school year.
3. Megan Slamb our School Business Administrator has been chosen to present at a session of this year's ASBO Conference in National Harbor, Maryland. This is an honor. Congratulations Megan!
4. We have continued our discussions with a security company and have put additional plans in place to enhance the safety of our school district. We will continue to set up meetings in the very near future to discuss the options and the time lines and plans that it will take to accomplish these goals.
5. As of today, we have 20 students enrolled for next year's Pre-Kindergarten program. These numbers are not inclusive of the pre-school disabled students. There are 45 students registered for Kindergarten next year. Both grade level numbers are expected to rise especially over the summer.

6. There are 555 students registered in our Pre-K through Grade 8 programs as of today. We are still far below the capacity of this building should a large number of students ever register in the near future.
7. This year marks our 153<sup>rd</sup> Annual Picnic for the children in Carlstadt. The date has been set for Saturday June 15, 2019.
8. Susan Kiely has been selected as this year's recipient of the Bergen County Teacher/Educational Services Professionals Recognition Program for the 2018-2019 school year. This year's luncheon is going to be held on May 23<sup>rd</sup>.. Congratulations to Mrs. Kiely on this award.
9. The 8<sup>th</sup> grade graduation is scheduled for Friday, June 21, 2019. Graduation will again be held in Gym "B". This will not interfere with Becton's graduation which is being held on Thursday, June 20, 2019.
10. Under the Harassment, Intimation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had one incident investigated since the last Board of Education meeting where that investigation resulted in HIB. Remedial interventions and appropriate disciplinary actions were taken dependent upon the findings of the investigation.

**MR. COX, SO ENDS MY REPORT.**

#### **REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY**

- The Building and Grounds committee met on April 8<sup>th</sup> with the district architects to discuss the projects to be bid for summer 2019. These projects include site work repairs to two external staircases, curbing and drainage in the upper parking lot, repairs to the retaining wall between the upper and lower parking lots, and the bollards at the front of the school. These are very detailed and intricate projects, which will improve structural safety and overall aesthetic in key areas. On tonight's agenda you will see a motion reflecting three phases of costs for the surveying, design, and preparation work needed to bid these projects accurately. Total cost of these phases reflected in the motion is \$67,000.00 to be reallocated from Capital Reserve funds saved during the Façade project from summer 2018. Please note that this cost does not reflect construction costs which have yet to be determined.
- On tonight's agenda you will also see a motion for a new School Physician. Our previous Physician is retiring. Prime Care Pediatrics will take over at the same contractual cost as Dr. Colaneri.
- We have a motion to approve SWING Education as a substitute service for teachers and aides for the remainder of this school year on a trial basis. This company provides sub

services at a percentage based fee rate to assist in filling vacancies as they occur. This would be used for situations in which we have advanced notice of needs and will alleviate the burden of last minute scheduling.

- We are recommending continued membership to North Bergen County School Boards Insurance Group (NESBIG) and the Alliance for Competitive Energy Services (ACES).
  - NESBIG was formed under State Statutes which authorize local government entities to pool resources to obtain low-cost insurance coverage. Specifically, the Pool is a public entity risk sharing pool in which school districts have joined together to administer a program of self-funding, group insured and reinsurance to provide protection to members. Activities performed by the Pool include contracting for claims management, actuarial services, financial management and reporting, group insured coverages' and general administration of the entity.
  - Since 1999, the Alliance for Competitive Energy Services (ACES) has procured electricity and natural gas at discounted prices for New Jersey schools. With approximately 550 member school districts, the Alliance for Competitive Energy Services (ACES) is the largest energy aggregation program in the state. ACES provides access to energy that is both cleaner and less expensive, and is the first program of its kind in the state of New Jersey. For over a decade, ACES has delivered more than \$200 million in energy-supply savings to its member districts statewide.
- We also are acknowledging the change in ownership of Professional Insurance Associates (PIA) the district's property/liability insurance company, which has been acquired by World Insurance Associates LLC – coverages and cost will remain the same as well as representatives assigned to the district.
- The Instructional/Personnel Committee met earlier this evening to discuss the possibility of creating a new part-time custodial position for the evening shift.
- On the addendum tonight
  - We are proposing to accept the recommendation made by the Division of Food and Nutrition in conjunction with the 2018 audit report and to approve the associated corrective action plan
  - We are proposing an amendment to the motion from January 7<sup>th</sup> establishing the travel maximums which simply reflected the wrong year. All amounts remain the same.
- Finally, the county has approved the district's preliminary budget and the advertised budget will be sent for publication tomorrow. The Public Hearing will be held on May 6<sup>th</sup> at 6:00pm here in the cafeteria. At that time I will present the 2019-2020 Final Budget submission for the Board's consideration.

**HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

**Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

**REPORT OF COMMITTEES**

**INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Offreda)**

1. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Denise Henke, Administrative Assistant and Michelle Eckert, Administrative Assistant, at the workshop “Administrative Assistant Program” sponsored by NJASBO, on May 9, 2019, in Rockaway, with a workshop registration fee of \$100 each.
2. Upon the recommendation of the Superintendent of Schools the Board concurs with the attendance of Megan Slamb at the workshop “Getting Ready for Your 2019 Audit” sponsored by NJASBO, on April 11, 2019, with a registration fee of \$100.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Melissa Simon at the “NJ Association of School Psychologists, Spring Conference” sponsored by NJASP, on May 10, 2019, with a registration fee of \$180.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Susan Kiely at the workshop “The Opioid Crisis in NJ: Current Trends and Evidence Based Treatment Options” sponsored by Rutgers University, on May 16, 2019, with a registration fee of \$129.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the hiring of Sandra Ciappina, as a special education teacher aide up to 27.5 hours weekly (.79) through June 30, 2019, on Step B, \$20,952.52 of the Teacher Aide Salary Guide, pro-rated for contracted work period, pending completion of all paperwork.
6. Upon the recommendation of the Superintendent of Schools, the Board accepts, with regret, the resignation of Dr. John Colaneri, School Physician effective June 30, 2019.
7. Upon the recommendation of the Superintendent of Schools, the Board accepts, with regret, the resignation of Valeria Azuma, part-time Nurse.
8. Upon then recommendation of the Superintendent of Schools, the Board approves Maura Barrett as advisor of the fourth through fifth grade Yoga Club, effective May 9, 2019 through May 30, 2019. Meetings will take place after school, once a week with a minimum and maximum of four sessions, at the contractual rate of \$50 per session.

9. Upon the recommendation of the Superintendent of Schools, the Board approves Michael Del Vecchio as a substitute custodian, pending completion of all paperwork.
10. Upon the recommendation of the Superintendent of Schools, the Board approves Monmouth County Parks in Morris Township, New Jersey as an addition to the field trip list for Grades 5-8.
11. Upon the recommendation of the Superintendent of Schools, the Board approves D&M Tours as an approved bus company for field trips.
12. Upon the recommendation of the Superintendent of Schools, the Board approves the hiring of an additional one-to-one out of district aide for the Extended Year Program.
13. Upon the recommendation of the Superintendent of Schools, the Board approves the following as aides for the in-district Special Education Extended Year Program at the Carlstadt Public School, July 8, through July 31, 2019, four hours per day at \$20 per hour: Jill Cortiana, Linda Dickman, Janet Feroldi, Maria Garcia, Christine Pasquale, Barbara Roughgarden and Sharon Smerecki.
14. Upon the recommendation of the Superintendent of Schools, the Board approves Tatiana Araz as ESL Teacher for the in-district Extended Year Program at the Carlstadt Public School, July 8, through July 31, 2019, four hours per day at \$40 per hour.
15. Upon the recommendation of the Superintendent of Schools, the Board approves the following as Special Education Teachers for the in-district Special Education Extended Year Program at the Carlstadt Public School, July 8, through July 31, 2019, four hours per day at \$40 per hour: Theresa Forte, Yossina Gadalla, Jacklynn Nimon, and Caitlin Sobota.
16. Upon the recommendation of the Superintendent of Schools, the Board approves the hiring of a School Nurse for the in-district Extended Year Program starting July 8, through July 31, 2019.

