

AGENDA

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President

ROLL CALL

Mr. Christiano _____ Mr. Cox _____ Mr. Ficetola _____ Mr. Figueroa _____
Mrs. McNeill _____ Mrs. Nunziato _____ Mr. Shah _____ Mr. Offreda _____

Superintendent Mr. Kollinok _____ Assistant Superintendent Ms. Evans _____
Interim Business Administrator Mr. DeGeronimo _____
Administrative Assistant Mrs. Henke _____

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

PRESENTATIONS: Kelly Schrobach, NJSLA Science Scores

APPROVAL OF MINUTES: March 16, 2020 Regular Meeting

Moved _____ Seconded _____
Mr. Christiano _____ Mr. Cox _____ Mr. Ficetola _____ Mr. Figueroa _____
Mrs. McNeill _____ Mrs. Nunziato _____ Mr. Shah _____ Mr. Offreda _____

REPORT OF SUPERINTENDENT

REPORT OF ASSISTANT SUPERINTENDENT

**REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY
HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Cox)

1. Upon the recommendation of the Superintendent of Schools, the Board authorizes the Superintendent to post the positions necessary to provide an in-house extended year summer program, July 6, 2020 through July 31, 2020, for special needs and English Language Learners, in both primary and intermediate grades: four (4) teachers, one (1) ESL teacher, speech specialist, physical therapist, six (6) aides (in district), two (2) one-to-one aides (one in district and one out of district).
2. Upon the recommendation of the Superintendent of Schools, the Board accepts, with regret, the resignation of Henry Riveros, member of the Carlstadt Board of Education, for personal reasons, effective immediately. It is further resolved that the Board shall accept applications from qualified Carlstadt residents to fill Mr. Riveros' seat through the January 2021 Re-organization meeting.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the hiring of a School Nurse for the in-district Extended Year Program starting July 6, 2020 through July 31, 2020.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Rianna Scrubb effective September 1, 2020, for the 2020-2021 school year as Guidance Counselor, MA Step E, \$62,820 as per the negotiated contract.
5. Upon the recommendation of the Superintendent of Schools, the Board concurs with the appointment of Patrick Conley, as Acting Supervisor of Buildings & Grounds/Custodians, effective April 1, 2020 through June 30, 2020, at a monthly stipend of \$500.

Moved **Seconded**
Mr. Christiano _____ **Mr. Cox** _____ **Mr. Ficetola** _____ **Mr. Figueroa** _____
Mrs. McNeill _____ **Mrs. Nunziato** _____ **Mr. Shah** _____ **Mr. Offreda** _____

LEGISLATIVE/POLICY COMMITTEE: (Mrs. Nunziato)

Moved **Seconded**
Mr. Christiano _____ **Mr. Cox** _____ **Mr. Ficetola** _____ **Mr. Figueroa** _____
Mrs. McNeill _____ **Mrs. Nunziato** _____ **Mr. Shah** _____ **Mr. Offreda** _____

BUILDING/ GROUNDS/HISTORICAL COMMITTEE: ()

Moved **Seconded**
Mr. Christiano _____ **Mr. Cox** _____ **Mr. Ficetola** _____ **Mr. Figueroa** _____
Mrs. McNeill _____ **Mrs. Nunziato** _____ **Mr. Shah** _____ **Mr. Offreda** _____

FINANCE COMMITTEE: (Mr. Figueroa)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary’s report for the month ending February 2020 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of February 2020 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending February 2020 as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending February 2020 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2019/2020 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for March and April 2020 as presented.

