

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Young)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Mark Dolaghan as a grade 5 Leave Replacement teacher starting March 14, 2016 through June 30, 2016, at a rate of \$125.00 per diem.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Esther Fletcher at the workshop "Update to Anti-Bullying Laws", sponsored by Educators Training Institute, on Friday, March 11, 2016, in Lodi, with a registration fee of \$115 and the cost of a substitute.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Therese Kearns at the workshop "Definition, Assessment, response & Treatment of School Refusal" and "Anxiety Disorders in School-Age Children", sponsored by NJALC, on Friday, April 8, 2016, in Somerset, with a registration fee of \$165 and the cost of a substitute.
4. Upon the recommendation of the Superintendent of Schools, the Board approves to take part in the 2016 Bergen County Teacher/Educational Services Professionals Recognition Program.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Bert Arifaj at the annual NJASBO Spring Conference on June 8-10, 2016.
Cost: Room \$210.00
 Conference \$150.00
 Plus travel and meals.
6. Upon the recommendation of the Superintendent of Schools, the Board approves Anna Szperlak as a substitute teacher for the 2015-2016 school year, pending completion of all paperwork.
7. Upon the recommendation of the Superintendent of Schools, the Board approves Rhonda Sukhram a substitute teacher for the 2015-2016 school year, pending completion of all paperwork.

Moved _____ **Seconded**
Mr. Acanfora _____ **Mrs. Allen** _____ **Mr. Cox** _____ **Mrs. Hamilton** _____
Mr. Lopez _____ **Mr. Offreda** _____ **Mr. Riveros** _____ **Mr. Young** _____
Mrs. Lahullier _____

LEGISLATIVE/POLICY COMMITTEE: (Mr. Offreda)

1. Upon the recommendation of the Superintendent of Schools, the Board concurs and approves submission of the ESEA Accountability Action Plan – 2015 Participation Rate and Assurances.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the Carlstadt Public Schools Intervention and Referral Services District Handbook and Brochure.

Moved _____ **Seconded**
Mr. Acanfora _____ **Mrs. Allen** _____ **Mr. Cox** _____ **Mrs. Hamilton** _____
Mr. Lopez _____ **Mr. Offreda** _____ **Mr. Riveros** _____ **Mr. Young** _____
Mrs. Lahullier _____

BUILDING/ GROUND/HISTORICAL COMMITTEE: (Mr. Cox)

Moved _____ **Seconded**
Mr. Acanfora _____ **Mrs. Allen** _____ **Mr. Cox** _____ **Mrs. Hamilton** _____
Mr. Lopez _____ **Mr. Offreda** _____ **Mr. Riveros** _____ **Mr. Young** _____
Mrs. Lahullier _____

FINANCE COMMITTEE: (Mrs. Hamilton)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for February 2016 and March 2016 as presented.
2. Upon recommendation of the Superintendent of Schools, the Board approves to gratefully accept the \$50 donation from Nancy Bednarz into revenue account #20-1920 and appropriate the funds to Private Donations Expense account #20-000100-610-02.
3. Upon the recommendation of the Superintendent of Schools the Board awards the renewal of contract for cafeteria services to T.J. Rocco Enterprises, LLC to act as the food service management company for the 2016-2017 school year according to the management fees and guarantees as follows:

MANAGEMENT FEE(S) / GUARANTEES

1) Management Fee:

The Food Service Management Company shall receive, in addition to the costs of operation, a management fee of \$32,000 to compensate the Food Service Management Company for management costs. This fee shall be billed in 10 monthly installments of \$3200 per month as a cost of operation from July 1, 2016 to June 30, 2017. The Local Education Agency guarantees the payment of such costs and fee to the Food Service Management Company.

And

A per meal management fee shall apply to all special function and/or vended meals receipts deposited in the Local Education Agency's account. Special function and vended meals receipts deposited into the Local Education Agency's account shall be divided by \$1.00 to arrive at a meal equivalent. The fee charged for special function and vended meals will be \$.09 per meal equivalent. Total amount due is payable within 30 days of the invoice date

2) Guarantee

RETURN (PROFIT)

The Food Service Management Company guarantees that the bottom line on the operational financial report for the current school year will be a profit of \$32,000. If the actual bottom line is below this amount, the Food Service Management Company will subsidize the bottom line in an amount not to exceed 100 percent (100%) of the FSMC's annual \$32,000 Fee. The FSMC reserves the right to recover any such reimbursement made during the current contract year from that year's profit on a monthly basis.

