

AGENDA

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

OPENING - Meeting called to order by President

ROLL CALL

Mr. Christiano _____ Mr. Cox _____ Mr. Ficetola _____ Mr. Figueroa _____
Mrs. McNeill _____ Mrs. Nunziato _____ Mr. Shah _____ Mr. Offreda _____

Superintendent Mr. Kollinok _____ Assistant Superintendent Ms. Evans _____
Interim Business Administrator Mr. DiGeronimo _____
Administrative Assistant Mrs. Henke _____

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite

1. Interim Board Secretary, Steven DiGeronimo, will administer the oath of office to Marc Cherichella.

PRESENTATIONS:

APPROVAL OF MINUTES: May 19, 2021 Regular Meeting
May 19, 2021 Executive Meeting

Moved _____ Seconded _____
Mr. Christiano _____ Mr. Cherichella _____ Mr. Cox _____ Mr. Ficetola _____
Mr. Figueroa _____ Mrs. McNeill _____ Mrs. Nunziato _____ Mr. Shah _____
Mr. Offreda _____

REPORT OF SUPERINTENDENT

REPORT OF ASSISTANT SUPERINTENDENT

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

HEARING OF CITIZENS ON AGENDA ITEMS ONLY:

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Mr. Cox)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the employment contract for Megan Slamb, Business Administrator/Board Secretary effective July 1, 2020 through June 30, 2021 at an annual salary of \$136,578.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the employment contract for Allison Evans, Assistant Superintendent of Curriculum effective July 1, 2020 through June 30, 2021 at an annual salary of \$130,038.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the contract for Steven DiGeronimo, Interim Business Administrator.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the employment contracts effective July 1, 2020 through June 30, 2021 as follows:

a.	Kenneth Foy	Principal	\$145,683
b.	Diana Silva	Director of Special Services	\$127,473
c.	Janet Olsson	Technology Coordinator	\$113,664
d.	Denise Henke	Admin. Asst. to the Business Admin.	\$79,998
e.	Michelle Eckert	Admin. Asst. to the Superintendent	\$64,272
f.	Arlene Zierold	Accounts Payable Clerk	\$38,170

5. Upon the recommendation of the Superintendent of Schools, the Board approves advancement on the salary guide for the 2020-2021 school year for Christina Aiello from BA+15 Step I, \$68,247 to MA Step I, \$74,779.
6. Upon the recommendation of the Superintendent of Schools, the Board approves advancement on the salary guide for the 2020-2021 school year for Mary Anderson from BA Step S, \$94,328 to BA+15 Step S, \$96,593.
7. Upon the recommendation of the Superintendent of Schools, the Board approves advancement on the salary guide for the 2020-2021 school year for Rachel Bello from BA Step H, \$64,302 to MA Step H, \$72,556.
8. Upon the recommendation of the Superintendent of Schools, the Board approves advancement on the salary guide for the 2020-2021 school year for Andrea Fallacaro from BA+15 Step H, \$66,445 to MA Step H, \$72,556.
9. Upon the recommendation of the Superintendent of Schools, the Board approves advancement on the salary guide for the 2020-2021 school year for Alexander Gisoldi from MA Step S, \$104,562 to MA+15 Step S, \$110,241.
10. Upon the recommendation of the Superintendent of Schools, the Board approves advancement on the salary guide for the 2020-2021 school year for Robert Zimmermann from BA+15 Step I, \$68,247 to MA+15 Step I, \$79,796.
11. Upon the recommendation of the Superintendent of Schools, the Board approves summer hours for all district offices effective Monday June 22, 2020 through July 31, 2020, Monday- Friday 8:00 am to 2:00 pm with a 1 hour lunch and effective August 3, 2020 through August 28, 2020 Monday-Thursday 8:00 to 2:00 pm with a 1 hour lunch.
12. Upon the recommendation of the Superintendent of Schools, the Board approves Maryann Stendaro as a Substitute Teacher Aide for the 2020-2021 school year, pending completion of all paperwork.
13. Upon the recommendation of the Superintendent of Schools, the Board approves Stephen Henke as a Substitute Custodian pending completion of all paperwork.
14. Upon the recommendation of the Superintendent of Schools, the Board concurs with the approval of Shackil Solutions to provide 4 days of virtual professional development June 16-19, 2020 from 8:30 to 12:45 at a cost of \$8,140 using the following funds:
 - \$2025.37 Title III Funds
 - \$664.59 Title III Riverdell Consortium Funds
 - \$2,286.02 Title III Funds
 - \$3,124.02 Title I Funds

15. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Christine Bradley, Diane DeBiase, Maria Jusino and Claire Stagg at the NJECC Summer Virtual Google Workshop July 6-9, 2020 at a cost of \$165 per person for three attendees and one attendee using entitlements.
16. Upon the recommendation of the Superintendent of Schools, the Board approves the following Special Education Teachers for the Special Education Extended Year Program July 6, 2020 through July 31, 2020 four hours per day at \$40 per hour: Theresa Forte, Yosstina Gadalla, Jacklynne Huster and Caitlin Sobota.
17. Upon the recommendation of the Superintendent of Schools, the Board approves the following Aides for the Special Education Extended Year Program July 6, 2020 through July 31, 2020, four hours per day at \$20 per hour: Barbara Roughgarden, Sharon Smerecki and Eugene Wojna.
18. Upon the recommendation of the Superintendent of Schools, the Board approves Keith Martell as Occupational Therapist for the Extended Year Program July 6, 2020 through July 31, 2020, four hours per day at \$40 per hour.
19. Upon the recommendation of the Superintendent of Schools, the Board approves Maria Jusino as CST secretary for the Extended Year Program, not to exceed 125 hours.
20. Upon the recommendation of Superintendent of Schools, the Board approves the hiring of up to two additional custodial assistants for the summer.

Moved

Seconded

Mr. Christiano _____ **Mr. Cherichella** _____ **Mr. Cox** _____ **Mr. Ficetola** _____
Mr. Figueroa _____ **Mrs. McNeill** _____ **Mrs. Nunziato** _____ **Mr. Shah** _____
Mr. Offreda _____

LEGISLATIVE/POLICY COMMITTEE: (Mrs. Nunziato)

1. Upon the recommendation of the Superintendent of Schools, the Board approves on second reading the following Policy (Alert 219):

Policy-Revised	#P 012	Board Officers
Policy-Revised (M)	#P 158	Domestic Violence
Regulation-New (M)	#R 1581	Domestic Violence
Policy-Revised (M)	#P 2422	Health and Physical Education
Policy-New	#P 3421.13	Postnatal Accommodations
Policy-New	#P 4421.13	Postnatal Accommodations
Policy-Revised (M)	#P 5330	Administration of Medication
Regulation-Revised (M)	#P 5330	Administration of Medication
Policy- Revised (M)	#P 7243	Supervision of Construction
Policy- Revised	#P 8210	School Year
Policy-Revised (M)	#P 8220	School Day
Regulation-Revised (M)	#R 8220	School Closings

Policy-Revised (M) #P 8462 Reporting Potentially Missing or Abused Children

2. Upon the recommendation of the Superintendent of Schools, the Board approves the 2020-2021 Professional Development Plan.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the 2020-2021 Mentoring Plan.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the 2020-2021 Carlstadt Public School Emergency Operation Plan.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the 2020-2021 Crisis Response Manual.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the submission of the proposed Comprehensive Equity Plan.

Moved **Seconded**
Mr. Christiano _____ **Mr. Cherichella** _____ **Mr. Cox** _____ **Mr. Ficetola** _____
Mr. Figueroa _____ **Mrs. McNeill** _____ **Mrs. Nunziato** _____ **Mr. Shah** _____
Mr. Offreda _____

BUILDING/ GROUND/HISTORICAL COMMITTEE: ()

Moved **Seconded**
Mr. Christiano _____ **Mr. Cherichella** _____ **Mr. Cox** _____ **Mr. Ficetola** _____
Mr. Figueroa _____ **Mrs. McNeill** _____ **Mrs. Nunziato** _____ **Mr. Shah** _____
Mr. Offreda _____

FINANCE COMMITTEE: (Mr. Figueroa)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending April and May 2020 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of April 2020 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending April and May 2020 as presented per N.J.A.C. 6A:23-2.11(c)4.

3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending April and May 2020 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2019/2020 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for May and June 2020 as presented.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with the Carlstadt Public School and Prime Care Pediatrics, Dr. Martha Sliwowski the School Physician effective July 1, 2020 – June 30, 2021 at an annual rate not to exceed \$4000.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the Linkage Agreement with South Bergen Jointure Commission for 2020-2021 school year providing ten month rental income of \$45,955.00.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the bid licensing, time and material/maintenance service for the 2020-2021 school year with Educational Data Services of \$4,890.
8. Upon the recommendation of the Superintendent, the Board approves Pursuant to PL 2015, Chapter 47 the Carlstadt Board of Education intends to renew, award, or permit to expire the contracts previously award by the Board of Education. These contracts are, and have been in full compliance with all state and federal statutes and regulations, in particular, New Jersey Title 18A: 18. et seq., N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. Compliance with new contracts not listed will be available for review in the business office prior to board action.
9. Upon the recommendation of the Superintendent of Schools, the Board designates Brown & Brown Benefit Advisors as the Broker of Record for the Carlstadt Medical and Prescription Plans for the period July 2020 - June 2021.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the payment of the 2019-2020 Merit Bonus Goals for Megan Slamb, Business Administrator, as outlined below:

