

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mrs. Lahullier)

1. Upon the recommendation of the Superintendent of Schools, the Board accepts, with regret, the resignation of Patsy Terrents, Special Education teacher, effective June 30, 2018.
2. Upon the recommendation of the Superintendent of Schools, the Board accepts, with regret, the resignation of Donnalee Meliere, Special Education teacher, effective June 30, 2018.
3. Upon the recommendation of the Superintendent of Schools, the Board approves payment of the Annual Membership fee for Restraint Training Certification in the amount of \$150 for Lisa DelMauro, Restraint Certification Instructor.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the following chaperones for the Outdoor Education Trip on Thursday, May 17 and Friday, May 18, 2018 at the contractual rate of \$258 per night for a total cost of \$3612:

Michael Signorella
James Garde
Joseph McNeerney
Mary Anderson
Rachel Bello
Kelly Helfrich
Ruth Polifronio

5. Upon the recommendation of the Superintendent of Schools, the Board authorizes the Superintendent to post the positions necessary to provide an in-house extended year summer program July 5 through July 31, 2018, for special needs and English Language Learners, in both primary and intermediate grades: 4 teachers, 1 ESL teacher, speech specialist, physical therapist, teacher of the deaf and occupational therapist, 6 aides (in district), and 1 one-to-one aide (out of district).

6. Upon the recommendation of the Superintendent of Schools, the Board approves Young Women’s Conference in Princeton, New Jersey as an addition to the field trip list for Grade 8.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the Grade 8 field trip to the Young Women’s Conference in Science, Technology, Engineering and Mathematics at Princeton University on Thursday, March 22, 2018.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Linda Griffiths at the workshop “Literacy Workshop” on Tuesday, April 24, 2018, at Renaissance Newark Airport Hotel, in Elizabeth with a registration fee of \$100 plus the cost of a substitute.

Moved **Seconded**
Mr. Christiano ___ **Mr. Ficetola** ___ **Mrs. Hamilton** ___ **Mrs. Lahullier** ___
Mrs. McNeill ___ **Mrs. Nunziato** ___ **Mr. Riveros** ___ **Mr. Offreda** ___
Mr. Cox ___

LEGISLATIVE/POLICY COMMITTEE: (Mr. Riveros)

Moved **Seconded**
Mr. Christiano ___ **Mr. Ficetola** ___ **Mrs. Hamilton** ___ **Mrs. Lahullier** ___
Mrs. McNeill ___ **Mrs. Nunziato** ___ **Mr. Riveros** ___ **Mr. Offreda** ___
Mr. Cox ___

BUILDING/ GROUND/HISTORICAL COMMITTEE: (Mr. Riveros)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the request from Carlstadt Girl Scouts for the use of the Cafeteria, Thursday, March 29, 2018, from 6:00 p.m. to 7:30 p.m.

Moved **Seconded**
Mr. Christiano ___ **Mr. Ficetola** ___ **Mrs. Hamilton** ___ **Mrs. Lahullier** ___
Mrs. McNeill ___ **Mrs. Nunziato** ___ **Mr. Riveros** ___ **Mr. Offreda** ___
Mr. Cox ___

FINANCE COMMITTEE: (Mrs. Hamilton)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary’s report for the month ending February 2018 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies

that, to the best of knowledge, as of February 2018 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending February 2018 as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending February 2018 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2017/2018 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for March 2018 as presented.
5. Upon the recommendation of the Superintendent of Schools, the Board approves to gratefully accept the \$75 donation from Nancy Bednarz into revenue account #20-1920 and appropriate the funds to Private Donations Expense account #20-000100-610-02.
6. Upon the recommendation of the Superintendent of Schools, the Board concurs to receive student ID#22821 and student ID#22822 to attend the Carlstadt Public School the contract with Hackensack Board of Education for the 2017-18 school year for tuition cost of 15,150.60 prorated and transportation cost of \$93.74 per diem.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the additional cost of \$26.50 for the Aimes Web Plus/Pearson, for the Software Licenses Agreement and Professional Development Support for the 2017-18 school year. (ref. original motion dated 7/18/17)

8. Capital Reserve Account Withdrawal

BE IT RESOLVED; that the Carlstadt Board of Education requests the approval of a capital reserve withdrawal for the 2017-2018 School Year in the amount of \$200,000. The district intends to use these funds as follows: assessment and preparation of roof project and façade project \$100,000; assessment and remediation of building pipes \$100,000.

9. Adoption of Tentative Budget 2018-2019

Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education approves the 2018-2019 Preliminary Budget as follows:

General Fund	\$ 12,496,939
Special Revenue Fund	\$ 232,960
Debt Service	<u>\$ 1,545,788</u>
Total	\$ 14,275,687

The amount to be raised by taxation is:

General Fund	\$ 10,792,767
Debt Service	<u>\$ 1,545,788</u>
Total	\$ 12,338,555

BE IT FURTHER RESOLVED; that the Carlstadt Board of Education includes in the proposed budget the adjustment for increased costs of health benefits in the amount of \$55,491. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

BE IT FURTHER RESOLVED; that the Carlstadt Board of Education authorizes the submission of the 2017-2018 Preliminary Budget and all required supporting documentation to the County Superintendent in accordance with the statutory deadline for review and approval.

BE IT FURTHER RESOLVED; that the Carlstadt Board of Education requests the approval of a capital reserve withdrawal for the 2018-2019 School Year in the amount of \$898,911. The district intends to use these funds as follows: roof replacement project \$117,400; façade remediation project \$781,511.

BE IT FURTHER RESOLVED; that the public hearing be held in the Carlstadt Public School Cafeteria, 550 Washington Street Carlstadt, New Jersey on May 7, 2018 at 6:00pm.

Moved

Seconded

Mr. Christiano ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____ **Mrs. Lahullier** ____

Mrs. McNeill ____ **Mrs. Nunziato** ____ **Mr. Riveros** ____ **Mr. Offreda** ____

Mr. Cox ____

UNFINISHED BUSINESS

NEW BUSINESS

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

RECESS INTO EXECUTIVE SESSION (if needed)

WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and
WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it
RESOLVED, that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further
RESOLVED, that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

Motion to recess.

Moved **Seconded**
Mr. Christiano ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____ **Mrs. Lahullier** ____
Mrs. McNeill ____ **Mrs. Nunziato** ____ **Mr. Riveros** ____ **Mr. Offreda** ____
Mr. Cox ____

Motion to reconvene.

Moved **Seconded**
Mr. Christiano ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____ **Mrs. Lahullier** ____
Mrs. McNeill ____ **Mrs. Nunziato** ____ **Mr. Riveros** ____ **Mr. Offreda** ____
Mr. Cox ____

ADJOURNMENT:

Motion to adjourn meeting.

Moved **Seconded**
Mr. Christiano ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____ **Mrs. Lahullier** ____
Mrs. McNeill ____ **Mrs. Nunziato** ____ **Mr. Riveros** ____ **Mr. Offreda** ____
Mr. Cox ____