5. Upon recommendation of the Superintendent of Schools, the Board approves to gratefully accept two \$100 donations (Total \$200) from Nancy Bednarz into revenue account #20-1920 and appropriate the funds to Private Donations Expense account #20-000-100-610-02.
6. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Frontline Technology for translation of IEP not to exceed \$298.20 for 2019-20 school year for student #22899.
7. Upon the recommendation of the Superintendent of Schools, the Board concurs with the annual contract with Echalk for district website services and training in the amount of \$1,820.50 for the 2020-21 school year.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Shepard Preparatory High School for the 2019-2020 school year (start date to be determined) prorated tuition not to exceed \$17,024.76 for student # 22294.
9. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Frontline Technology for translation of IEP not to exceed \$182.55 for 2019-2020 school year for student #22843.
10. Upon recommendation of the Superintendent of Schools, the Board authorizes the business administrator to execute an agreement with Phoenix Advisors, LLC for ongoing disclosure agent services in connection with our bond issuances for the 2020-2021 school year for an annual fee of \$1,000.
11. Upon the recommendation of the Superintendent of Schools, the Board approves the Shared Services Agreement with the Bergen County Technical Schools for a site technician and technology support services for 2019-2020 school year at an annual cost of \$90,400
12. Upon the recommendation of the Superintendent of Schools, the Board concurs with the emergency procurement and contract modification due to the Coronavirus (COVID-19):

Due to the Carlstadt School District's closure as a result of the COVID-19 virus, it is necessary to establish an emergency agreement with The Pomptonian Food Service to facilitate the feeding of students as required by the NJDOE directive.

The district submitted an application to offer a seamless summer option (SSO) with the NJ Department of Agriculture. This is a separate and distinct program compared to the traditional contract in place between Pomptonian and the District.

Pomptonian will be (or has)

- Aided Districts in applying for the SSO Option
- Designed complaint menu for Grab-and-Go-Service
- Procured necessary components

- Set up separate account system
- Developed a new accountability system
- Will aid in preparing meal claims
- Retained documentation of extraordinary expense for possible reimbursement from State
- Created separate billing for emergency feeding
- Adapting program as guidance from the State evolves
- Maintaining required production of records

The billing from Pomptonian will include; all payroll costs associated with the emergency feeding, all purchases of food and supplies and any other direct expenses. Pomptonian will also include our fee for providing this service, The fee will be \$75.00 per day, which is less than what our fee was per day through February 2020.

This emergency agreement begins on March 16, 2020 and will extend until school reopens but cannot extend past June 30, 2020.

- 13.** Upon the recommendation of the Superintendent of Schools, the Board concurs with the replacement of Evan Morley (January 7, 2020 minutes) with Patrick Conley as Integrated Pest Management (IPM) coordinator and Indoor Air Quality Officer through December 31, 2020.
- 14.** Upon the recommendation of the Superintendent of Schools, the Board concurs with the appointment of Patrick Conley as HCS/Right to Know contact person through December 31, 2020.

Moved

Seconded

Mr. Christiano _____ **Mr. Cox** _____ **Mr. Ficetola** _____ **Mr. Figueroa** _____
Mrs. McNeill _____ **Mrs. Nunziato** _____ **Mr. Shah** _____ **Mr. Offreda** _____

UNFINISHED BUSINESS

NEW BUSINESS

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

RECESS INTO EXECUTIVE SESSION (*if needed*)

WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and
WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it
RESOLVED, that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further
RESOLVED, that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

Motion to recess.

Moved _____ **Seconded** _____
Mr. Christiano _____ **Mr. Cox** _____ **Mr. Ficetola** _____ **Mr. Figueroa** _____
Mrs. McNeill _____ **Mrs. Nunziato** _____ **Mr. Shah** _____ **Mr. Offreda** _____

Motion to reconvene.

Moved _____ **Seconded** _____
Mr. Christiano _____ **Mr. Cox** _____ **Mr. Ficetola** _____ **Mr. Figueroa** _____
Mrs. McNeill _____ **Mrs. Nunziato** _____ **Mr. Shah** _____ **Mr. Offreda** _____

ADJOURNMENT:

Motion to adjourn meeting.

Moved _____ **Seconded** _____
Mr. Christiano _____ **Mr. Cox** _____ **Mr. Ficetola** _____ **Mr. Figueroa** _____
Mrs. McNeill _____ **Mrs. Nunziato** _____ **Mr. Shah** _____ **Mr. Offreda** _____