3) Guarantee Conditions

The guarantees are contingent upon the requirements stated below.

- i. Adoption of Proposed Student and Faculty Price List
- ii. The number of serving day for lunch is as stated in the RFP:
Elementary - 170
- iii. The number of serving day for breakfast is as stated in the RFP:
Elementary - 170
- iv. Reimbursement rates for the current year are not less than previous year.
- v. Value of USDA donated food for the current year are not less than previous year.
- vi. Enrollment remains constant
- vii. No significant changes in the State of New Jersey or Federal regulations that adversely affect sales, participation, and the economic efficiency of the food service program
- viii. Local Education Agency is responsible for kitchen equipment maintenance and repair, small wares purchases, cleaning of floors in dining room and kitchen area and cleaning of exhaust system and hood
- ix. All equipment is in working order to properly facilitate school nutrition program.
- x. No change in school policy that significantly affects operating expenses
- xi. The Local Education Agency maintains the offer versus serve policy.

- xii. The Food Service Management Company will be held harmless in the event of any labor stoppage within the district.
- xiii. The Local Education Agency will continue a closed lunch policy.
- xiv. Changes in Districts policies, practices and service requirements, including but not limited to, changes in bell schedules, meal service periods or proposed staffing, will result in an appropriate adjustment.
- xv. Changes in legislation, regulations, reimbursement rates, meal components and quantities required by the National School Lunch Act, the National School Lunch Program or changes in the State's School Nutrition policies will affect the guarantee.
- xvi. The state or federal minimum wage rate and taxes in effect as of date of the proposed budget shall remain consistent throughout the year.
- xvii. Vendor prices shall remain constant throughout the year.
- xviii. The number of participating health insurance participants does not exceed the level of participation in the previous school year.
- xix. Total number of school sites qualified for severe need reimbursement shall not decrease during the term of this agreement.
- xx. Special function sales shall remain at or exceed the levels of the previous year.
- xxi. In the event of an increase in wages or fringe benefits payable to FSMC's employees as a result of unionizations, the guarantee shall from the date of increase in wages or fringe benefits be adjusted by the actual increase in wage rates and fringe benefits.
- xxii. There shall be no competitive sales during all service hours.
- xxiii. Ala carte sales shall be permitted at all locations for the term of the contract.
- xxiv. The LEA shall not inhibit FSMC from being able to sell any ala carte item meeting USDA smart snack standards.
- xxv. FSMC shall commence all vending operations and ala carte and snack programs on the first day of the school year and shall continue said operations until the last day of the school year.

Moved

Seconded

Mr. Acanfora _____ Mrs. Allen _____ Mr. Cox _____ Mrs. Hamilton _____
Mr. Lopez _____ Mr. Offreda _____ Mr. Riveros _____ Mr. Young _____
Mrs. Lahullier _____

UNFINISHED BUSINESS

NEW BUSINESS

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

RECESS INTO EXECUTIVE SESSION (if needed)

WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and
WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it
RESOLVED, that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further
RESOLVED, that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

Motion to recess.

Moved _____ Seconded _____
Mr. Acanfora _____ Mrs. Allen _____ Mr. Cox _____ Mrs. Hamilton _____
Mr. Lopez _____ Mr. Offreda _____ Mr. Riveros _____ Mr. Young _____
Mrs. Lahullier _____

Motion to reconvene.

Moved _____ Seconded _____
Mr. Acanfora _____ Mrs. Allen _____ Mr. Cox _____ Mrs. Hamilton _____
Mr. Lopez _____ Mr. Offreda _____ Mr. Riveros _____ Mr. Young _____
Mrs. Lahullier _____

ADJOURNMENT:

Motion to adjourn meeting.

Moved _____ Seconded _____
Mr. Acanfora _____ Mrs. Allen _____ Mr. Cox _____ Mrs. Hamilton _____
Mr. Lopez _____ Mr. Offreda _____ Mr. Riveros _____ Mr. Young _____
Mrs. Lahullier _____