

WORKSESSION AGENDA

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President

ROLL CALL

Mr. Acanfora ____ Mr. Ficetola ____ Mrs. Hamilton ____ Mrs. Nunziato ____
Mr. Offreda ____ Mr. Riveros ____ Mr. Young ____ Mr. Cox ____
Mrs. Lahullier ____

Superintendent Mr. Kollinok ____ Mr. Arifaj ____ Mrs. Henke ____

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS:

APPROVAL OF MINUTES:

May 16, 2017 Regular Meeting
May 16, 2017 Executive Session

Moved _____ Seconded _____
Mr. Acanfora ____ Mr. Ficetola ____ Mrs. Hamilton ____ Mrs. Nunziato ____
Mr. Offreda ____ Mr. Riveros ____ Mr. Young ____ Mr. Cox ____
Mrs. Lahullier ____

REPORT OF SUPERINTENDENT

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Ficetola)

1. Upon the recommendation of the Superintendent of Schools, the Board concurs with the attendance of Maura Barrett, Mark Dolaghan, Phylis Jaworski, Diane Kohli, Dona McNaughton, Eileen O'Rourke, Marisa Signorella, and Patsy Terrents at "Balanced Literacy Strategies to Implement with Academically at Risk Students" Coaching Sessions sponsored by Educational Leadership Learning Workshops, presented by Laura Wood, at Carlstadt Public School, with a total cost of \$650.00 for June 2, 2017, half day workshop, using Title II funds, no substitutes are needed.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the use of NCLB funds for the salary of Lois Teller, Basic Skills Instructor, in the 2016-2017 school year at 76% of MA+30, Step O.
3. Upon the recommendation of the Superintendent of Schools, the Board approves Natalie Casciola for the in-district Special Education Extended Year Program at the Carlstadt Public School, July 5, 2017 to July 28, 2017, four hours per day at \$40 per hour.
4. Upon the recommendation of the Superintendent of Schools, the Board approves Christine Pasquale as teacher aide for the in-district Special Education Extended Year Program at the Carlstadt Public School, July 5, 2017 to July 28, 2017, not to exceed four hours per day instructional time at \$20 per hour.
5. Upon the recommendation of the Superintendent of Schools, the Board approves hiring three custodial assistants for this summer beginning Wednesday, July 5, 2017 and working a maximum of eight weeks at hourly minimum wage.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the Bilingual/ESL Three Year Program Plan School Years 2017-2018.

7. Upon the recommendation of the Superintendent of Schools, the Board approves the following teacher transfers for the 2017-2018 school year;

Ms. Donnalee Meliere	to Grade 2-4 Special Education
Ms. Jessica Gutowski	to Grade 5-8 Special Education
Mr. Mark Dolaghan	to Grade 4
Ms. Linda Griffiths	to Grade 5
Mr. Michael Pohrischak	to Grade 6 Social Studies
Mr. Ron Magnusson	to Grade 7-8 Social Studies
Mrs. Dawn Garrabrant	to Grade 7-8 Science

8. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Caitlin Sobota for the 2017-2018 school year, as Resource Room Teacher grades 3 & 5, (Tenure track), for BA, Step D, at \$53,214.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Keri Izzo as maternity leave replacement long term substitute teacher Basic Skill Instructor, (non-tenure track), from September 1, 2017, through December 15, 2017, at a cost of \$125.00 per diem.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Bruce Young at the workshop, "Fundamentals of School Law", on Wednesday, June 21, 2017, sponsored by NJSBA with a registration cost of \$199.
11. Upon the recommendation of the Superintendent of Schools, the Board approves Marilyn Atalla as a substitute teacher for the 2016-2017 school year, pending completion of all paperwork.