**Moved Mr. Offreda    Seconded Mr. Ficaretola**  
**Mr. Christiano   x   Mr. Ficaretola   x   Mr. Figueroa   x   Mrs. McNeill   x**  
**Mrs. Nunziato   x   Mr. Riveros   x   Mr. Shah   x   Mr. Offreda   x**  
**Mr. Cox   x**







6. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Evan Morley as Designated Person through December 31, 2019.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the replacement of Patrick Conley (January 7, 2019 minutes) with Evan Morley as Integrated Pest Management (IPM) Coordinator and Indoor Air Quality Officer through December 31, 2019.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with the Carlstadt Public School and Prime Care Pediatrics, Dr. Martha Sliwowski the School Physician effective July 1, 2019 – June 30, 2020 at an annual rate not to exceed \$4000.
9. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Care Plus to provide clearance evaluation for the 2018-2019 school year not to exceed \$200.00 for student ID#22938.
10. Upon recommendation of the Superintendent of Schools, the Board approves to gratefully accept the \$100 donation from **Nancy Bednarz** into revenue account #20-1920 and appropriate the funds to Private Donations Expense account #20-000100-610-02.
11. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Hillmar to provide bilingual speech evaluation for the 2018-2019 school year in the amount not to exceed \$500.00 for student ID#22843.
12. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with South Bergen Jointure Commission to provide physical therapy evaluation for the 2018-2019 school year in the amount not to exceed \$300 for student ID#23045.
13. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Dr. Esther Fridman to provide psychiatric evaluation for the 2018-2019 school year in the amount not to exceed \$600.00 for student ID#23056.
14. Upon the recommendation of the Superintendent of Schools, the Board approves the service agreement with Swing Education to provide substitute teachers/Aides for the remainder of the 2018-19 school year at a percentage rate of 25%/50% of current daily rate.
15. Upon the recommendation of the Superintendent of Schools, the Board approves the following resolution to continue membership in the Northeast Bergen County School Board Insurance Group.

**WHEREAS**, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance Group as permitted by N.J. Title 18A-.18B and:

**WHEREAS**, said Group was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

**WHEREAS**, the bylaws and regulations governing the creation and operation of the Insurance Group contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Group, and;

**WHEREAS**, the Board of Education of Carlstadt has determined that membership in the Northeast Bergen County Board Insurance Group is in the best interest of the District;

**NOW THEREFORE**, be it resolved that the Board of Education of Carlstadt does hereby agree to review membership in the Northeast Bergen County School Board Insurance Group and hereby accept the Bylaws as approved and adopted. The renewal term is **July 1, 2019 to June 30, 2022**.

**BE IT FURTHER RESOLVED** that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

**BE IT FURTHER RESOLVED** that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Group as are required by the Group's Bylaws and to deliver the same to the Executive Director.

16. Upon the recommendation of the Superintendent of Schools, the Board approves the resolution to acknowledge the acquisition of Professional Insurance Associates, Inc. a And PIA Security Programs, Inc. in accordance with the Public Contract for Insurance Consulting Services for 2019.

