



Carlstadt Public School

Office of the Principal
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October 12, 2018

Dear Parents/Guardians:

Your child received their school pictures from Lifetouch Pictures. Please be advised of the following:

1. Retakes for pictures will be done on Friday, November 16th. Any student who missed the first picture date can have it done at this time. All monies must be pre-paid when the pictures are taken. Please call the office if you need an order form.

2. If any parent is unhappy with their first set of pictures, they may opt for a re-take. Please be advised of the following:
 - a. Parents will not be given a choice between both sets of pictures. The first set must be given back to the photographer on November 9th before the re-take is given. I might suggest that if the first one is acceptable, you should keep it. Remember these are school and not studio pictures.

 - b. If asking for a retake, please do not turn in the group picture since this will not be done again.

 - c. Any parent who is unhappy with the retake can ask for their money back.

 - d. Parents must call the school office (201-672-3000 Ext. 3037) and give the name and grade of the student who would like a retake.

If you have any questions about this, please call our office.