Goal 1: Qualitative	2.50%	\$3,315.00
Goal 2: Qualitative	2.50%	\$3,315.00
11. Upon the recommendation of the Superintendent of Schools, the Board approves the continuous of the Copier lease with purchase agreement with Atlantic for the term of five years (2018-2023) in accordance with Exhibit B schedule of payments.

12. Upon the recommendation of the Superintendent of Schools, the Board approves the annual contract with Strauss Esmay Associates for District Online and Bylaws & Policies Online for the 2020-2021 school year at annual cost of \$4,635.
13. Upon the recommendation of the Superintendent of Schools, the Board approves the correction of the Food Service contract on the March 16, 2020 meeting (motion #8) to reflect the proper management fee to **.2142 per meal**, as indicated in bold print.
14. Upon the recommendation of the Superintendent of Schools, the Board approves the correction of the School lunch reduced lunch prices on the March 16, 2020 meeting (motion #9) to reflect the proper amount of **.00** for reduced lunch/breakfast as indicated in bold print.
15. Upon the recommendation of the Superintendent of Schools, the Board approves the annual contract with On Course Systems for teacher evaluation and SGO services in the amount of \$5,561.05 for the 2020-2021 school year.
16. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with Fire and Security Technologies for the 2020-2021 school year for inspection/testing and annual maintenance of the fire alarm system and all attached components, at an annual cost of \$4,454.
17. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with EMCO for the elevator maintenance for the 2020-2021 school year at a cost of \$2,160.
18. Upon the recommendation of the Superintendent of Schools, the Board approves the annual contract with Genesis Educational Services for the student information services system for the 2020-2021 school year at a cost of \$12,914.
19. Upon the recommendation of the Superintendent of Schools, the Board approves the annual service agreement with J&J Gym Floors for the 2020-2021 school year not to exceed \$3,390.
20. Upon the recommendation of the Superintendent of Schools, the Board approves the renewal of the Student Accident coverage policy for the 2020-2021 school year with Bollinger through Professional Insurance Associates. This policy is parent paid.
21. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Professional Insurance Associations as the district's Risk Management Consultant for participation in NESBIG Insurance Consortium for the 2020-2021 school year.

22. Upon the recommendation of the Superintendent of Schools, the Board authorizes submission of the 2020-2021 Individuals with Disabilities Act (IDEA) application and acceptance of the funds as follows:
 - a. Basic: \$148,018
 - b. Preschool: \$6,705
23. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with New Beginnings for the 2020-2021 school year for tuition in the amount of \$71,651.58 and extraordinary services of \$38,220 for student # 23007.
24. Upon the recommendation of the Superintendent of Schools, the Board concurs with the contract with New Beginnings for the 2020-2021 extended school year for tuition in the amount of \$11,810.70 and extraordinary services of \$6,300 for student # 23007.
25. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with South Bergen Jointure Commission for the extended school year 2020-2021 tuition in the amount of \$3,700 per student for ID#'s 22902, 22807, 23038, 22743, 22408, 22860, 23147.
26. Upon the recommendation of the Superintendent of Schools, the Board approves the annual contract with Frontline Technology for software licenses agreement IEP Direct Subscription not to exceed \$7949.10 for 2020-2021 school year.
27. Upon the recommendation of the Superintendent of Schools, the Board approves the annual contract with Safe Schools Integrated Pest Management for the 2020-2021 school year at an annual cost not to exceed \$3,780.
28. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Butler Water Corrections for the 2020-2021 school year at an annual cost of \$3,000.
29. Upon the recommendation of the Superintendent of Schools, the Board approves to award the Contract to RFP Solution for \$11,695.20 to provide Keyscan Door Access. This contract was procured through the district's membership with Camden County Educational Services cooperative pricing system agreement – 66CCEPS for the 2019-2020 school year.
30. **WHEREAS**, Megan S. Slamb, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent , from \$40,000 to **\$44,000**, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Carlstadt Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **\$44,000** for the Board of Education, and further authorizes Megan S. Slamb, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

- 31. WHEREAS**, Steven DiGeronimo, Interim School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent , from \$40,000 to **\$44,000**, effective for the term of contract;

NOW, THEREFORE BE IT RESOLVED that the Carlstadt Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **\$44,000** for the Board of Education, and further authorizes Megan S. Slamb, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

- 32.** Upon the recommendation of the Superintendent of Schools, the Board approves the Automatic Temperature Control Services, Inc. for the 2020-2021 school year at a cost of \$7,457.20.