**WHEREAS**, the Carlstadt Board of Education (hereinafter, the District), in accordance with By-Laws of the respective Joint Insurance Fund(s) for which the District is a member, requires the appointment of a licensed insurance professional to consultant and advise on all insurance-related matters; and

**WHEREAS**, the District appointed Professional Insurance Associates, Inc. and PIA Security Program, Inc. (hereinafter, collectively PIA) to perform such services for the 2019 contract period and further, the District recently received notification of the merger/acquisition of PIA by World Insurance Associates, LLC, (hereinafter, World) based in Tinton Falls New Jersey; and

**WHEREAS**, the District has been informed, that PIA will operate as an independent division of World and as such, the existing staff management and physical location will

continue to serve the District and specifically, meet all the contractual requirements and obligations set forth in the existing PIA contract(s).

**NOW, THEREFORE BE IT RESOLVED**, the Board President of the Carlstadt Board of Education, County of Bergen, State of New Jersey hereby acknowledges receipt of notification of the acquisition/merger of PIA and World Insurance Associates, Inc.; and

**BE IT FURTHER RESOLVED**, the District accepts the representations made by both PIA and World to honor and deliver the insurance and consultation services the District has known and expects and specifically, meets the contractual obligations set forth and agreed through the existing contract(s). All terms conditions and representations remain unchanged.

**BE IT FURTHER RESOLVED**, a certified copy of this Resolution shall be forwarded to the Treasurer and Auditor and the Risk Management Consultant, Professional Insurance Associates, a division of World Insurance Associates, LLC, located at 429 Hackensack Street, Carlstadt, NJ 07072.

17. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Region V for OT/PT evaluation for the 2018-19 school year in the amount not to exceed \$684.80 for student ID#22947.
  18. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2017-2018 Finding from the Division of Food and Nutrition's review of the 2017-2018 Auditors Report (CAFR/AMR) as well as the district's Corrective Action Plan as presented.
  19. **WHEREAS**, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and
- WHEREAS**, the Carlstadt Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

**WHEREAS**, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

**WHEREAS**, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

**WHEREAS**, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

**WHEREAS**, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

**WHEREAS**, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

**RESOLVED** that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

**FURTHER RESOLVED** that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

**FURTHER RESOLVED** that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing

System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

**FURTHER RESOLVED** that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

**WHEREAS**, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and

**WHEREAS**, the Carlstadt Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

**WHEREAS**, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

**WHEREAS**, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

**WHEREAS**, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

**WHEREAS**, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

**WHEREAS**, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

**NOW**, therefore, be it

**RESOLVED** that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

**FURTHER RESOLVED** that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

**FURTHER RESOLVED** that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

**FURTHER RESOLVED** that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

**20. EI Associates – Architectural and Engineering Services**

**BE IT RESOLVED** that the Carlstadt Board of Education approve the Architectural and Engineering Services for Site Work Repairs in conjunction with Retaining Wall and Stairway, North Staircase (Washington St.), Curb and catch basin (upper lot), and bollards (Summit Ave.) as submitted in the proposal dated March 21, 2019, by EI Associates, Architectural and Engineering, Inc., 8 Ridgedale Avenue, Cedar Knolls, NJ 07927 in the amount not to exceed \$67,000.00 Sixty-Seven Thousand Dollars as attached and detailed below:

Phase I – Site Surveys, Schematic Design, NJDOE Submission:	\$ 19,800.00
Phase II – Detailed Design	\$ 27,900.00
Phase III – Bidding and Construction Phase Services	<u>\$ 19,300.00</u>
	<b>\$ 67,000.00</b>

**FURTHER BE IT RESOLVED** The Board approves for the reallocation of excess capital project funds from the 2018 Facade Project for the purpose Phase I, II, and III as noted above in the amount of \$67,000.00.

**FURTHER BE IT RESOLVED** that the Carlstadt Board of Education authorizes and directs the School Business Administrator to make formal application to the NJ Department of Education, Office of Facilities through EI Associates for the applicable submissions.

- 21.** Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with St. Joseph’s Healthcare for the 2018-19 School year for a neurological examination not to exceed \$450 for student ID#22773.