Moved	Seconded
Mr. Acanfora _____	Mr. Ficetola _____ Mrs. Hamilton _____ Mrs. Nunziato _____
Mr. Offreda _____	Mr. Riveros _____ Mr. Young _____ Mr. Cox _____
Mrs. Lahullier _____	

LEGISLATIVE/POLICY COMMITTEE: (Mr. Acanfora)

Moved	Seconded
Mr. Acanfora _____	Mr. Ficetola _____ Mrs. Hamilton _____ Mrs. Nunziato _____
Mr. Offreda _____	Mr. Riveros _____ Mr. Young _____ Mr. Cox _____
Mrs. Lahullier _____	

BUILDING/ GROUND/HISTORICAL COMMITTEE: (Mr. Cox)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the Carlstadt Police Department for the use of the Board Conference Room, for a school terrorism seminar, on Saturday, June 17, 2017, from 9:00 a.m. to 2:00 p.m

Moved

Seconded

Mr. Acanfora ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____ **Mrs. Nunziato** ____
Mr. Offreda ____ **Mr. Riveros** ____ **Mr. Young** ____ **Mr. Cox** ____
Mrs. Lahullier ____

FINANCE COMMITTEE: (Mr. Offreda)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending April 2017 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of April 2017 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending April 2017 as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending April 2017 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2016/2017 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for April 2017 as presented.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the contract for home programming with Brookfield Educational Services and the Carlstadt Public School District for a max of 18 sessions not to exceed \$540 for the 2016-2017 school year for student #22565.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the contract for home programming with American Tutor, Inc. and the Carlstadt Public School for a max of 25 sessions not to exceed \$2,900 for the 2016-2017 school year for student #22565.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with South Bergen Jointure Commission and the Carlstadt Public School to provide parent training for the 2016-17 school year for a max of 10 sessions not to exceed \$1,605 for student # 22744.

8. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with South Bergen Jointure Commission and the Carlstadt Public School to provide parent training for the 2016-17 school year for a max of 10 sessions not to exceed \$1,605 for student # 22742.
9. Upon the recommendation of the Superintendent of Schools, the Board authorizes Hillmar LLC to perform translation services not to exceed \$1,000 for the 2016-2017 school year for student #22843.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with South Bergen Jointure Commission for the extended school year 2017-2018 tuition in the amount of \$3,220 per student for ID#22807, 22101, 22763, 22722, 22408, 22744, 22742, 22729, 22743, 22537.
11. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Professional Insurance Associations as the district's Risk Management Consultant for the 2017-2018 school year.
12. Upon the recommendation of the Superintendent of Schools, the Board approves the annual contract with Strauss Esmay Associates for District Online and Bylaws & Policies Online for the 2017-2018 school year at annual cost of \$4,485.

Moved

Seconded

Mr. Acanfora ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____ **Mrs. Nunziato** ____
Mr. Offreda ____ **Mr. Riveros** ____ **Mr. Young** ____ **Mr. Cox** ____
Mrs. Lahullier ____

UNFINISHED BUSINESS

NEW BUSINESS

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

RECESS INTO EXECUTIVE SESSION (if needed)

WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and
WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it
RESOLVED, that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further
RESOLVED, that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

Motion to recess.

Moved **Seconded**
Mr. Acanfora ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____ **Mrs. Nunziato** ____
Mr. Offreda ____ **Mr. Riveros** ____ **Mr. Young** ____ **Mr. Cox** ____
Mrs. Lahullier ____

Motion to reconvene.

Moved **Seconded**
Mr. Acanfora ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____ **Mrs. Nunziato** ____
Mr. Offreda ____ **Mr. Riveros** ____ **Mr. Young** ____ **Mr. Cox** ____
Mrs. Lahullier ____

ADJOURNMENT:

Motion to adjourn meeting.

Moved **Seconded**
Mr. Acanfora ____ **Mr. Ficetola** ____ **Mrs. Hamilton** ____ **Mrs. Nunziato** ____
Mr. Offreda ____ **Mr. Riveros** ____ **Mr. Young** ____ **Mr. Cox** ____
Mrs. Lahullier ____