- 33.** Upon the recommendation of the Superintendent of Schools, the Board authorizes submission of the 2020-2021 Elementary and Secondary Education Act (ESEA) application and acceptance of the funds as follows:

- a. Title I : \$90,209
- b. Title II-A: \$14,191
- c. Title III: \$9,797 (to be expended through a consortium)
- d. Title III Immigrant: \$2,378
- e. Title IV: \$10,000

- 34.** Upon the recommendation of the Superintendent of Schools, the Board authorizes submission of the 2020-2021 Coronavirus Aid, Relief , Economic Security (CARES) application and acceptance of the funds of \$72,163.

- 35.** Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Sciarrillo, Cornell, Merlno, McKeever & Osborne, LLC as Labor Counsel and Consultant for Negotiations for the period of July 1, 2020 through June 30, 2021, at a rate of \$165 per hour.

- 36. Upon the recommendation of the Superintendent of Schools, the Board approves the renewal of the Blanket Accident Insurance Policy for the 2020-2021 school year through Professional Insurance Associates.
- 37. Upon the recommendation of the Superintendent of Schools, the Board approves the contract with CDWG Government to purchase Chrome Books and Licenses for \$52,848.32 procured thru state contract technology and supplies and services #ESCNJ18/19-03 for the 2019-2020 school year.
- 38. Upon the recommendation of the Superintendent of Schools, the Board approves the annual agreement with Asset Works, LLC for inventory appraisal services at a cost of \$3,630 for the 2020-2021 school year.
- 39. Upon the recommendation of the Superintendent of Schools, the Board approves the resolution to transfer Current Year Surplus, as follows:

Transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the commissioner of education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Carlstadt Board of Education wishes to deposit anticipated current year surplus into an Maintenance Reserve account at year end, subject to the verification upon completion of the Audit, and

WHEREAS, the Carlstadt Board of Education has determined that an amount not to exceed \$20,000 is available for such purpose of transfer, and

WHEREAS, the Carlstadt Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, subject to the verification upon completion of the Audit, and

WHEREAS, the Carlstadt Board of Education has determined that an amount not to exceed \$2 million is available for such purpose of transfer, and

WHEREAS, the Carlstadt Board of Education will not exceed the maximum allowable amount defined by the district's Long Range Facilities Plan to be transferred to the Capital Reserve Account, and

NOW THEREFORE BE IT RESOLVED, by the Carlstadt Board of Education that it hereby authorizes the district's School Business Administrator to make these transfers consistent with all applicable laws and regulations.

Moved

Seconded

Mr. Christiano _____ **Mr. Cherichella** _____ **Mr. Cox** _____ **Mr. Ficetola** _____

Mr. Figueroa _____ **Mrs. McNeill** _____ **Mrs. Nunziato** _____ **Mr. Shah** _____

Mr. Offreda _____

UNFINISHED BUSINESS

NEW BUSINESS

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

RECESS INTO EXECUTIVE SESSION (*if needed*)

WHEREAS, the Open Public Meetings Act and Carlstadt board policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Carlstadt Board of Education hold an executive session for the purpose of personnel and be it further

RESOLVED, that the public will be informed either later this evening after reconvening the public meeting; or at a future public meeting, said date is not predictable at the present time.

Motion to recess.

Moved _____ **Seconded** _____
Mr. Christiano _____ **Mr. Cherichella** _____ **Mr. Cox** _____ **Mr. Ficetola** _____
Mr. Figueroa _____ **Mrs. McNeill** _____ **Mrs. Nunziato** _____ **Mr. Shah** _____
Mr. Offreda _____

Motion to reconvene.

Moved _____ **Seconded** _____
Mr. Christiano _____ **Mr. Cherichella** _____ **Mr. Cox** _____ **Mr. Ficetola** _____
Mr. Figueroa _____ **Mrs. McNeill** _____ **Mrs. Nunziato** _____ **Mr. Shah** _____
Mr. Offreda _____

ADJOURNMENT:

Motion to adjourn meeting.

Moved

Seconded

Mr. Christiano _____ **Mr. Cherichella** _____ **Mr. Cox** _____ **Mr. Ficletola** _____

Mr. Figueroa _____ **Mrs. McNeill** _____ **Mrs. Nunziato** _____ **Mr. Shah** _____

Mr. Offreda _____