**ADDENDUM**

1. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Care Plus to provide clearance evaluation #2 for the 2018-2019 school year not to exceed \$200.00 for student ID#22938.
2. Upon the recommendation of the Superintendent of Schools, the Board agrees to correct motion #6 from the January 7, 2019 Re-org Meeting to read:

**WHEREAS**, in order to be in compliance with the State of New Jersey’s adoption of P.L. 2007, c.53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C. 6A:23B-1 and pursuant to N.J.S.A.18A:11-12, in each pre-budget year the Carlstadt Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

**WHEREAS**, the Carlstadt Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

**WHEREAS**, the Carlstadt Board of Education had previously established a maximum amount for the pre-budget year 2019-2020 as \$15,000, and

**WHEREAS**, the Carlstadt Board of Education has expended the maximum amount for the pre-budget year to date; and

**WHEREAS**, the Carlstadt Board of Education has not elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

**WHEREAS**, the Carlstadt Board of Education has determined that the total amount of travel expenditures supported by federal funds from the school year 2019-2020 is \$4,000;

**NOW, THEREFORE, BE IT RESOLVED** that the Carlstadt Board of Education has determined that the maximum travel expenditure amount for the 2019-2020 school year be \$15,000 including the amount of \$4,000 supported by federal funds; and

**BE IT FURTHER RESOLVED** that the School Business Administrator shall track and record these costs to insure that the maximum reimbursement amount is not exceeded.

3. Upon recommendation of the Superintendent of Schools, the Board approve/accept the 2017-2018 School Audit Recommendation from the Division of Food and Nutrition's Review of the FY2018 Auditor's report.

**BE IT FURTHER RESOLVED** that the Board accepts the District's Corrective Action Plan.

**Moved Mr. Ficetola**

**Seconded Mr. Riveros**

**Mr. Christiano**  **Mr. Ficetola**  **Mr. Figueroa**  **Mrs. McNeill**

**Mrs. Nunziato**  **Mr. Riveros**  **Mr. Shah**  **Mr. Offreda**

**Mr. Cox**

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

Mr. Riveros had the opportunity to do a walk through with the new Facilities Manager, Mr. Morley and Mrs. Slamb to go over the maintenance systems in the school. Mr. Riveros commented that Mr. Morley was an outstanding choice for the position.



Mr. Cox made a proposal to the Board for the 2019 summer hours as they apply to all district offices:

June 24<sup>th</sup> – July 31<sup>st</sup>: M-F 8:00am to 2:00pm (1 hour lunch)  
August 1<sup>st</sup> – August 23<sup>rd</sup>: M-Th 8:00am to 2:00pm (1 hour lunch)

Custodial Staff will work M-F 7:00am to 3:30pm under the supervision of the District Facility Manager.

This amended schedule allows for all summer programs to be run effectively and accounts for tasks which must be completed, but takes into account construction projects and maintenance work which must be completed and may affect the daily work environment.

*Mr. Cox requested a motion be made and vote be recorded for this approval.*

**Moved Mr. Offreda                          Seconded Mr. Christiano**  
**Mr. Christiano  Mr. Ficetola  Mr. Figueroa  Mrs. McNeill**   
**Mrs. Nunziato  Mr. Riveros  Mr. Shah  Mr. Offreda**   
**Mr. Cox**

**HEARING OF CITIZENS:**

**Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.**

President closes hearing of citizens.

**ANY ACTION ARISING FROM HEARING OF CITIZENS**

**ADJOURNMENT:**

Motion to adjourn meeting at 7:20 pm

**Moved Mr. Ficetola                          Seconded Mr. Christiano**  
**Mr. Christiano  Mr. Ficetola  Mr. Figueroa  Mrs. McNeill**   
**Mrs. Nunziato  Mr. Riveros  Mr. Shah  Mr. Offreda**   
**Mr. Cox**

Respectfully Submitted,

Mrs. Megan S. Slamb  
School Business Administrator/Board Secretary